

# *Town of Killingworth, Connecticut*

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## ANNUAL REPORT: Fiscal Year 2024-2025

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In FY 24/25, Killingworth welcomed these new arrivals to Route 81. *The Raymond Griswold Farm* is now owned by Raymond's granddaughters, Christine Griswold Ahearn and Ashley Griswold. Raymond's father, also Ray, was Killingworth's First Selectman from 1931-35, and 1937-59. *Photo by Marcel Couture*



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## First Selectman

The Board of Selectmen continued to oversee and monitor the operations of the Town of Killingworth through the 2024/2025 fiscal year. Here are some highlights of what happened in town over the past fiscal year.

The fiscal year saw several larger capital projects start and finish. For Park & Recreation, the construction of the new multi-purpose field at Killingworth Recreation Park began and the pickleball courts by Rocco Reale Field were placed under contract. Additionally, some of the remaining ARPA funds were used for the restoration of the barn on town campus that is used for intermittent storage. Finally, the town began the installation of the PFAS treatment system at KES to meet our legal obligations toward addressing the town campus contamination.

Public Works saw continued work around town to address damage caused by continued microbursts and windstorms, as well as routine maintenance. Fortunately, it was a reasonably mild winter, although the timing of storms did result in higher than expected costs. Additionally the department saw the addition of a new Public Works Director, Christopher Mello, and an additional operator, Larry Williams.

The board also continued work around public safety in conjunction with, RiverCoG, UConn's T2 program, and our Resident State Trooper. RiverCoG's work with the town focused on the Safe Streets program and investigations into how to improve state highways in town. UConn, as part of work on speed enforcement, provided the town with two speed feedback signs to measure speeding in the community and improve the town's data.

The Resident Trooper again utilized a local roads speed enforcement grant to address speeding, and after much discussion with the Board of Selectmen budgeted for the installation and licensing of license plate reader cameras. This came after an initial request for a second state trooper was rejected by the State Police.

Finally, the Ethics Committee was established and began its work in January of 2025 as suggested by the previous Charter Revision Commission. They were charged to "study and develop an ethics code for the town of Killingworth", and anticipated their work would take much of the calendar year.

As always, the Board of Selectmen continues the town's commitment to fiscal restraint and responsibility. In conjunction with the Board of Finance, we are committed to ensure that funds entrusted to the town by its residents are spent prudently.

Eric Couture, First Selectman  
Submitted on behalf of the Board of Selectmen

## Board of Finance

Annie Stirna, Chairman  
Marcel Couture, Vice Chairman  
Sarah O'Brien  
Michael Kovacs  
William Kosturko  
Tara Amatrudo, Secretary

### FINANCIAL HIGHLIGHTS

#### Board of Finance Operating Budget Allocation - \$32,200

#### Board of Finance Operating Expenditures - \$30,209

- \$26,150                      Audit Expense
- \$ 897                         Clerk
- \$2,100                        Publication of Annual Budget
- \$1,080                        Publication of Annual Report

#### Town of Killingworth Operating Budget

At the close of FY 24/25, Killingworth's operating expenditures totaled \$24,664,961. Approximately 76% (\$18,845,630) of these expenditures went to Killingworth's portion of the Regional School District 17 budget and approximately 24% (\$5,819,331) went to General Government, Public Safety, Highway, Sanitation and Health, Conservation and Land Use, Recreation, Community Services, Welfare and Debt and Lease Obligations. Most town departments maintained spending levels within defined budget limits. The FY24/25 unassigned general fund balance increased by \$26,382 or 0.9% to \$3,404,122. The fund balance remained equal to more than 2 ½ months of regular general fund operating expense, which meets the recommendation of the Government Finance Officers Association and insulates our town from interruptions in revenue. The mill rate for FY 24/25 increased from 23.47 to 24.22.

#### Capital Budget and Multi-Year Capital Improvement Plan (MYCIP)

The Board of Finance, in conjunction with the Board of Selectmen, monitors the Reserve for Capital and Nonrecurring Expenditures Fund and expenditures on approved capital projects. The town's 10-year capital plan (MYCIP) is a living document that evolves and is updated and presented for approval at town meeting on an annual basis. The town approved \$2,523,248 in capital projects for FY 24/25: 19% (\$467,000) for Road improvements; 22% (\$545,188) for Facilities and Equipment; 55% (\$1,386,060) for Public Safety; and 5% (\$125,000) Recreation.

**Summary**

The Board of Finance, in conjunction with the Board of Selectmen, continues to refine long-range financial and capital plans in an attempt to keep mill rate growth at a reasonable level, without diminishing current services to the community or imperiling the town's ability to respond to unforeseen contingencies. The town's auditor, Hoyt, Filippetti & Malaghan, rendered an opinion that the financial statements present fairly, in all material respects, the financial position of the Town of Killingworth as of June 30, 2025, and the respective changes in financial position for the year ended in accordance with accounting principles generally accepted in the United States of America. The audit document is included in the annual report.

*Respectfully submitted by Annie Stirna, Chairman*

**MUNICIPAL BOARDS, DEPARTMENTS AND  
ORGANIZATIONS**

## Assessor

The Assessor’s responsibility is to value, for tax purposes, all property, both taxable and tax exempt, located within the Town of Killingworth. The fundamental objective is to ensure that the property tax burden is distributed fairly among Killingworth property owners. The Grand List is the primary source of revenue for the Town and is the culmination of a year's worth of work performed by the Assessment staff in the valuation of the Town tax base. The Assessment office also administers all relief, exemptions, and abatements. The October 1, 2021 Grand List was the last Revaluation year.

The change in the Grand List totals, below, represents the value of Real Property (C.G.S. §12-64), Personal Property (§12-62), and Motor Vehicles (§12-71) as realized each year as of October 1.

### 2024 Grand List Totals as of October 1, 2024\*

|                          | Gross Assessments | Exemptions | Net Assessments | % Change (net) from 2023GL |
|--------------------------|-------------------|------------|-----------------|----------------------------|
| <b>Real Estate</b>       | 741,556,450       | 3,623,980  | 737,932,470     | 0.23%                      |
| <b>Personal Property</b> | 25,502,700        | 1,077,250  | 24,425,450      | 14.54%                     |
| <b>Motor Vehicle</b>     | 72,454,560        | 127,890    | 72,326,670      | -12.78%                    |
| <b>TOTAL</b>             | 839,513,710       | 4,842,120  | 834,684,590     | -0.69%                     |

*\*prior to adjustments by the Board of Assessment Appeals*

The 2024 Net Taxable Grand List is \$834,684,590. This is an overall decrease of \$5,815,538 or -0.69% when compared to the October 1, 2023 Grand List. The Real Estate portion of the Grand List increased by \$1,680,770 or 0.23%. The Personal Property list increased by \$3,100,842 or 14.54%. The Motor Vehicle list decreased by \$10,597,150 or -12.78%.

CT State legislators passed several bills having noteworthy impact commencing on the 2024 Grand List. The growth of the net taxable Real Estate list was limited by a new statute exempting the entire dwelling of veterans with 100% permanent and total service-connected disability ratings; this revenue loss is not reimbursed by the State. The reduction to the Motor Vehicle list was a direct result of statutory changes to the way in which motor vehicles are assessed. No longer based on market value, motor vehicle assessments are now calculated by applying a vehicle’s original MSRP against a fixed, age-based depreciation schedule. The adverse impact of these legislative changes on Killingworth’s 2024 Grand List was comparable to that experienced by other CT municipalities.

*Respectfully submitted by Shauna Ham, Assessor*

## Board of Assessment Appeals

Matthew T. Stillman (D – Chair)  
Carolyn Anderson (D - Secretary)  
Todd Blewett (R- member)

### FINANCIAL HIGHLIGHTS

**Town of Killingworth Budget Allocation      \$500**

The Board of Assessment Appeals (hereafter "BAA") has no incoming revenue other than the Town Budget

**Operating Expenditures:**

The BAA has the statutory obligation of publishing the dates of the Committee's meeting notice for both the Spring and Fall meetings. The only other expenses are the cost of photocopying, and mailing(s) reports and/or hearing results, as is required by statute. The costs and salaries of Town assessment staff who assist the BAA are typically provided through the Assessor's line-item budget. If extraordinary meetings or expenses are expected, the BAA requests additional funds from the Town.

**Potential expenditures:**

Various training seminars that are run by the CT Assoc of Assessing Offices are sometimes attended by members. Attendance fee costs vary.

### KEY ACTIVITIES AND ACCOMPLISHMENTS

The BAA runs two (2) appeal hearings annually on behalf of Killingworth residents/taxpayers. Fall and Spring sessions are held pursuant to statute. The BAA is required to publish advance notice, to conduct the Fall and Spring hearings, and then to timely mail the results afterwards.

The Fall session, held in September, is primarily for the purpose of hearing appeals on motor vehicle assessments. Notice was published, and an appeals hearing was conducted. This is a 'walk in' hearing, no advance schedule is provided.

The Spring session, held in February, is primarily for assessments related to Real Property, Business Personal Property, and other issues. Notice was published and an appeals hearing was conducted. An alternative date was offered for people who express their inability to attend the scheduled hearing (in advance) to the assessor.

The major concern raised in this year's Spring's hearings was from a foreign (non-CT) based solar company, who sought an appeal to exempt the assessment(s) of their local, residential solar systems, as per statute. Most of the appeals, however, were rejected due to the applicant's failure to timely file the exemptions with the Killingworth Assessor's office.

All members attended both hearing sessions.

*Respectfully submitted by Matthew T. Stillman, Chairperson*

## Board of Elections

Nancy McCormick, D-Registrar  
Amy Roberts-Perry, R-Registrar  
Mary Solera, D-Deputy Registrar

### FINANCIAL HIGHLIGHTS

**Town of Killingworth 2024/25 Budget Allocation:** \$48,981

**Operating Expenditures:** \$50,711.36

**Capital Expenditures:** None

### KEY ACTIVITIES AND ACCOMPLISHMENTS

The Board of Elections, through the work of the Registrars of Voters manages and runs all elections in the town of Killingworth. This past year in addition to the November election, there were three school budget referendums. The registrars are also responsible for checking in voters at town meetings. Registrars must be certified by the State of Ct and Registrars are required to attend ROVAC conferences and complete continuing education credits.

This year the Board of Elections received new tabulators and had to undergo training on the same as well as learn the new software from ES&S to go along with that.

*Respectfully submitted by Nancy McCormick and Amy Roberts-Perry, Registrars*

## Building Department

The Building Department had an increase in new home construction and renovations/additions in residential properties. There was an increase in mechanical permits that included many new heating systems being replaced. Solar still is a driving factor in the alternative energy source due to the rising cost of fuel and electricity.

| <b><i>Category</i></b>   | <b><i>2020/2021</i></b>        | <b><i>2021/2022</i></b>        | <b><i>2022/2023</i></b>       | <b><i>2023-2024</i></b>     | <b><i>2024-2025</i></b>     |
|--|--------------------------------|--------------------------------|-------------------------------|-----------------------------|-----------------------------|
| <b><i>Residential- Est. Val.</i></b>                                     | <b><i>\$ 8,370,780.64</i></b>  | <b><i>\$ 8,233,932.43</i></b>  | <b><i>\$ 9,028,769.63</i></b> | <b><i>9,110,910.00</i></b>  | <b><i>10,606.391.84</i></b> |
| <b><i>Commercial</i></b>   | <b><i>\$ 58,000</i></b>        | <b><i>\$ 508,000</i></b>       | <b><i>\$ 10,500.00</i></b>    | <b><i>120,516.91</i></b>    | <b><i>-</i></b>             |
| <b><i>Renovations</i></b>  | <b><i>\$ 3,638,981.86</i></b>  | <b><i>\$ 5,274,271.45</i></b>  | <b><i>\$ 4,977,481.21</i></b> | <b><i>6,759,970.46</i></b>  | <b><i>5,740,065.94</i></b>  |
| <b><i>TOTALS</i></b>   | <b><i>\$ 12,067,762.50</i></b> | <b><i>\$ 14,016,203.88</i></b> | <b><i>\$14,016,750.84</i></b> | <b><i>15,991,397.37</i></b> | <b><i>16,346,457.78</i></b> |
| <b><i>Revenues:</i></b>  |                                |                                |                               |                             |                             |
| <b><i>Permit Fees</i></b>  | <b><i>\$ 168,220.98</i></b>    | <b><i>\$ 208,470.85</i></b>    | <b><i>\$ 197,773.62</i></b>   | <b><i>236,259.75</i></b>    | <b><i>236,626.62</i></b>    |
| <b><i>Certificates of Occupancy &amp; Certificates of Completion</i></b> | <b><i>172</i></b>              | <b><i>193</i></b>              | <b><i>250</i></b>             | <b><i>171</i></b>           | <b><i>211</i></b>           |
| <b><i>Building Permits Issued:</i></b>                                   | <b><i>709</i></b>              | <b><i>602</i></b>              | <b><i>670</i></b>             | <b><i>537</i></b>           | <b><i>564</i></b>           |
| <b><i>New Dwellings*</i></b>   | <b><i>7</i></b>                | <b><i>9</i></b>                | <b><i>8</i></b>               | <b><i>9</i></b>             | <b><i>12</i></b>            |
| <b><i>Commercial</i></b>   | <b><i>5</i></b>                | <b><i>8</i></b>                | <b><i>1</i></b>               | <b><i>5</i></b>             | <b><i>0</i></b>             |
| <b><i>Renovations/Additions</i></b>                                      | <b><i>156</i></b>              | <b><i>134</i></b>              | <b><i>133</i></b>             | <b><i>149</i></b>           | <b><i>161</i></b>           |
| <b><i>Barns/Sheds</i></b>  | <b><i>24</i></b>               | <b><i>19</i></b>               | <b><i>14</i></b>              | <b><i>6</i></b>             | <b><i>6</i></b>             |
| <b><i>Garages</i></b>  | <b><i>9</i></b>                | <b><i>2</i></b>                | <b><i>13</i></b>              | <b><i>4</i></b>             | <b><i>6</i></b>             |
| <b><i>Electrical</i></b>   | <b><i>205</i></b>              | <b><i>162</i></b>              | <b><i>199</i></b>             | <b><i>143</i></b>           | <b><i>150</i></b>           |
| <b><i>Plumbing</i></b>   | <b><i>89</i></b>               | <b><i>81</i></b>               | <b><i>83</i></b>              | <b><i>76</i></b>            | <b><i>69</i></b>            |
| <b><i>Mechanicals</i></b>  | <b><i>146</i></b>              | <b><i>133</i></b>              | <b><i>128</i></b>             | <b><i>98</i></b>            | <b><i>106</i></b>           |
| <b><i>Pools</i></b>  | <b><i>23</i></b>               | <b><i>5</i></b>                | <b><i>8</i></b>               | <b><i>10</i></b>            | <b><i>6</i></b>             |
| <b><i>Wood Stoves</i></b>  | <b><i>12</i></b>               | <b><i>16</i></b>               | <b><i>25</i></b>              | <b><i>9</i></b>             | <b><i>10</i></b>            |
| <b><i>Solar</i></b>  | <b><i>22</i></b>               | <b><i>25</i></b>               | <b><i>48</i></b>              | <b><i>23</i></b>            | <b><i>28</i></b>            |
| <b><i>Demolition Permits</i></b>   | <b><i>6</i></b>                | <b><i>7</i></b>                | <b><i>7</i></b>               | <b><i>5</i></b>             | <b><i>9</i></b>             |

\*replacement mobile homes no longer included

## Committee on Aging

### OFFICERS/MEMBERS

Joan Gay, Chair through May 5, 2025

Cheryl Fine

Bill Joyce

Margaret Tobelman

Ex-Officio member, Mercedes Ricciuti, Municipal Agent for the Elderly

### FINANCIAL HIGHLIGHTS

|   |         |
|---|---------|
| Town of Killingworth 2024/25 Budget Allocation: | \$2,000 |
| Other Revenues:                                 | N/A     |
| Operating Expenditures:                         | \$1,170 |
| Capital Expenditures:                           | N/A     |

### KEY ACTIVITIES AND ACCOMPLISHMENTS

#### EVENTS

- Roundtable for Medicare and Medicare in partnership with the Estuary
- Christmas Wreath Decorating Workshop in partnership with H-K Recreation Department
- Healthy Brain Series in partnership with Hartford HealthCare Center for Healthy Aging
- Protecting Our Seniors from Scams in partnership w/ Statewide Legal Services of CT

#### RESEARCH REPORTS presented to Board of Selectmen and Planning and Zoning Commission

- Affordable Housing Research documenting federal, state and local organizations, funding and opportunities
- Affording Housing Addendum regarding affordable housing projects in Clinton, Old Saybrook, Centerbrook and Madison
- Hope Partnership projects

*Respectfully submitted by Joan Gay, Chair*

## Conservation Commission

### OFFICERS/MEMBERS

Katherine Digianantonio (D)  
 Roslyn S. Reeps (D)  
 Marilyn C. Campbell (U)  
 James W. Fullmer (D)  
 Alec Martin (D)  
 Guy Vecchito (U)  
 Stephanie Warren, Chair (D)

### FINANCIAL HIGHLIGHTS

**Town of Killingworth 2024/25 Budget Allocation: \$450**

Other Revenues: N/A

#### Operating Expenditures:

|                |   |                 |
|----------------|---|-----------------|
| July, 2024     | Educational Outreach                              | \$ 60.00        |
| August, 2024   | CACIWC yearly membership                          | 65.00           |
| October, 2024  | Cost for “Invasive Species” speaker Gail Reynolds | 100.00          |
| October, 2024  | Cost for Education program materials              | 0               |
| November, 2024 | CACIWC Conference for 2 attendees                 | 170.00          |
|                | CLEAR Land Use Advanced Training CE program for 1 | 55.00           |
|                | <b>Total</b>                                      | <b>\$450.00</b> |

*Respectfully submitted by Stephanie Warren, KCC Chair*

# Office of Emergency Management

Emergency Management Director: Brian Walsh  
 Deputy Emergency Manager: Anthony Gentile  
 Radio Ops Manager: Tage Carlson

## FINANCIAL HIGHLIGHTS

| Budget FY 2024-25                     | Budget  | Expenses   |
|---------------------------------------|---------|------------|
|                                       | \$5,000 | \$7,598.82 |
| Training                              |         |            |
| Emergency management training budget  | \$500   | \$40.24    |
| Infrastructure                        |         |            |
| EOC Communications                    | \$2,500 | \$7,351.33 |
| EOC Supplies                          | \$500   | \$         |
| Operations                            | \$0     | \$0        |
| Administrative                        | \$0     | \$0        |
| Sheltering                            | \$1,000 | \$0        |
| Community Engagement and Partnerships |         |            |
| CERT/NGO Volunteerism                 | \$500   | \$207.25   |

## KEY ACTIVITIES AND ACCOMPLISHMENTS

The town of Killingworth, Office of Emergency Management had a productive year. We have begun strengthening our resilience, with volunteers. A value to the town unable to be calculated in a budget. The expense of Everbridge has shifted back under our budget. This puts the communications expenses over the budget. In future years we will need to invest in our infrastructure to further advance our abilities to “weather the storm” of any emergency hardships we encounter.

## Fire Marshal

Fire Marshal: Dennis Campbell

Deputy Fire Marshal: Jim McDonald

**Contact:** Dennis Campbell  
Cell: 860-391-5603  
Email – [firemarshal@townofkillingworth.com](mailto:firemarshal@townofkillingworth.com)

### FINANCIAL HIGHLIGHTS

|   |                       |
|---|-----------------------|
| <b>Town of Killingworth Operating Budget Allocation:</b>  | \$28,033              |
| <b>Other revenues</b>   | \$360 – Blast Permits |
| <b>Operating Expenditures</b>   | \$25,250              |
| • Stipend \$22,043  |                       |
| • Other \$3,207 (Codes, Fire Prevention Materials, Seminars/Training, Professional Memberships, Cell Phone, On-Call Coverage) |                       |

**Capital Expenditures (if applicable): None**

### KEY ACTIVITIES AND ACCOMPLISHMENTS

The Local Fire Marshal’s responsibility is defined by Connecticut General Statute and is broken up into 2 main categories:

First, is to enforce the Connecticut State Fire Safety and Prevention Codes, which apply to every occupancy within the town *except* one- and two-family dwellings. These codes require plan review and inspections of new commercial buildings as well the ongoing inspections of occupancies to ensure continued compliance. The Fire Marshal works with the Building Official and is required to sign off on all commercial building permits and Certificates of Occupancy.

Secondly, the Local Fire Marshal must investigate the origin, cause, and circumstances surrounding all fires and explosions that they are notified of. The Local Fire Marshal works in conjunction with the CT State Police should a criminal prosecution of arson be warranted. These investigations must be reported to the Federal Emergency Management Agency (FEMA) via the National Fire Incident Reporting System (NFIRS). This information is used for research and analysis of fire and EMS incidents.

*Respectfully submitted by Dennis Campbell, Killingworth Fire Marshal*

## Helping Hands Food Pantry

The Killingworth Women’s Organization runs all operations of the food pantry. The pantry is run by members of the KWO working as agents of the Town of Killingworth.

### FINANCIAL HIGHLIGHTS

#### Summary for Helping Hands 2024/2025 Fiscal Year

|  |           |                  |
|--|-----------|------------------|
| Total cash donations to KWO Helping Hands Account  | \$        | 5,780.94         |
| Total cash donations to Town Helping Hands Account | \$        | 8,549.00         |
| <b>Total Donations 24/25</b>                       | <b>\$</b> | <b>14,329.94</b> |

|                                     |                |                |
|-------------------------------------|----------------|----------------|
| Clients served July 1-Dec 31, 2024  | 643.00         | clients        |
| Clients served Jan 1- June 30, 2025 | 642.00         | clients        |
| <b>Total Clients Served 24/25</b>   | <b>1285.00</b> | <b>clients</b> |

|                                       |                 |            |
|---------------------------------------|-----------------|------------|
| Food Distributed July-Dec 2024        | 16613.74        | lbs        |
| Food Distributed Jan 1 - June 30 2025 | 12975.70        | lbs        |
| <b>Total Food Distributed</b>         | <b>29589.44</b> | <b>lbs</b> |

|                                    |                 |            |
|------------------------------------|-----------------|------------|
| Food Donated July 1 - Dec 31, 2024 | 9384.30         | lbs        |
| Food Donated Jan 1 - June 30, 2025 | 8070.40         | lbs        |
| <b>Total Food Donated 24/25</b>    | <b>17454.70</b> | <b>lbs</b> |

|   |           |                  |
|---|-----------|------------------|
| Total Spent on Food July 1 - Dec 31, 2024 | \$        | 9,062.08         |
| Total spent on Food Jan 1 - June 30, 2025 | \$        | 7,693.37         |
| <b>Total Spent on Food 24/25</b>          | <b>\$</b> | <b>16,755.45</b> |

|   |           |               |
|---|-----------|---------------|
| Total Spent on Supplies July 1 - Dec 31, 2024 | \$        | 93.91         |
| Total Spent on Supplies Jan 1 - June 30, 2025 | \$        | 115.85        |
| <b>Total Spent on Supplies 24/25</b>          | <b>\$</b> | <b>209.76</b> |

|   |    |           |
|---|----|-----------|
| Balance in KWO Helping Hands Account 6/30/2025  | \$ | 15,529.69 |
| Balance in Town Helping Hands Account 6/30/2025 | \$ | 1,465.00  |

**OTHER REVENUES:** All revenue was generated by donations.

**OPERATING EXPENDITURES** See chart above

There were no significant operating expenditures. There were simple operation and administrative expenses.

#### CAPITAL EXPENDITURES

There were no capital expenditures for the 2024/2025 year.

#### KEY ACTIVITIES AND ACCOMPLISHMENTS

The Helping Hands Food Pantry is managed completely by volunteers. The hours of operation are Thursdays from 3:00-5:30. Each week that pantry offers a combination of fresh perishable items along with plenty of non-perishable items. The Shared Harvest at Parmelee Farm provides fresh produce weekly during the growing season. The pantry offers Holiday food giveaways 3 times a year. The volunteers manage and coordinate all collections of food that are distributed weekly. The Town of Killingworth covers the cost of utilities, cleaning services and miscellaneous repairs to the building. The town costs are not reflected in the financials above.

*Respectfully submitted by Eileen Blewett, KWO, Helping Hands Food Pantry Operations*

## Historic Review Committee

### OFFICERS/MEMBERS

Elizabeth Doyle Disbrow, Chair  
Bruce E. Dodson  
Joseph T. Hutchins  
Lucinda H. Hogarty, Secretary  
David D. Meixell

### ALTERNATES

Laura Lee Lefko  
Dennis R. Rich

### FINANCIAL HIGHLIGHTS

|  |  |
|--|--|
| Town of Killingworth FY 2024/25 Budget Allocation: | 0  |
| Other Revenues:                                    | Time and materials for various exhibits are donated. |
| Operating Expenditures:                            | N/A  |
| Capital Expenditures:                              | N/A  |

### KEY ACTIVITIES AND ACCOMPLISHMENTS

The Historic Review Committee, appointed by the Board of Selectmen, is charged with encouraging the preservation of architecturally and historically significant buildings and structures in Killingworth. To this end, the committee reviews all requests to the town for issuance of a permit to demolish a building or structure and advises the Building Official on the issuance of those permits under Killingworth’s Demolition Delay Ordinance.

In FY 24/25, the committee continued efforts to expand the committee’s role in preserving historic properties in town. Public relations activities included gallery exhibits at the Killingworth Library and in the Killingworth Town Hall, outreach projects to owners of historic properties in town, and consultation with Preservation CT.

DECISION, July 2024: A 1700’s house at 44 Parker Hill Road was designated as Preferably Preserved. A demolition delay of 180 days was imposed on demolition of the original part of the house; There was no opposition to demolition of the newer addition.

DECISION, August 2024: The Country Squire property at 243 Route 80 was declared as having historical and architectural merit/historic value to the community for the purposes of a potential Historic Structures Tax Abatement application.

DECISION, August 2024: 233 Route 81/Killingworth Land Trust The 1935 ranch house, in extreme disrepair, did not meet the criteria for historical or architectural significance. It was noted that a

daughter of a culturally significant person, Ruth Robinson, lived in the house. Proposed demolition was permitted to proceed without further review.

DECISION, Oct 2024: 355 Route 81 Proposed renovations to a late 1700's house were permitted to proceed without further review from committee.

DECISION The committee referred a draft ordinance regarding the protection of old stone walls in town, written by Town Historian Tom Lentz, to the Planning and Zoning Commission for consideration.

*Respectfully submitted by Elizabeth Doyle Disbrow, Chair*

## Inland Wetlands and Watercourse Commission

Terrence Doyle  
Casey Jacob  
Carol Reimers-  
Glenn Johnson-(Chairman)  
Chris Plum  
Ernest Pizzuto

Inland Wetlands Enforcement Officer-Linda Kieff-Robitaille

### FINANCIAL HIGHLIGHTS

|  |              |
|--|--------------|
| <b>Town of Killingworth 2024/25 Budget Allocation:</b> | <b>\$700</b> |
| Other Revenues:  | N/A          |
| <b>Operating Expenditures:</b>                         | <b>\$175</b> |
| Capital Expenditures:                                  | N/A          |

### KEY ACTIVITIES AND ACCOMPLISHMENTS

This commission

- processed and approved 15 applications
- conducted 5 on-site Walk-Thrus
- served 2 Notice of Violation notifications
- issued 1 Cease and Desist Order

*Respectfully submitted by Glenn Johnson, Chairman*

## Killingworth Volunteer Fire Company

### OFFICERS/MEMBERS

Fire Chief: Richard Darin

Board of Fire Commissioners:

Don Offner, Chairman

Michael Reimers, Fire Commissioner

Todd Hajek, Fire Commissioner

Active, Probationary and Life Membership roster as of June 30, 2021 (bold indicates past KVFC Chief):

|                      |                     |                          |
|----------------------|---------------------|--------------------------|
| Jeremy Adametz       | Kevin Gorman        | George Roelofsen         |
| <b>Richard Bauer</b> | Rafelina Graham     | Paul Schilling           |
| Eric Bergman         | <b>Todd Hajek</b>   | Brianna Shipman          |
| Cody Byrum           | Matthew Herman      | Thomas Shipman           |
| Mike Carri           | Paul Jacobs         | William Shipman          |
| <b>Alan Chapman</b>  | Graig Judge         | Daniel Siegel            |
| Ben Chasse           | Ralph Knockwood     | Lisa Sizer               |
| Peter Cumpstone      | Donald Lagasse      | <b>Donald Venuti III</b> |
| <b>Richard Darin</b> | Sean Lester         | Brian Walsh              |
| Ray Desjardins       | James McDonald      | <b>William Wright</b>    |
| Luke Dooley          | Chris Mello         |                          |
| Kevin Dougherty      | <b>Arnold Moore</b> |                          |
| Ethan Drain          | Charles Morgan      |                          |
| <b>Alfred Dudek</b>  | Damon Munz          |                          |
| Michelle Ford        | Daniel O'Brien      |                          |
| Anthony Gentile      | Anthony Pascucelli  |                          |

### FINANCIAL HIGHLIGHTS

Town of Killingworth 2024/25 Budget Allocation:

During the year, the KVFC operated on a budget of \$177,362.

Percentages of monies spent are as follows:

|   |             |
|---|-------------|
| Apparatus – Tools & Supplies                          | 0.5%        |
| Apparatus Repairs & Maintenance                       | 12.0%       |
| Appreciation Dinner                                   | 4.0%        |
| Building Repairs & Maintenance                        | 6.0%        |
| <i>Dues &amp; Subscriptions</i>                       | 0.5%        |
| <i>Electricity</i>                                    | 7.0%        |
| <i>Equipment – Firefighting, Rescue &amp; Medical</i> | 28.0%       |
| <i>Equipment Repairs &amp; Maintenance</i>            | 6.0%        |
| <i>Heating Oil &amp; Propane</i>                      | 5.0%        |
| <i>Physicals</i>                                      | 9.0%        |
| <i>Secretarial Services &amp; Supplies</i>            | 1.0%        |
| <i>Telephone / Television</i>                         | 5.0%        |
| <i>Training &amp; Education</i>                       | 14.0%       |
| <i>Waterhole Maintenance</i>                          | 2.0%        |
| <b>TOTAL</b>  | <b>100%</b> |

#### KEY ACTIVITIES AND ACCOMPLISHMENTS

The Killingworth Volunteer Fire Company responded to a total of 498 calls for service from July 1,2024 through June 30,2025, a slight increase over the previous year:

|  |                   |
|--|-------------------|
| Fire Calls (including Motor Vehicle Accidents) | <b>191</b>        |
| Rescue Calls/Medical Emergencies               | <u><b>307</b></u> |
| Total  | <b>498</b>        |

#### Other significant events of the past year include:

- As part of our long standing Apparatus Replacement Schedule, the replacement for Engine 1 was ordered.
- Placed Light Rescue 8-9-1 in service

- Addition of Multi-Band radios in all apparatus to work on the Statewide 800mhz radio system for interoperability.
- Worked with Town Officials and Architect to create a needs assessment to upgrade/replace Station 1.

The Board of Fire Commissioners, officers and firefighters of the KVFC thank our Town Officials and the community for their continued support during this past year.

*Respectfully submitted by:*

***Fire Chief***

*Richard Darin*

***Board of Fire Commissioners***

*Don Offner, Chairman*

*Michael Reimers, Fire Commissioner*

*Todd Hajek, Fire Commissioner*

## Municipal Agent for the Elderly and Disabled

### OFFICERS/MEMBERS

Mercedes Ricciuti, Municipal Agent

Contact: 860-663-1765, x217

Email: municipalagent@townofkillingworth.com

### FINANCIAL HIGHLIGHTS

|   |             |
|---|-------------|
| Town of Killingworth 2024/25 Budget Allocation: | \$13,050.00 |
| Other Revenues:                                 | N/A         |
| Operating Expenditures:                         | \$13,876.41 |
| Capital Expenditures:                           | N/A         |

### KEY ACTIVITIES AND ACCOMPLISHMENTS

- State fuel assistance for all low-income and disabled residents
- State Renter’s Rebate for low-income Elderly and disabled
- Information and referrals for State services and benefits for all residents
- Help with social services requests from all residents
- Distribute the Friendly Fund donated by Killingworth residents to help residents in crisis

*Respectfully submitted by Mercedes Ricciuti, Municipal Agent*

# Municipal Animal Control

Marian Smith, Animal Control Officer

## FINANCIAL HIGHLIGHTS

### Revenue

**Town of Killingworth Operating Budget Allocation** \$30,000

### **Other Revenue**

|                           |                |
|---------------------------|----------------|
| Licenses                  | \$5,902        |
| Redemptions               | \$45           |
| Animal Population Control | <u>\$2,288</u> |
| Combined                  | \$38,235       |

### Expenditures

|                        |                 |
|------------------------|-----------------|
| Animal Control Officer | \$20,776        |
| State of Connecticut   | \$5,323         |
| ACO & Shelter Expenses | \$4,870         |
| Veterinarian Expenses  | \$1,865         |
| License & postage      | <u>\$349</u>    |
| <b>Combined</b>        | <b>\$33,182</b> |
| <b>Net</b>             | <b>\$5,053</b>  |

Additional information regarding Dog Fund and other Nonmajor governmental funds can be found in the exhibits “Balance Sheet” and “Statement of Revenue, Expenses and Changes in Fund Balances” of the annual town audit.

## KEY ACTIVITIES AND ACCOMPLISHMENTS

The Killingworth Animal Control Officer is responsible for handling all concerns regarding domestic animals as well as providing information, referrals and intervention for concerns regarding wild animals.

The initial licensing delinquent list totaled over several hundred delinquencies. After following up with each person on the list, we were able to update the town’s records, collect required fees, and ultimately reduce the list to 94 delinquencies. In addition to those dogs impounded, Animal Control also reunited numerous lost dogs with owners avoiding impoundment.

The following activity occurred during the 24-25 fiscal year:

|                         |      |
|-------------------------|------|
| Licenses Issued         | 1036 |
| Complaints Investigated | 158  |
| Animal Bites            | 4    |

|   |   |
|---|---|
| Infractions Issued (State Statute Violations) | 1 |
| Impoundments                                  | 9 |
| Placed as pets                                | 0 |
| Euthanized                                    | 0 |
| DOA   | 2 |

*Respectfully submitted by Marian Smith, Animal Control Officer*

## Municipal Historian

Thomas L. Lentz, Municipal Historian

The Municipal Historian responded to questions from individuals and organizations about town history, ancestors who lived in Killingworth, veterans, dates of houses, gravestones, etc. If the question can't be answered, the municipal historian guides persons to appropriate sources such as books, web sites, genealogies, vital records, land records, and cemetery records. The municipal historian does not do genealogical research or title searches for individuals but can tell them how to do it. The municipal historian acts as an advisor to the Historic Review Committee.

The Killingworth Historical Society, Municipal Historian, and volunteers led by Ken Wodatch performed work on the Town-owned cemeteries, including cleaning gravestones, resetting gravestones, and cutting brush. The town does the mowing of the cemeteries. As a result of this work, the appearance and condition of the Union District Cemetery on Roast Meat Hill Road is greatly improved. Work is now being done on the Southwest District Cemetery on River Road.

The Municipal Historian has been supportive of efforts to protect historic houses in Killingworth from demolition. The Town has a Demolition Delay Ordinance in which the Historic Review Committee can place a 180-day delay on a permit for demolition. During this time, efforts can be made to save the house. The Planning and Zoning Commission passed a regulation "Preservation of Historic Buildings and Structures." This regulation may be applied in those circumstances where applicable zoning regulations have the practical effect of requiring demolition or discouraging the preservation or continued use of historic buildings. An ordinance "Tax Abatement for Structures of Historic or Architectural Merit" was passed in 2024. Under this ordinance, structures having significant historical value as determined by the Historic Review Committee may be eligible for a tax abatement if it can be shown to the satisfaction of the Killingworth Board of Selectmen that the current level of taxation is a material factor which threatens the continued existence of the structure

Despite these incentives, two historic houses in Killingworth were demolished by their owners in 2025. The Historic Review Committee issued a 180-day delay of demolition on these houses during which time efforts were made to save them. The houses demolished are a c1825 Greek revival Griswold house with a c1787 house attached at 270 Green Hill Road and an 18th century Cape Cod Ruddy house at 44 Parker Hill Road Extension.

It is important that the historic houses in Killingworth be preserved because they contribute greatly to the rural-residential and historic character of the town. Killingworth still retains the flavor of a rural colonial town. It is important that every historical structure and site in Killingworth be preserved, with the loss of one diminishing the town a little. One method for permanent preservation is for the owner of a historic house to place it under a Conservation or Historical Preservation Easement in favor of the Killingworth Land Conservation Trust, Preservation Connecticut, or similar organization. An easement runs with the property and would require future owners to maintain the house and would not allow demolition.

*Respectfully submitted by Thomas L. Lentz, Municipal Historian*

## Parmelee Farm Committee

OFFICERS/MEMBERS, Leadership, Staff as appropriate:

Eileen M. Blewett

Christine F. Cronin

Terrence W. Doyle

Linda M. Dudek

Timothy E. Gannon

Michael David Greenaway

Karen Ann Milano

Richard R. Pleines II *Chair*

Margaret A. Scofield *Vice-Chair*

Guy J. Vecchitto

Kenneth M. Wodatch

### FINANCIAL HIGHLIGHTS

TOWN OF KILLINGWORTH 2024/25 Budget Allocation: \$10,000

#### OTHER REVENUES

The Shared Harvest Garden received a grant from the Lions Club and the Middlesex Community Fund. The Farm Activity Account growth is consistent year to year with donations from events.

OPERATING EXPENDITURES The Parmelee Farm Operating Budget covers,

- Gasoline,
- General Farm maintenance,
- Security Internet,
- Eversource,
- Porto Potty,
- Signage and
- Trash Carting.

Actual Expenditures: \$15,867

CAPITAL EXPENDITURES: No capital funds have been provided.

## KEY ACTIVITIES AND ACCOMPLISHMENTS

Operating funds have paid to maintain the Farm fields and its buildings for hikers, dog walkers and general farm visits. The Farm welcomes thousands of visitors each year for daily passive activity and occasional events.

*Respectfully submitted by Peg Scofield, Vice Chair*

## Planning & Zoning Commission

Chairman – Paul McGuinness, Vice Chairman – Thomas Hogarty, Secretary – Geoffrey Cook  
Members – Mike Drew, William Tobelman & Brice McLaughlin  
Alternates – Stephanie Warren, Alec Martin & Julie Phelps

### FINANCIAL HIGHLIGHTS

TOWN OF KILLINGWORTH 2024/25 Budget Allocation: \$1,775

OTHER REVENUES : Not aware of any added funding or grants obtained.

OPERATING EXPENDITURES: \$900

- \$625 for Clerk’s salary
- \$275 for Courses & Conferences

CAPITAL EXPENDITURES: None

### KEY ACTIVITIES AND ACCOMPLISHMENTS

Thomas Lentz retired in December 2023, after decades of dedicated service as on the Commission and as Chairman. Thus, this fiscal year was the first full year for Paul McGuinness as Chairperson (formerly Secretary). There was also turnover of our Planning and Zoning Officer (ZEO) to Linda Kieft-Robitaille in the spring of 2024. Linda passed both phases of CAZEO by the end of 2024, as is required of ZEOs. Continuity and understanding of planning and zoning was provided by Vice Chairman Tom Hogarty.

The Commission met every third Thursday of each month via a Regular Hybrid format, unless otherwise noted. There were also numerous Public Hearings held just prior to Regular meetings as necessary. An item for visitors to be able to make brief comments related to planning and zoning was added to the beginning of the standard agenda. All year, on-going discussion was conducted periodically on housing and outdoor woodburning furnace (OWF) regulations. In 2025, revised regulations for commercial zone changes to permitted uses, accessory apartments and definitions were drafted. The Commission reviewed and acted eight applications, mostly related to lot line revisions, 2 lot subdivisions, building expansions or usage such as accessory apartments.

Litigation with council against Running Brook Farms also continued all year for violation of regulations related to their business operations and nuisance complaints from Patrick Drive residents. Litigation shifted from trial phase to mediation in early 2025.

At the beginning of this fiscal year the commission approved the installation for a significant ground mounted solar system in a mostly unused parking lot at the circle. Significant set-back from Route 80 was required, so as to be mostly shielded from view by an existing rock wall.

Joan Gay gave two presentations on the work of “Killingworth Committee on Aging Research on Affordable and Senior Housing” and on ideas to obtain and create more affordable housing. In December, 2024, numerous Land Use complaints were received from neighbors of 99 River Road related to noise and disturbance from clear cutting, excavation, soil processing and grading of roughly 5 acres of a 10-acre residential lot. This was due to construction of a driveway, home and yard. Responses to the Land Use complaints were provided promptly.

Allegations of purely commercial interest in the property were also leveled at our December meeting, which was held face-to-face at the Emergency Operations Center (EOC) to accommodate a larger audience. A bond and / or Special Exception were requested from attendees, but denied since not required for this home construction situation. By January, when earthwork wound-down and it was clear that the owner was intending to build and occupy the home there with his family, complaints disappeared.

In February, an application was approved to allow the historic Killingworth Inn and Cafe to convert 3 single bedrooms into three 1-bedroom suites for short-term lodging. Without this approval the viability of saving this important structure would be very low due to its key location at the town circle.

The first half of 2025 found the commission working on and approving an Active Adult Regulation by June. The intent of this new article is to provide housing for persons over the age of 55 that is consistent with the overall intent of the Town of Killingworth Zoning Regulations and the town’s Plan of Conservation and Development. This article allows for variations to a conventional subdivision in density, type of dwellings and residential use facilities, in order to promote the development of housing for older persons and to provide for the preservation of open space land.

A special thank you goes to Judy Brown who retired as our Clerk at the beginning of 2025 after many years of consistent service. Jamie Sciascia stepped in and did a terrific job with our agendas, minutes, notices and other correspondence in her first year 2025 as P&Z Clerk.

*Respectfully submitted by Paul McGuinness Chairman of Planning and Zoning*

## Probate Court

The Saybrook District Probate Court serves the nine towns of Chester, Clinton, Deep River, Essex, Haddam, Killingworth, Lyme, Old Saybrook, and Westbrook, which have a combined population of approximately 63,000. Judge Jeannine Lewis presides over hearings and is supported by six staff including Chief Clerk Laurie M. Buckley, Marge Calltharp, Helene Yates, Jacqueline Craco, and Samantha King. Clerk Rosemary Nolin retired on June 27, 2025, and is enjoying time with her grandchildren.

The court is located on the second floor of the Old Saybrook Town Hall, 302 Main Street, Old Saybrook, and is open from 8:30-4:30 Monday through Friday. Paperwork for children's matters can be filed in the Old Saybrook location; however, all hearings for children's matters, with the exception of name changes, are heard by Judge Lewis at the Connecticut Children's Regional Probate Court located at 1501 East Main Street, Meriden. Utilizing this court location enables families to benefit from the services of licensed clinical social workers, called family specialists, who assist in developing custody and visitation arrangements which provide healthier outcomes for children and their families. Additionally, the judge travels to the homes or residences of those who are unable to appear in court due to infirmity or disability.

During the reporting year, the Saybrook District Probate Court administered petitions related to the following areas of the law: 1,753 decedent's estates; 466 conservatorships; 168 guardianships of the intellectually disabled; 159 trusts; 78 children's matters including termination of parental rights, temporary custody appointments, Special Immigrant Juvenile Findings, parentage claims, and guardianships; 68 name changes; 44 compromise of claims/appointments of a guardian of the estate of a minor; 17 adoptions; and 2 civil commitments. The court also performs many administrative functions and processed 161 fee waivers for indigent individuals to allow full access to its services regardless of ability to pay.

Court hearings take place in person, fully remotely, utilizing the Webex video conferencing platform, or using a hybrid of the two. In addition to the daily work of the court, during the reporting period, Judge Lewis published a short article for the *Events Magazine* entitled "Do I Avoid Probate if I Have a Revocable Living Trust?"; spoke to the Ladies' Guild at St. John Catholic Church and the Old Saybrook Republican Women's group on the topic of "Planning for Incapacity"; presented to the Probate Assembly on the topics of "Involuntary Conservatorships: Petition to Decision", "Conservatorship Proceedings: Medical Evidence and Evaluations"; spoke to the CT Bar Association Estates & Probate Section on the topic of "Litigation Under the Uniform Trust Code"; spoke at the CT Bar Association Elder Law Section event at UCONN Law School on the topic of "The Intersection of End of Life Decisions & the Probate Court"; and spoke to the CT Association of Probate Clerks meeting on the topic of "Mastering Real Property in Probate Court". The Saybrook District Probate Court also hosted a professional program for conservators and attorneys presented by Carelon Behavioral Health entitled "Peer Support Services".

**Honorable Jeannine Lewis, Judge of Probate**

## Public Works

Chris Mello – Director  
 Mark Albrecht – Crew Leader  
 Greg Alfiero – Operator  
 Wayne Linsley – Operator/Mechanic  
 Larry Williams – Operator  
 Jose Torres – Transfer Station  
 Martin Puhl - Transfer Station  
 Neal Peterson - Transfer Station

### FINANCIAL HIGHLIGHTS

#### Town of Killingworth DPW 2024/5 Budget Allocation:

|                     |             |
|---------------------|-------------|
| Highway:            | \$943,852   |
| Sanitation & Health | \$415,276   |
| Total:              | \$1,359,128 |

#### Other Revenues:

|                       |  |
|-----------------------|--|
| Generator sale:       | \$1,950                                      |
| Utility trailer sale: | \$525  |
| Town Garage metal     | \$2,200 (estimate from Spring 2025 clean-up) |

#### Operating Expenditures:

| <u>Highway:</u>                                     | <u>Budget</u>    | <u>Actual</u>            |
|---|------------------|--------------------------|
| Foreman – Salary                                    | \$93,151         | \$14,250                 |
| Mechanic – Salary                                   | \$67,200         | \$69,057                 |
| Driver/Operator – Salary                            | \$200,250        | \$162,321                |
| Overtime/Special                                    | \$11,250         | \$8,040                  |
| Groundskeepers (contractors)                        | \$6,000          | \$9,968                  |
| Director of Public Works                            | \$ -             | \$50,769                 |
| <b>Highway Wages</b>                                | <b>\$377,851</b> | <b>\$314,405</b>         |
| Highway Other                                       | \$380,000        | \$268,596                |
| Snow Removal  | \$175,000        | \$198,360                |
| (overage primarily due to outside contractor usage) |                  |                          |
| Cemetery Care                                       | \$11,000         | \$5,008                  |
| <b>Total</b>  | <b>\$943,852</b> | <b>\$786,369</b>         |
|   |                  | (\$157,483 under budget) |

| <u>Sanitation &amp; Health:</u> | <u>Budget</u> | <u>Actual</u> |
|---------------------------------|---------------|---------------|
| Compactor – Supervisor salary   | \$21,910      | \$21,380      |
| Compactor – Attendant salaries  | \$37,101      | \$29,534      |
| Compactor – Maint/Operation     | \$31,350      | \$55,077      |
| Total Compactor                 | \$90,361      | \$105,991     |

(\$15,000 computer in roll-off truck)

|  |                       |                  |
|--|-----------------------|------------------|
| Compaction & Disposal Expense<br>(Down in pounds/up in tipping fees) | \$153,000             | \$130,650        |
| Bulky Waste Disposal   | \$87,500              | \$104,058        |
| Hazardous Waste Collection   | \$12,400              | \$11,778         |
| <b>Total</b>   | <b>\$343,261</b>      | <b>\$352,477</b> |
|  | (\$9,216 over budget) |                  |

Capital Expenditures: (multi-year)

Projects

- County Road Bridge \$1,000 remains (waiting on state to close out)
- Emanuel Church Rd Bridge lining, mill & fill and paving \$489,336 remains (waiting on NLJA for permits and pricing)
- Cow Hill Road Drainage/Swale \$196,277 remains (On hold until design is confirmed)
- Green Hill Drainage Inlet Repair \$42,181 remains (on-going)
- Beckwith Road drainage improvements/pave entrance \$14,500 remains. (quote stage/on-going)
- Chip Seal \$178,629 expended to complete various roads
- Paper Mill Road – Triple Chip Seal \$100,000 remains (north end/Deer Lake side in holding pattern for property easement)

KEY ACTIVITIES AND ACCOMPLISHMENTS

- \*Hired a new Director of Public Works with intentions to work on safety, housekeeping and preserving the town’s charter.
- \*Began utilizing Municibid to sell off items that ran their life out. (Listed above under “Other Revenues.”)

## Tax Collector

Abbey Albrecht, Tax Collector  
Brian Winchell, Tax Clerk

### FINANCIAL HIGHLIGHTS

|                                    |                     |
|------------------------------------|---------------------|
| <b>Operating Budget Allocation</b> | <b>\$ 96,931.00</b> |
| <b>Operating Expenditures</b>      |                     |
| Salaries                           | \$ 78,152.63        |
| Supplies                           | \$ 789.81           |
| Meetings and dues                  | \$ 593.96           |
| DMV fees                           | \$ 250.00           |
| Printing, software, technology     | \$ 10,840.56        |
| Certification courses              | \$ 600.00           |
| <b>Total expenditures</b>          | <b>\$ 91,227.06</b> |

### KEY ACTIVITIES AND ACCOMPLISHMENTS

The Tax Collector's Office is responsible for the following:

- Bills for and collects all taxes assessed in the town. The taxes cover the town budget and Killingworth's share of the Region 17 school budget.
- This year the office mailed 3,074 real estate bills, 405 personal property bills, 7,547 motor vehicle bills, and 1,077 supplemental motor vehicle bills, for a total of 12,103 bills.
- Publishes legal notices for collection periods as required by Connecticut State Statute.
- Processes all payments made online, in person, and by mail.
- Provides up-to-date, accurate information to escrow companies, title searchers, and residents.
- Processes Certificates of Correction, pro-rates, and added bills from the Assessor's Office.
- Prepares and processes tax refund forms as applicable.
- Files tax liens in the Town Clerk's Office and UCC liens with the State of Connecticut as needed.
- Provides information to the CT DMV for delinquent put-on and take-off of motor vehicle records.
- Maintains an accurate audit trail of all collections.

- Attends educational seminars and training classes offered by the Middlesex County Tax Collector's Association, The Connecticut Tax Collector's Association, and the Connecticut Conference of Municipalities throughout the year.
- The total amount collected for current taxes, back taxes, interest, liens, and fees for the 2024-2025 fiscal year was \$20,489,268.13.
- Collection rate for the 2024-2025 fiscal year was 101.3596%.

*Respectfully submitted by Abbey Albrecht, Tax Collector*

## Town Clerk’s Office

Town Clerk: Dawn Rees Mooney, CCTC, MCTC

Assistant Town Clerk: Michele O’Toole, CCTC, MCTC

Assistant Town Clerk: Ellen Nixon

### FINANCIAL HIGHLIGHTS

#### Town of Killingworth Operating Budget Allocation 2024-2025 Fiscal Year

| General Government          | <u>Allocation</u>               | <u>Expenditures*</u>           |
|-----------------------------|---------------------------------|--------------------------------|
| Town Clerk Office Salaries  | 150,079.00                      | 147,555                        |
| Town Clerk                  |                                 |                                |
| Recording/Indexing          | 23,800.00                       | 21,083.00                      |
| Mapping/Microfilming        | 500.00                          | 492.00                         |
| Conference/school/mile      | 1,400.00                        | 1,056.00                       |
| Supplies                    | 1,100.00                        | 1,186.00                       |
| Record Preservation         | 2,400.00                        | 2,498.00                       |
| Codification/Ordinances     | 4,000.00                        | 0                              |
| Total Town Clerk            | 33,200.00                       | 26,315.00                      |
| Software Licenses           | 2,024.00                        | 2,109.00                       |
| Total General Government    | 185,303                         | 176,980.00<br>(95.5% Expended) |
| <br><b>Unexpended Funds</b> | <br><b>8,323.00<sup>+</sup></b> |                                |

### KEY ACTIVITIES AND ACCOMPLISHMENTS

**Overview:** The Killingworth Town Clerk’s Office was open to the public for all hours of Town Hall. All duties and responsibilities continued to be fulfilled well within statutory and practical timeframes.

**Land Records:** During the 2024-2025 fiscal year, 728 documents and 5 survey maps were recorded, indexed and scanned into Killingworth land records; and 13 property registrations were also filed and indexed. Additionally, the Town Clerk’s Office processed CT State Real Estate Conveyance Tax Returns (OP-236’s) totaling over \$260,000 in revenue for the State of CT.

**Technology:**

- The Town Clerk’s Office continued to partner with Catalis Courts & Land Records, LLC (previously NewVision Systems Corp.) for recording, indexing and accessing the town’s land records, processing vital records, issuing dog licenses and cashing all transactions.
- The Town Clerk’s Office also continued its relationship with ACI Universal Payments to accept credit card/debit card payments for all on-line land record transactions and dog licensing fees with a minimal service fee to the user.

- A land records/survey maps computer was available to the public in the Town Clerk's Office during all Town Hall hours. The Town's land records were also available 24/7 through the town's website allowing on-line land record searches and printing of recorded documents.
- The Town Clerk's Office staff continued to manage records, including schedules and minutes of all boards and commissions, property transfer reports and town budgets, with General Code's Laserfiche document imaging system for easy search and access.
- Once again, the Town Clerk maintained and updated "The Code" for Killingworth (available through the town's website or on paper).
- The Town Clerk's Office staff utilized the State of CT's on-line Election Management System for election preparation and to report all election records and results (in conjunction with the ROV's) to the CT Secretary of the State.
- The Town Clerk's Office continued to utilize the Connecticut Voter Registration System, with hand-held scanner and label printer, to process absentee ballots for all primaries, referenda and elections.
- Town Clerk Dawn Rees Mooney served as the on-site manager/administrator for the town's website posting all board and commission minutes, legal notices, news and announcements and updating all pages as needed.

**Dog Licensing:** State law requires that all dogs six months and older and all kennels be licensed each year in the Town Clerk's Office. The office sent renewal reminders to all registered dog owners/kennels, and processed 1028 dog licenses, 9 kennel licenses and 2 guide dog licenses for the 2024-2025 license year. Licensing was completed by mail, dropbox, online or in person. To encourage on-time dog licensing in compliance with state statutes, the Clerk's Office designed and conducted the "Tag Your Pup" contest during June. (Town Clerk Dawn Rees Mooney personally provides all contest prizes.)

**Official Town Meeting Schedule:** In accordance with FOIA, the Town Clerk's Office maintained the official meeting schedule for all Town of Killingworth boards and commissions, in addition to numerous regional agencies. All filed agendas and town agency minutes were posted on the Town's website, as well as on the official calendar in the Town Clerk's Office, with paper copies displayed and filed as prescribed by state statutes. While most town agencies conduct in-person meetings, on-line meetings continued as an option, with access codes and instructions included in agendas on the calendar.

**Voters:** Killingworth residents were able to register to vote, change party affiliation and process name and address updates on a daily basis in the office of the Town Clerk.

**Elections:** Early Voting (EV) premiered during the 2024-2025 fiscal year. The Town held Presidential Preference Primaries with 4 days of EV, a Republican State Primary with 7 days of EV, a Presidential Election with 14 days of EV, and 2 Regional School District #17 Budget Referendums. Office staff:

- Entered and verified all pre-election data into CT's on-line Election Monitoring System.
- Received training on the State of CT's new ES&S tabulators and successfully managed tabulator programming for the two RSD#17 Budget Referendums.
- Maintained Killingworth's permanent absentee ballot records.
- Compiled, issued and recorded absentee ballot applications for all votes.
- Received and time-stamped completed absentee ballot applications, verified applications were complete and applicant was a qualified elector, and issued absentee ballots within 24 hours of receipt of application for all elections, primaries and referendums.

- Received, recorded and filed completed absentee ballots and safeguarded these returned ballots until delivery to polling place on election day for all votes.
- Received from the ROV's and verified all Early Voting ballots for November's election and safeguarded these voted ballots until Election Day delivery to polling place.
- Conducted absentee ballot training for absentee ballot clerks during poll-worker training sessions prior to each election, primary or referendum.

**Vital Statistics:** Unlike larger CT cities, Killingworth Town Clerk staff also serve as the town's Registrars of Vital Statistics, issuing marriage licenses, burial, cremation and disinterment permits, and certified copies of birth, marriage and death certificates. Acting in this capacity, this office indexed and preserved all vital records in volumes for that purpose in the format prescribed by the CT Department of Public Health. Additionally, office staff continues to monitor CT's electronic vitals and death registries for processing burial, cremation and disinterment permits and issuing birth and death certificates.

**Freedom of Information Act Requests:** The Town Clerk managed all FOIA requests received by the Town in accordance with CT's FOI statutes, acknowledging receipt of the request, compiling requested information from appropriate town departments, scheduling delivery of the information, collecting any fees and tracking the entire process. During the 2024-2025 fiscal year the Town Clerk managed and tracked 64 FOIA requests, over double the number processed the previous fiscal year.

**Policies and Procedures Manual:** Town Clerk Mooney updated the office's "Policy & Procedure Manual", a comprehensive guide for all operations within the Town Clerk's Office, with numerous changes, and continued to ensure all office business was conducted in accordance with this manual.

**Additional Duties:** For the convenience of town residents, the Town Clerk's Office continued to issue CT hunting, fishing, trapping licenses and guidebooks. In addition, the office managed Notary Public applications/filing/certifications, and recorded Trade Name Certificates and recorded liquor permits.

**Personnel:** Town Clerk Dawn Rees Mooney and Assistant Town Clerk Michele O'Toole maintained Master Connecticut Town Clerk designations from the Connecticut Town Clerks Association by attending the required training and conferences. Part-time Assistant Town Clerk Ellen Nixon remained an essential member of the town clerk team.

**Special Town Meetings:**

- **Special Town Meeting, August 5, 2024**

**RESOLVED,** To amend the call of the meeting reducing the Town Counsel overexpenditure amount in Item #1 to \$58,446.

**RESOLVED,** To accept the amended call of the meeting as discussed.

**RESOLVED,** To fund, from the underexpended lines, overexpenditures in FY 2023-24 in excess of \$20,000 for the following line items:

|   |           |
|---|-----------|
| Town Counsel                                    | \$ 58,446 |
| Misc Government Refunds – PFAS related expenses | \$112,442 |

**RESOLVED,** To authorize the closeout of the following Capital Accounts as of June 30, 2024:

|   |          |
|---|----------|
| KVFC – Brush/Lt Rescue 887                        | \$ 41    |
| KVFC – Training Building Improvements/Props       | \$39     |
| HW Department – Large Dump/Plow/Sander (FY 22/23) | \$948    |
| HW Department – Roof for Salt Shed                | \$10,021 |
| County Road Bridge Project - Phase 2              | \$22,915 |

These balances revert to the Assigned Fund Balance of the Reserve Fund for Capital and Nonrecurring Expenses.

**RESOLVED,** To authorize the closeout of the following American Rescue Plan Act (ARPA) projects as of June 30, 2024:

|  |           |
|--|-----------|
| KVFC – AED Replacement   | \$ 302    |
| HW Dept – Small Mason Dump w/plow & sander                           | \$ 4,465  |
| Transfer Station – Reclaim & Pave                                    | \$ 6,701  |
| Develop designs for permanent town hall additions to replace modular | \$200,000 |
| Hybrid Meeting Technology – Equipment and Software                   | \$ 9,692  |

These balances to revert to the undesignated ARPA Fund Balance.

**RESOLVED,** To authorize use of ARPA funding of the previously approved capital project “FY 24/25 HW Dept.-Large Dump with Plow and Sander” in the amount \$295,000.

**RESOLVED,** To authorize use of ARPA funding of the previously approved capital project “FY 24/25 P & R-Build Additional Pickleball Courts (4)” in the amount of \$125,000.

**RESOLVED,** To authorize the use of the remaining unassigned ARPA funds to the capital reserves for road projects.

**RESOLVED,** To accept a Multi-year Capital Improvement Plan FY 2024/2025 – FY2033/34 as approved the Board of Selectmen meeting held July 8, 2024.

**RESOLVED,** To accept the annual report for fiscal year 2021/2022.

**RESOLVED,** To confirm the Selectmen’s appointment of Chris Robert Smalley as Killingworth representative to the Haddam-Killingworth Recreation Authority, for a term to commence upon confirmation and to continue until June 30, 2025.

○ **Special Town Meeting, December 16, 2024**

**RESOLVED,** To authorize the closeout of the following American Rescue Plan Act (ARPA) projects effective immediately

|  |          |
|--|----------|
| HW Dept – Large truck w/Plow & Sander      | \$18,194 |
| KVFC – Station 2 siding, gutters, driveway | \$500    |
| KVFC – Station 2 Flat Membrane Roof        | \$10,000 |
| KVFC – Life Safety Ropes/Equipment         | \$8,343  |

These balances to revert to the undesignated ARPA Fund Balance.

**RESOLVED,** To release the \$125,000 in ARPA Funds allocated to Pickleball Courts Project (4). These balances to revert to the undesignated ARPA Fund Balance.

**RESOLVED,** To authorize the use of American Rescue Plan Act (ARPA) funds for:

|   |          |
|---|----------|
| KVFC – Positive Pressure Ventilation Fans (2) | \$10,000 |
| KVFC – Hose Replacement                       | \$7,600  |

**RESOLVED,** To authorize the use of the remaining American Rescue Plan Act (ARPA) funds for “general governmental services not including debt service and pension plan payments” instead of “capital reserves for road projects” as previously authorized at town meeting on August 5, 2024.

○ **Annual Town Budget and Special Town Meeting, May 19, 2025**

**RESOLVED,** To adopt the Budget recommendation of the Board of Finance of an Operating Budget for fiscal year July 1, 2025 – June 30, 2026 in the amount of \$5,361,750.

**RESOLVED,** To adopt the Budget recommendation of the Board of Finance of Capital Expenditures for the fiscal year July 1, 2025 – June 30, 2026 in the amount of \$972,114.

**RESOLVED,** To approve the Multi-Year Capital Improvement Plan for FY 2026 through FY 2035 approved at the Board of Selectmen’s meeting held Tuesday, April 29, 2025.

**RESOLVED,** To accept an Urban Act Grant from the State of Connecticut in the amount of \$300,000.

**RESOLVED,** To approve additional funding of \$6,500 for Park & Rec Pavilion at Eric Auer Field project to come from the assigned fund balance of the capital reserves.

**RESOLVED,** To approve additional funding of \$142,925 for the Killingworth Volunteer Fire Company vehicle to be incorporated into the lease purchase agreement.

**RESOLVED,** To confirm the Selectmen’s appointment of James Joseph Duffield (U), Chris Robert Smalley (U) and William Raymond Burley (U) as Killingworth representatives to the Haddam-Killingworth Recreation Authority, for a term to commence upon the confirmation and to continue until June 30, 2026

Respectfully submitted by *Dawn Rees Mooney, CCTC, MCTC*  
*Killingworth Town Clerk*

## Zoning Board of Appeals

### Members:

Brian Young, Chairman  
Benjamin A. Charney, Vice Chairman  
Mark McCormick  
Graig Judge  
Cheryl K. Fine

### Alternate Members:

Bruce Dodson  
William R. Joyce

Jamie Sciascia - Clerk

### FINANCIAL HIGHLIGHTS

**Town of Killingworth Operating Budget Allocation:** \$500

**Other revenues:** \$200

**Operating Expenditures:** \$0

### KEY ACTIVITIES AND ACCOMPLISHMENTS

- Deciding appeals of a decision of the Zoning Enforcement Officer to consider if Zoning Regulations were applied and interpreted correctly.
- Deciding if a variance of Zoning Regulations should be granted. A variance or exception to Zoning Regulations is considered only when a hardship exists as defined by Connecticut State Law. This requires careful application of the law to the facts – a judicial function. A hardship exists only in a unique situation affecting real estate, which Zoning Regulations fail to address.  
By State Law:
  - The hardship must be a unique situation which is different from all other properties.
  - The hardship must be in terms of the property – financial, medical or other personal difficulties of the applicant cannot be considered.
  - Variances are granted to real estate and are attached permanently through land records. The identity or character of the owner or applicant is not relevant.
  - Variances must be consistent with the overall objectives of Zoning Regulations and the Town Plan.
  - The situation leading to the application for variance may not have been created by the owner or occupant.

Five applications were received – five variances. One was granted, three were denied and one withdrawn.

*Respectfully submitted by Brian Young, Chairman*

**SUPPORTED NON-MUNICIPAL ORGANIZATIONS**

## Community Renewal Team

Wilfredo Nieves, Chair, Board of Trustees  
 Marta Bentham, Vice Chair, Board of Trustees  
 Norman Jones, Vice Chair, Board of Trustees  
 Walter Benjamin, Treasurer, Board of Trustees  
 Lena Rodriguez, President & CEO  
 Jeff Walsh, CFO  
 Chris McCluskey, Sr. VP  
 Heidi Lubetkin, Sr. VP

### FINANCIAL HIGHLIGHTS

TOWN OF KILLINGWORTH 2024/25 Budget Allocation: \$3,000

#### OTHER REVENUES

##### Grants and Contracts

|                          |              |
|--------------------------|--------------|
| Federal                  | \$44,120,759 |
| State                    | \$5,724,10   |
| Municipal                | \$1,080,009  |
| Foundation               | \$723,476    |
| Private                  | \$624,961    |
| Capital Projects - State | \$977,125    |
| Contributions            |              |
| In-Kind                  | \$1,013,601  |
| Fundraising              | \$174,901    |

##### Other Revenue

|                                     |             |
|-------------------------------------|-------------|
| Education Parent Fees and Subsidies | \$1,013,601 |
| Elderly Nutrition Meal Subsidies    | \$388,001   |
| Catering                            | \$259,919   |
| Child and Adult Food Program        | \$58,844    |
| Subsidies                           |             |
| Patient Fees                        | \$1,275,818 |
| Housing Services                    | \$2,642,107 |
| Investment Earnings                 | \$350,739   |
| Investment Earnings - Donor         | \$59,288    |
| Restricted                          |             |
| Other Income                        | \$981,972   |

### Expenditures/Operating Expenses

|                           |              |
|---------------------------|--------------|
| Salaries and Benefits     | \$19,479,690 |
| Client Assistance         | \$28,638,036 |
| Materials and Supplies    | \$4,619,929  |
| Contractual Services      | \$2,628,568  |
| Occupancy                 | \$2,608,924  |
| Other Expenses            | \$728,380    |
| Depreciation              | \$686,848    |
| Delegate Expense          | \$107,006    |
| Travel and Transportation | \$502,317    |
| Interest Expense          | 45,523       |
| Total Operating Expenses  | \$60,045,221 |

## KEY ACTIVITIES AND ACCOMPLISHMENTS

### EXPENSE BY FUNCTION

|  |              |
|--|--------------|
| Energy and Weatherization                                    | \$31,196,961 |
| Childcare Services   | \$4,214,716  |
| Housing Services   | \$8,211,409  |
| Nutrition Services   | \$5,733,154  |
| Other Community Services (includes<br>Neighborhood Services) | \$2,454,631  |
| Clinical Services  | \$3,987,822  |
| Job Training   | \$529,024    |
| Alternative Incarceration                                    | \$876,198    |

Included in the above figures are the monies that went to help Killingworth residents. According to our 2024 Community Benefit Report, the estimated value of our services in Killingworth was \$60,478. Energy and Weatherization was the town's most utilized service: 72 families (111 individuals) were helped through this program, for a cost of \$57,215. The second most popular program was Neighborhood Services. Three families (15 individuals) were assisted through this service, for a cost of \$3,263.75.

In addition, CRT:

- Processed 24,821 applications through its Energy & Weatherization program, with an 85% approval rate
- Helped 5,339 individuals (2,324 families) address their home energy needs
- Found housing for 1,181 individuals
- Provided temporary shelter for 474 individuals
- Served 1,250 veterans
- Assisted 209 veteran families with rapid rehousing and homeless prevention services (139% of the proposed target)

- Through its Elderly Nutrition Program, provided nearly 470,000 meals
- Opened The McKinney, a homeless shelter for single men located at a former Days Inn Hotel. The shelter now provides primary care and behavioral health services on site
- Started a new SAMHSA-funded program for people with or at high risk for contracting HIV/AIDS. In its first year, it exceeded its program enrollment goal by 230%
- Received the American Society of Addiction Medicine Certification Achievement

The above list is not all-inclusive but it gives an idea of the agency's accomplishments in the last calendar year.

RESPECTFULLY SUBMITTED BY: Willa Bloch, Planning Coordinator

## Connecticut Conference of Municipalities (CCM)

CCM is comprised of approximately 25 staff that accomplish their day-to-day operations of the agency and the agency is led by a bi-partisan Board of Directors comprised of 28 municipal officials from Connecticut's towns and cities.

### FINANCIAL HIGHLIGHTS

TOWN OF KILLINGWORTH 2024/25 Budget Allocation: **The CCM Board of Directors has sustained the town's annual dues at the current level of \$3,643.00 for the last 13 years.**

### KEY ACTIVITIES AND ACCOMPLISHMENTS

- 1) Continue to protect and expand state and federal aid to the town;
- 2) CCM has a major focus to reduce the burden of unfunded state and federal mandates on your town;
- 3) Work to expand the use of CCM services and cooperative efforts among towns to help deliver your municipal services in the most effective and cost-efficient way;
- 4) Continue to work diligently on the Young People First effort which a major component for reform is the state's ECS formula to create equity, increase educational funding for cities and towns and reduce property taxpayer burdens;
- 5) CCM's executive and advocacy teams worked tirelessly over the last four+ months to ensure that Connecticut's new housing bill was shaped by local voices, grounding every major provision in the perspectives of municipal leaders. Protecting local control remained central to our advocacy and to the final legislation.

*Respectfully submitted by Joseph Thornton, Director of Communications & Member Relations*

## Connecticut River Coastal Conservation District

### Staff

Jane Brawerman, Executive Director Kelly  
 Starr, Natural Resource Specialist Kate  
 Preston, Natural Resource Specialist  
 Sandy Weiss, Office and Program Administrator

### Officers

Denise Savageau, Chair Cary  
 Chadwick, Secretary Lorraine  
 Jalbert, Treasurer

### Location/Contact Information

deKoven House, 27 Washington Street  
 Middletown, CT 06457  
 (860) 346-3282  
[ctrivercoastal@conservect.org](mailto:ctrivercoastal@conservect.org)  
[www.conservect.org/ctrivercoastal](http://www.conservect.org/ctrivercoastal)

## FINANCIAL HIGHLIGHTS

**Town of Killingworth Operating Budget Allocation: \$1,661**

### Financial Statement

*July 1, 2024 through June 30, 2025*

#### INCOME

|                     |                  |
|---------------------|------------------|
| State Funds         | \$100,000        |
| Grants              | 78,338           |
| Material Sales      | 70,275           |
| Local Funds         | 35,549           |
| Program Income      | 74,943           |
| Contributions       | 7,815            |
| Interest Income     | 10,088           |
| <b>Total Income</b> | <b>\$377,008</b> |

#### EXPENSE

|   |                  |
|---|------------------|
| Wages, Payroll Taxes, Retirement Benefits | \$235,712        |
| Grant Expenses                            | 105              |
| Plant Sale & Fundraising Expenses         | 45,109           |
| Operating/Office Expenses                 | 24,529           |
| Program Expense                           | 24,780           |
| Professional Fees & Dues                  | 2,100            |
| Conferences, Meetings & Workshops         | 1,856            |
| <b>Total Expenses</b>                     | <b>\$334,191</b> |

## KEY ACTIVITIES AND ACCOMPLISHMENTS

The Connecticut River Coastal Conservation District is a nonprofit organization whose mission is to promote the sound use of our natural resources through technical assistance and education. Our programs are provided to municipal staff and land use commissioners, private residents, the agricultural community, the public, and the development industry. We are one of five conservation districts with similar missions working in different areas of the state. The Town of Killingworth is one of the 26 municipalities in Connecticut River Coastal Conservation District's area, which includes the lower Connecticut River watershed and adjacent coastal towns. We provide leadership in solving natural resource problems and preventing impacts to the environment in our communities, supporting both local conservation needs and working across municipal boundaries on a watershed level. Our ongoing technical and education services and programs include:

- Working with farmers and other land stewards to plan and implement more sustainable practices, increase productivity, and enhance habitat of working lands
- Providing municipal site plan reviews and landowner on-site assistance to address stormwater management, drainage, erosion and other natural resource concerns
- Conducting watershed assessments and water quality protection projects
- Engaging community members in taking an active role in protecting their rivers and streams through our citizen monitoring program, the Connecticut River Watch Program
- Distributing free District resources to promote backyard stewardship throughout our area, like our backyard water resources guide, invasive plant guide, pet waste pickup brochure, and stream buffer guide. Some of our publications also support public education and outreach on stormwater management requirements for MS4 (Municipal Separate Storm Sewer System) communities
- Securing grants to assist municipalities and other partners with conservation needs
- Holding public events like our environmental film series, and our annual CT native plant sale

For more information go to [www.conservect.org/ctrivercoastal](http://www.conservect.org/ctrivercoastal), or contact our office at 860-346-3282. 2024-2025 highlights include:

- Provided conservation planning and technical assistance to ten farms and forest landowners throughout our district in partnership with Natural Resources Conservation Service focused on protecting water quality by addressing run-off concerns and soil erosion; improving soil health and plant productivity; and enhancing and managing habitats and forests
- Completed a habitat assessment and open space management plan for town-owned conservation land

- Completed, printed and began distributing an update of our invasive plant guide, Invasive Plants In Your Backyard! A Guide to Their Identification and Control, also available on our website ([www.conservect.org/ctrivercoastal/resources/](http://www.conservect.org/ctrivercoastal/resources/))
- Held the 10th year of our community environmental film series for the public featuring documentary films on a variety of pertinent topics
- Continued to offer and distribute our District educational resources throughout our towns
- Held our 33rd annual CT native plant sale to promote use of native plants in the landscape

*Respectfully submitted by Jane Brawerman, Executive Director*

## Connecticut River Area Health District

| <b>Staff Position</b> | <b>Name</b>                     |
|-----------------------|---------------------------------|
| Director of Health    | Scott Martinson, MPH, MS, RS    |
| Registered Sanitarian | Ryan Grenon, MPA, RS Registered |
| Sanitarian            | Greg Mattus, MA, RS Registered  |
| Sanitarian            | Rebecca Drew, RS                |
| Registered Sanitarian | Melissa Neri, RS                |
| Public Health Nurse   | Sherry Carlson, RN, BSN Office  |
| Manager               | Karina Moura                    |

| <b>Board Position</b> | <b>Name</b>                  | <b>Town</b>  |
|-----------------------|------------------------------|--------------|
| Chair                 | Michael Dunne, M.D.          | Old Saybrook |
| Director              | Carol Jones                  | Deep River   |
| Director              | Alan Schwarz, M.D.           | Old Saybrook |
| Vice Chair            | Rita Foster, RN, MSN         | Clinton      |
| Director              | Michelle Benivegna           | Clinton      |
| Director              | Robert McGarry               | Haddam       |
| Director              | Cindy Lignar                 | Chester      |
| Director              | Eric Couture                 | Killingworth |
| Director              | William Kohlhepp, DHSc, PA-C | Durham       |

### CONNECTICUT RIVER AREA HEALTH DISTRICT ANNUAL REPORT

**This report covers the period from July 1, 2024, through June 30, 2025**

The Connecticut River Area Health District (CRAHD) is a seven-town local health district. CRAHD provides core public health services to the towns of Clinton, Old Saybrook, Deep River, Haddam, Chester, Killingworth, and Durham. The district is responsible for implementing programs and supporting policies that improve the health of its residents. The district provides a strong environmental health and code compliance program, targeted public health nursing services, health education and promotion activities, disease tracking and prevention, and public health preparedness planning. The district is dedicated to conducting its mission to maximize the highest quality local public health services possible given its current resource level.

#### **Environmental Health:**

This fiscal year proved to be another busy one for the environmental health section. Our licensed Sanitarians performed a variety of environmental health functions and conducted a wide variety of inspections. In addition, Sanitarians offered advice to residents and the business community and educated the public and targeted audiences on a variety of environmental health issues, code enforcement and code guidance. Inspection programs include state-mandated inspections for compliance with the Connecticut Public Health Code and local ordinances.

- Inspections, permitting/licensing activities, and targeted education are conducted in the following areas:
- On-site sewage disposal: soil site evaluations, installer, and engineered plan reviews, permitting new, upgraded, altered, and repaired systems, installation inspections, as-built drawing review, issuance of permits to discharge.

- Food service establishments: restaurants, caterers, food stores, school cafeterias, nursing homes, churches, vendors, temporary events, and farmer’s markets
- Body care establishments: cosmetology shops nail and beauty salons, barber shops, and tanning salons.
- Child day care centers and group day care homes
- Overnight-stay facilities such as hotels, motels, inns, bed & breakfasts
- Public swimming pools, including spas and condominium pools.
- Public bathing areas include freshwater bathing and marine water beaches.
- General Nuisance/Other Complaints: CRAHD Sanitarians respond to a variety of citizens’ complaints such as housing, rodent infestation, garbage and odors, septic overflows, general nuisance, well and water supply issues, and poor sanitary conditions.
- Private water supplies permitting, location approvals, testing, lab report reviews, advice on treatment and maintenance.
- Campgrounds: Inspections to ensure minimum sanitary standards
- Childhood Lead Poisoning Prevention: Lead Paint hazard reduction, abatement orders, education to homeowners, tenants, and property owners. Case follow up of childhood elevated blood lead levels. This activity has increased since January 1, 2025, based on the lowering of acceptable venous lead levels.
- Housing: landlord-tenant issues related to minimum housing standards

**Community Health:**

- Public Health Nurse (PHN) remains a source of education for all community partners. Though COVID is a little more in the background, it remains one of the infectious diseases that are monitored and tracked through the PHN. Scheduled BP clinics occur monthly, Senior Education sessions on variety of at-risk topics conducted monthly. PHN remains a resource and support for all towns' prevention councils.
- The PHN manages the district’s efforts to control childhood lead poisoning, both in prevention and response to elevated blood lead levels. This interaction with children and parents of children with elevated blood lead levels is markedly increased based on the State lowered acceptable levels. PHN collaborating with the Yale New Haven Children’s Hospital’s Lead Poisoning and Regional Treatment Center, and Connecticut Children's Hospital, to assist in parental support and pediatrician on going education.
- PHN continues to stay up to date on the emerging infection outbreak of Measles in the US. Connecticut has a 97.7% vaccination rate for MMR. This is above the national average of 95% Connecticut has also seen a decrease in non-medical exemptions, with a drop from 0.5% in 2022-23 to 0.1% in 2024-2025.

- PHN continues to collaborate with 5 Local prevention teams to support team efforts in education and prevention of youth vaping, alcohol, and cannabis consumption.
- CRAHD is the lead health department previously referred to as Mass Dispensing Area #39, which includes our seven health district towns as well as Westbrook, Essex. CRAHD continues to meet with its Emergency Support Function (ESF) eight; Medical and Public Health partners in DEMHS region two and statewide to enhance regional capacity and to develop regional health care coalitions. CRAHD has reviewed and changed the structure of its PHERP. All Preparedness plans have been reviewed and will continue. The latest PHERP has been signed by the chairperson of the board 2/5/2025 and presented to the Regional Coordinator. A new Crisis Communication plan was developed, reviewed, and signed by the board chair.
- CRAHD conducts local communications exercises on a quarterly basis and participates in regional and statewide drills and exercises.
- CRAHD continues its efforts in volunteer management and closed points of dispensing (PODs) efforts.
- CRAHD continues to improve its Health Alert Network (HAN) capacity and usefulness.
- Our PHN, under the guidance of the DOH, conducts active surveillance of all laboratories and physician reported diseases identified by the CT DPH. The PHN also conducts follow-up investigations of selected illnesses reported to control the spread of these diseases in the community.
- PHN completed DOT for active and Latent TB cases in our district. The number of Latent TB cases that are being treated continues to grow.
- PHN has maintained certification for community health, “living with chronic disease or pain.”
- Outreach and education are provided for diseases of importance such as hepatitis A, B, and C, elevated childhood lead levels, COVID, Lyme disease, West Nile virus, Zika, and other vector borne diseases. The district monitors mosquito borne diseases and managed mosquito control activities in the towns that participate.
- CRAHD Mission statement is being reviewed. Board members are collaborating with PHN to determine district health concerns and goals.

Submitted by Scott Martinson, MPH MS RS Director of Health

## Connecticut Council of Small Towns (COST)

President: Michael Freda, First Selectman, Town of North Haven

Vice President: Mary Calorio, Regional Town Administrator, Towns of Canterbury, Chaplin, and Pomfret

Treasurer: Maria Capriola, Chief of Shared Services and Regional Administration, Town of Mansfield

Secretary: Michael Criss, First Selectman, Town of Harwinton

At-Large Member: Tony Salvatore, Town Manager, Town of Cromwell

Staff: Betsy Gara, Executive Director, COST, [Bgara@ctcost.org](mailto:Bgara@ctcost.org)/860-841-7350

Connecticut Council of Small Towns (COST)

1245 Farmington Ave., 101, West Hartford, CT 06107

### FINANCIAL HIGHLIGHTS

#### TOWN OF KILLINGWORTH 2024/25 Budget Allocation: \$1075.00

**OTHER REVENUES** (*Additional revenues for FY 2024-2025. Specify by category, for example: State/Federal Funding, Other Municipalities (please specify), Fundraising Activities, Contributions, Grants, Program Fees, etc. Use this section to report significant changes over prior years, such as reductions in funding, new grants or particularly successful fundraising efforts.*):

COST receives membership dues from approximately 115 municipalities each year and 50-55 associate members (firms engaged in providing products and services to municipalities), and registration fees for conferences, including COST's annual meeting and fall conference.

#### EXPENDITURES

- Government relations & grassroots advocacy
- Association management fee
- Events, webinars, and workshops
- Research & Policy Analysis
- Operating Expenses

### KEY ACTIVITIES AND ACCOMPLISHMENTS

#### KEY ACTIVITIES AND ACCOMPLISHMENTS:

During the 2025 legislative session, COST was instrumental in advocating on behalf of the state's small towns on the following issues that benefit the Town of Killingworth and its residents:

- Working with our member towns, COST led efforts to call on Governor Lamont to veto a sweeping housing bill that would have imposed difficult compliance burdens on towns and jeopardized the availability of certain discretionary funding. We are working with the regional Councils of Government and other municipal organizations to develop a balanced, workable approach to promoting more affordable housing opportunities in our communities.

- Preserving the hold harmless provision under the Education Cost Sharing grant program to protect 81 small towns from cuts in education funding, supporting increases in special education funding, and championing efforts to create a grant program to assist school districts in maintaining facilities.
- Increasing funding for the Town Aid Road program to better meet the infrastructure needs of Connecticut's small towns, including Killingworth.
- Defeating legislation that would have placed cost burdens on small towns, including proposals to eliminate the car tax, increase solid waste assessments, and increase worker's compensation costs by eliminating permanent partial disability settlement offsets.

In addition, COST held webinars, workshops, and conferences to provide municipal officials with information on new and pending laws and regulations, compliance assistance, and available state grants and other resources, including legislative updates, CTDOT's Local Bridge and Connectivity programs, cybersecurity, and stormwater management.

*Respectfully submitted by Betsy Gara, Executive Director*

# The Estuary (Council of Seniors)

Stan Mingione Executive Director

## FINANCIAL HIGHLIGHTS

TOWN OF KILLINGWORTH 2024/25 Budget Allocation: \$12,690

### OTHER REVENUES

|                     |           |
|---------------------|-----------|
| Program service     | \$566,961 |
| Government Grants   | \$547,478 |
| Private grants      | \$326,538 |
| Retail Sales        | \$204,930 |
| *Town Contributions | \$148,708 |
| Contributed Serv    | \$116,088 |
| Investment Inc      | \$111,885 |
| Fundraising         | \$88,046  |
| Other               | \$68,819  |
| Loss on disposal    | (23,625)  |

**TOTAL** **\$2,155,828**

\*Killingworth Contribution \$12,690 included in Town Contributions

### EXPENDITURES

|                     |             |
|---------------------|-------------|
| Salaries & Fringe   | \$1,076,958 |
| Raw Food            | \$448,913   |
| Depreciation        | \$141,662   |
| Donated Serv        | \$116,088   |
| Food Serv Supplies  | \$97,191    |
| Repairs & Maint     | \$68,404    |
| Office Exp          | \$60,000    |
| Utilities           | \$60,246    |
| Senior Activities   | \$47,864    |
| Insurance           | \$43,086    |
| Consultants         | \$47,746    |
| Special Events      | \$37,569    |
| Rent                | \$34,827    |
| Fees                | \$27,500    |
| Vehicle Exp         | \$24,429    |
| Computer Exp        | \$24,052    |
| Gasoline            | \$19,636    |
| Milage              | \$12,930    |
| Telephone           | \$12,886    |
| Advertising         | \$11,625    |
| Training & Seminars | \$5,713     |

**TOTAL** **\$2,418,965**

## KEY ACTIVITIES AND ACCOMPLISHMENTS

The Estuary Council of Seniors, Inc. (ECSI) is a non-profit regional senior center located at 220 Main Street in Old Saybrook with congregate cafe sites in Killingworth, Lyme/Old Lyme and Old Saybrook and Clinton. Since 1974, the ECSI's mission has been to promote quality of life, community involvement, and independent living for people aged 50 and over. Last year the ECSI provided over **100,000k** nutritious meals including over **67k** home delivered Meals On Wheels, and over **33k** congregate meals, **352** rides to medical outpatient appointments outside the nine-town Estuary Region. In addition, **1,800** individuals received free preventative health screenings, and participated in social and exercise programs.

In addition to our essential senior services, ECSI is a fun place for mature residents to exercise, dance, play cards, go on trips together, get a massage, hear an interesting lecture, attend an art exhibit, get a haircut, take a painting class, join a book club or writers group, volunteer, shop at the Thrift Shop, use our fitness center, or just sit and enjoy our beautiful view. ECSI has a lovely, large facility that welcomes senior residents of the Estuary. Overall, we had over **100,000** visits to our center in the reported timeframe for meals, activities, support and fun.

During the reporting period for the Town of Killingworth, the Estuary served **36** residents 4,702 home delivered meals and an additional **23** residents joined us for **606** congregate meals. Our Emergency Medical Outpatient Transportation provided **5** individuals with **21** rides to medical appointments. We had over 1,000 visits by a total of 100 people overall to the center from residents of Town of Killingworth

ECSI is funded in part by contributions from the generosity of the nine towns in the Estuary Region, Senior Resources Agency on Aging with Title III funds made available under the Older Americans Act, grants, donations, and fund raising efforts. I would like to thank the Town of Clinton for your continued support of our programs. For information and schedules of our services and programs, please call 388-1611 weekdays from 8:00 a.m. -4:00 p.m.. Alternatively, visit our website at [www.yourestuary.org](http://www.yourestuary.org) if you do not already receive our monthly newsletter, please call us and we will be happy to add you to our mailing list or send it electronically. The newsletter is also downloadable from our website. We are pleased to continue to serve the residents of Town of Killingworth and be an integral part of services for seniors in the Estuary Region.

*RESPECTFULLY SUBMITTED BY Stan Mingione, Executive Director*

# The Estuary Transit District

## OFFICERS/MEMBERS:

### Board of Directors

|                          | Town                       |
|--------------------------|----------------------------|
| Leslie Strauss, Chairman | Chester                    |
| Michelle Benivegna       | Clinton                    |
| Kathryn Russell          | Deep River                 |
| Brendan Rae              | Durham                     |
| D.G. Fitton              | Essex                      |
| David Cox                | East Hampton               |
| Robert McGarry           | Haddam                     |
| Joan Gay                 | Vice-Chairman Killingworth |
| David Lahm               | Lyme                       |
| Tim Griswold, Secretary  | Old Lyme                   |
| Charlie Norz, Treasurer  | Old Saybrook               |
| Jim Irish                | Middlefield                |
| Beverly Lawrence         | Middletown                 |
| Christine Marques        | Middletown                 |
| Michael Pelton           | Portland                   |
| John Hall                | Westbrook                  |

### Administrative Staff

|                    | Position             |
|--------------------|----------------------|
| Joseph Comerford   | Executive Director   |
| Jared Whitcomb     | Operations Director  |
| Halyna Famiglietti | Finance Director     |
| Nick Kulakowski    | Maintenance Director |

### Board of Directors

|                          |              |
|--------------------------|--------------|
| Leslie Strauss, Chairman | Chester      |
| Michelle Benivegna       | Clinton      |
| Kathryn Russell          | Deep River   |
| Brendan Rae              | Durham       |
| D.G. Fitton              | Essex        |
| David Cox                | East Hampton |
| Robert McGarry           | Haddam       |
| Joan Gay, Vice-Chairman  | Killingworth |
| David Lahm               | Lyme         |
| Tim Griswold, Secretary  | Old Lyme     |
| Charlie Norz, Treasurer  | Old Saybrook |
| Jim Irish                | Middlefield  |
| Beverly Lawrence         | Middletown   |
| Christine Marques        | Middletown   |
| Michael Pelton           | Portland     |
| John Hall                | Westbrook    |

## Administrative Staff

Joseph Comerford  
Jared Whitcomb  
Halyna Famiglietti  
Nick Kulakowski

Executive Director  
Operations Director  
Finance Director  
Maintenance Director

## FINANCIAL HIGHLIGHTS

**TOWN OF KILLINGWORTH 2024/25 Budget Allocation: \$10,675**

## KEY ACTIVITIES AND ACCOMPLISHMENTS

Estuary Transit District is a transit district doing business as River Valley Transit (RVT). RVT provides a variety of public transportation resources and serves 16 municipalities throughout Middlesex County and parts of New London County. Transportation options include traditional buses, trolleys, shuttles, taxis and paratransit services. Most services are open to the general public with no age or disability restrictions. Our mission is to support the mobility of residents, offer alternatives to privately owned vehicles, provide seamless connectivity to other transit services in Connecticut and to promote environmentally and financially sustainable transportation choices.

This year was the first full year of ETD's expanded weeknight, Saturday night and Sunday service on bus routes redesigned route structure as well as two new XtraMile zones. These enhancements resulted in a ridership increase of 26% over the prior fiscal year. The year also saw the addition of Portland and Haddam as member towns.

ETD also launched two pilot projects to demonstrate new transit technology. This included their first two battery electric transit buses which began operating in April of 2025 and a contactless fare payment system on board all route buses in October of 2024.

The district also continued work on several major projects that will continue into the new year. These include design of a new maintenance facility in Middletown, acquisition of property for a new Shoreline division facility, procurement of new fare collection equipment and Middletown Transportation Center renovations.

RESPECTFULLY SUBMITTED BY: Joseph Comerford, Executive Director

## Haddam-Killingworth Recreation Department

### Haddam-Killingworth Recreation Department

Robyne Brennan, Director of Recreation  
 Josselyn Salafia, Recreation Supervisor  
 Cathy Golden, Administrative Assistant (until Jan)  
 Julie Mardjekaj, Administrative Assistant (present)

### 2024-25 Recreation Authority Members:

Jason Lonergan, Chairman  
 Emily Kyle, Vice Chairman  
 David Law, Secretary/Treasurer  
 Brian Blair  
 William Burley  
 Peter Christopher  
 James Duffield

### FINANCIAL HIGHLIGHTS

|  |                  |
|--|------------------|
| <b>Town of Killingworth Operating Budget Allocation:</b>                                     | <b>\$53,951</b>  |
| <b>Other revenues</b>  |                  |
| <i>Town of Haddam (\$25,000)</i>   |                  |
| <i>Program Income/Grants &amp; Sponsors / Promotion &amp; Fundraising Events (\$601,049)</i> |                  |
| <b>Operating Expenditures</b>  |                  |
| <i>Salaries, Benefits, Supplies, Promotion, Contracted Services</i>                          | <b>\$680,000</b> |
| <b>Capital Expenditures (if applicable)</b>  | <b>N/A</b>       |

### KEY ACTIVITIES AND ACCOMPLISHMENTS

The Haddam-Killingworth Recreation Department entered its 50<sup>th</sup> year of service to the HK communities. Our Mission Statement is to provide a comprehensive year-round recreational program which meets the needs of the individuals in the community. The department strives to provide positive recreational experiences which contribute to the individual's physical, social, emotional, creative, cultural, and educational growth and development in order to enrich the quality of life. Use of the Regional School District #17 facilities is a key factor in our ability to provide affordable programs to our community.

We accomplished our goal of establishing a scholarship fund so that we can continue to help families send their kids to camp. We used some of our reserves as well as donations that we received which allowed us to give 39 kids scholarships for our RecCare Camp in 2024. We continue to keep building up our scholarship fund so that we can help families who face financial challenges.

Our Aquatic Programs such as swim lessons and our Enrichment After-School Programs are thriving with a variety of programs that serve the community. Our RecCare (Before and After School Program) continues to be a vital service we provide to keep our kids safe and busy during working hours. Our department's website ([www.hkrec.com](http://www.hkrec.com)) provides an informative site as well as 24 hour on-line registration.

*Respectfully submitted by Robyne Brennan, Director of Recreation*

## FACILITY USAGE & ATTENDANCE

*JULY 1, 2024 – June 30, 2025*

Everything highlighted is updated

|   | Total Participants  | Duration |
|---|---------------------|----------|
| <b>High School Pool</b>                     |                     |          |
| Drop-in/Lap Swim                            | 1019                | 49 weeks |
| Children Swim Lessons (Summer)              | 340                 | 7 weeks  |
| Children Swim Lessons (Fall, Winter Spring) | 208                 | 530weeks |
| Cougar Aquatic Team                         | 100                 | 51 weeks |
| Masters Swimming                            | 30                  | 26 weeks |
| Pool Memberships                            | 35 family / 42 ind. | 28 weeks |
| Parent & Tot Swim (Summer)                  | 9                   | 3 weeks  |
| Parent & Tot (Fall, Winter Spring)          | 18                  | 15 weeks |
| Pre-School Swim (Summer)                    | 19                  | 3 weeks  |
| Pre-School Swim(Fall, Winter, Spring)       | 23                  | 15 weeks |
| Private Swim Lessons (Summer)               | 13                  | 6 weeks  |
| Aqua Aerobics(Summer, Fall, Winter, Spring) | 90                  | 60 weeks |
| <b>High School Tennis Courts</b>            |                     |          |
| Skyhawks Beg.Tennis Camp                    | 14                  | 4 days   |
| Skyhawks Tennis Camp                        | 8                   | 5 days   |
| Beg. Pickleball                             | 4                   | 1 day    |
| Pickleball Boot Camp (Summer)               | 11                  | 1 day    |
| <b>OLD MS (Central Office) Classrooms</b>   |                     |          |
| Curious Campers                             | 65                  | 5 weeks  |
| Summer Camp                                 | 850                 | 7 Weeks  |
| Basic Boating                               | 21                  | 3 days   |
| <b>OLD MS (Central Office) Gym</b>          |                     |          |
| Mens Basketball                             | 21                  | 25 weeks |
| Youth Basketball                            | 36                  | 9 weeks  |
| <b>High School Gym/Field House</b>          |                     |          |
| Skyhawks Volleyball Camp                    | 12                  | 5 days   |
| Skyhawks Basketball Camp                    | 19                  | 5 days   |
| Adult Co-Ed Volleyball (Drop-In)            | 50                  | 16 weeks |
| <b>High School Field</b>                    |                     |          |
| Skyhawks Baseball Camp                      | 7                   | 5 days   |
| Skyhawks Golf Camp                          | 9                   | 3 days   |
| Skyhawks Multi-Sport Camp                   | 10                  | 5 days   |
| Skyhawks Flag Football Camp                 | 19                  | 5 days   |
| Archery                                     | 25                  | 12 weeks |
| Skyhawks Flag Football                      | 7                   | 5 weeks  |
| Skyhawks Sports                             | 16                  | 5 weeks  |
| <b>High School Lower Media</b>              |                     |          |
| Mad Science Camp                            | 8                   | 5 days   |
| Abrakadoodle Art Camp                       | 7                   | 5 days   |
| Sewing Adventures Camp                      | 11                  | 5 days   |
| Adult / Child CPR, AED & First Aid          | 9                   | 4 days   |

|  |    |         |
|--|----|---------|
| Babysitter's CPR                             | 9  | 4 days  |
| Babysitter's Training (Summer, Fall, spring) | 23 | 12 days |
| Childrens Sewing Workshop                    | 15 | 2 days  |
| When I'm In Charge                           | 19 | 1 day   |
| Beg. Crochet Class                           | 11 | 5 weeks |
| Sewing Workshop (kids)                       | 10 | 1 day   |
| Sewing Workshop (adults)                     | 9  | 1 day   |

### High School Cafeteria

|                   |    |       |
|-------------------|----|-------|
| Cupcake Decorting | 8  | 1 day |
| Cake Decorating   | 17 | 1 day |
| Jigsaw Jamboree   | 2  | 1 day |

### HK IM/MS Gym

|                              |    |         |
|------------------------------|----|---------|
| Pre-Season Basketball Clinic | 18 | 3 weeks |
| Youth Basketball             | 60 | 9 weeks |

### HK IM/MS Cafeteria

|              |    |          |
|--------------|----|----------|
| Fitness Yoga | 56 | 35 weeks |
|--------------|----|----------|

### Killingworth Elementary School

|  |    |          |
|--|----|----------|
| Before School                            | 22 | 36 weeks |
| After School Child Care (Total Enrolled) | 20 | 36 weeks |
| Indoor Soccer                            | 35 | 15 weeks |
| Karate                                   | 17 | 18 weeks |
| Abrakadoodle Art                         | 48 | 23 weeks |
| Creative Art                             | 24 | 12 weeks |
| Hip Hop                                  | 17 | 8 weeks  |
| Food Explorers                           | 17 | 12 weeks |
| 2 <sup>nd</sup> Grade Basketball         | 33 | 6 weeks  |
| Cookie Decorating                        | 6  | 1 day    |
| Engineering Workshop                     | 6  | 1 day    |
| Skyhawks Basketball                      | 16 | 5 weeks  |
| Youth Basketball                         | 17 | 9 weeks  |

### Burr Elementary School

|  |    |          |
|--|----|----------|
| Before School                            | 20 | 36weeks  |
| After School Child Care (Total Enrolled) | 17 | 36 weeks |
| Staff Day (10/11) Child Care             | 24 | 1 day    |
| Election Day (11/5) Child Care           | 30 | 1 day    |
| Veterans Day (11/11) Child Care          | 24 | 1 day    |
| Presidents Day (2/17) & (2/28) Childcare | 45 | 1 day    |
| Staff Day (3/14) Childcare               | 24 | 1 day    |
| April Break Childcare                    | 26 | 5 days   |
| Karate                                   | 33 | 18 weeks |
| Zumba Kids                               | 31 | 25 weeks |
| Indoor Soccer                            | 41 | 15 weeks |
| Abrakadoodle Art                         | 54 | 23 weeks |
| Playwell                                 | 58 | 25 weeks |
| Creative Art                             | 56 | 16 weeks |
| Hip Hop                                  | 24 | 8 weeks  |
| Food Explorers                           | 28 | 12 weeks |
| Movement Class                           | 4  | 2 weeks  |
| Cookie Decorating                        | 8  | 1 day    |
| Engineering Workshop                     | 13 | 1 day    |
| Skyhawks Basketball                      |    | 17       |

5 weeks

|   |    |          |
|---|----|----------|
| Youth Basketball                              | 60 | 9 weeks  |
| <b>Haddam Elementary School</b>               |    |          |
| Pickleball - Mondays                          | 40 | 64 weeks |
| Pickleball - Tuesdays                         | 7  | 9 weeks  |
| Pickleball - Wednesdays                       | 32 | 34 weeks |
| Scribble, Wiggle & Giggle (PreK)              | 13 | 15 weeks |
| Skyhawks Sports                               | 13 | 6 weeks  |
| HK RecCreation Stations                       | 20 | 12 weeks |
| <b>Eric Auer Killingworth Recreation Park</b> |    |          |
| Summer Soccer Fun                             | 35 | 5 weeks  |
| Youth Soccer                                  | 84 | 8 weeks  |
| Pee Wee Fall Soccer Academy                   | 87 | 8 weeks  |
| Vale Soccer Camp                              | 10 | 5 days   |
| <b>Parmelee Farm</b>                          |    |          |
| Karate (Summer)                               | 5  | 6 weeks  |
| Outdoor Summer Concerts                       | 55 | 2 nights |
| <b>Sheldon Park</b>                           |    |          |
| Skyhawks Tennis                               | 10 | 5 days   |
| Tennis (Summer,Fall, Spring)                  | 56 | 16 weeks |
| Beg. Pickleball                               | 25 | 10 weeks |
| Running Rams "Cross Country"                  | 7  | 4 weeks  |
| <b>Higganum Green</b>                         |    |          |
| Outdoor Summer Concerts                       | 62 | 2 nights |
| <b>Zoom</b>                                   |    |          |
| Fitness Yoga(summer, Fall)                    | 24 | 18 weeks |
| Crossroads Driving School                     | 63 | 44 weeks |
| <b>Other</b>                                  |    |          |
| Lake Compounce Discount Tickets               | 46 | 10 weeks |
| Adventure Park Tickets                        | 0  | 10 weeks |
| Rising RecCreators                            | 14 | 8 weeks  |
| Girls on the Run                              | 16 | 8 weeks  |
| Wreath Deccorating                            | 3  | 1 day    |
| Lifeguard Training                            | 6  | 4 weeks  |
| Mommy & Me Fitness                            | 3  | 6 weeks  |
| NY Yankees Trip                               | 16 | 1 day    |
| Ski Club Mt. Southington                      | 19 | 4 weeks  |
| Snow Tubing (Powder Ridge)                    | 48 | 2 days   |

## Killingworth Library Association

### Board of Directors (as of June 30, 2025)

Chris Larson - President  
 Mariah Miesel - Vice President  
 Jan O'Sullivan – Treasurer  
 Lucinda Hogarty - Recording Secretary  
 Bini Freeman - Corresponding Secretary  
 Lise Brule  
 Gwenne Celmer  
 Tim Emerson  
 Jim McDonald  
 Dave Meixell  
 Richard Otto  
 Holly Louise Perry

### Staff (as of June 30, 2025)\*

Ben Sodergren - Library Director  
 Tammy Eustis - Assistant Library Director  
 Jennifer Figurelli - Part-time Child & Youth Services Specialist  
 Sharyn Nelson - Part-time Library Technical Assistant/Circulation Desk  
 Staff Sherry Johnson - Part-time Library Technical Assistant/Circulation  
 Desk Staff Meghan Freeman - Part-time Library Technical  
 Assistant/Circulation Desk Staff

*\*In addition to the work of full-time and part-time staff, we have volunteers who work at the circulation desk and in the back room, students and others who perform community service, and a volunteer board whose members provide governance and operational support. Our volunteers logged approximately 70 hours of service per week to the library, the equivalent of two full-time employees.*

## FINANCIAL HIGHLIGHTS

### Fiscal Year July 1, 2024 – June 30, 2025

#### Income

|   |                  |
|---|------------------|
| <b>Town of Killingworth Operating Budget Allocation:</b>          | <b>\$273,750</b> |
| Annual Fund Campaign Contributions                                | 18,056           |
| Endowment Income – from interest and dividends                    | 23,474           |
| 60 for 60 anniversary campaign                                    | 1,468            |
| Misc. Gifts & Income  | 7,370            |
| Fundraising Activities (e.g. book sales, incl. sale of rare book) | 7,625            |
| User Fees   | 1,751            |
| Grants  | 6,000            |
| <b>Total Income</b>   | <b>\$339,694</b> |
| Earmarked income from last fiscal year spent this year            | \$ 9,477         |

## Expenditures

|   |                  |
|---|------------------|
| Salaries & Payroll Taxes                | \$208,675        |
| Health Insurance                        | 24,443           |
| Insurance (other than health)           | 11,337           |
| Maintenance & Occupancy                 | 30,022           |
| Operating Expenses                      | 69,976           |
| Earmarked Expenses from Grants and Gift | 11,622           |
| <b>Total Expenditures</b>               | <b>\$356,075</b> |

### CT Neighborhood Assistance Act Program

|   |          |
|---|----------|
| Neighborhood Assistance Act funding from 2014-24* | \$59,565 |
| NAA funding 2024-2025                             | 1,300    |
| NAA project expenditures 2015-24                  | (57,139) |
| NAA project expenditures 2024-25                  | 0        |
| Remaining NAA balance                             | \$ 3,726 |

\* *Encumbered for specified energy upgrades, community service enhancements to the town-owned building.*

## KEY ACTIVITIES AND ACCOMPLISHMENTS

### General

- We have continued to expand our Library of Things, which gives patrons free access to tools, games, and equipment. To date, our 70+ items – including a leaf blower, sewing machine, and pressure washer – have been checked out over 300 times, saving Killingworth residents money by letting them borrow instead of purchasing.
- Using grant funds, we have completed an upgrade of our Internet service, improving security for the library and Wi-Fi coverage for patrons. Our patrons now have more reliable access to free Internet and WIFI both inside and outside the building, at all hours.

### Programming

- We have expanded our offerings of programs for adults and children. This year, we held programs on topics including history, science, art, self-defense, and baking. We've also launched several new recurring programs for adults, including our movie nights and writing clubs. Our gaming-themed summer programming this year targeted reluctant readers, and our Reading Dragons incentive program contributed to 208 hours of logged reading from kids (we plan to continue this program going forward).
- We have made the most of working with community partners to offer programs for free wherever possible. Madison's Grove School has put on several plays for children; Seward Outdoor Day school has led science and nature programming; the KWO has continued to work with us on their Read and Eat picnics throughout the summer; and talented locals have volunteered with us to offer crafts and presentations of all kinds. These have included presentations on moths, amphibians, and nature journaling, and craft projects like art dolls, beading, and paper garlands.

## **Outreach**

- Community outreach efforts have been made during our work with HK Youth and Family Services for Week of the Young Child, our attendance at (and loaning of lawn games to) the town picnic, and our Great Gatsby night at the BarrelHouse. We also work closely with Masonicare in Chester; we facilitate book ordering for their book club, and their residents rely on us for browsing, since Chester library is not accessible.
- We began formally offering a delivery option for homebound patrons this year. The library worked with Meals on Wheels to deliver pamphlets with information about the program to Killingworth residents.

## **Key Statistics**

- We have sustained growth in both physical and digital circulation, with 49,655 circulations total, a 5.6% increase from last year. Digital checkouts, specifically, have grown 21.5% year-over-year, continuing a steep increase that began with the Covid lockdowns. Given that our main platform for e-books and e-audios uses a pay-per-circulation model, this has become more difficult for the library to budget for, but we are committed to delivering materials in the formats that best meet the needs of our patrons.
- There were 23,306 visits to the library. Our new calendar software has made it easier for patrons to book our rooms for meetings and tutoring, and we've seen a strong adoption of our study room by tutors since opening it to the public last year. We've also provided space and promotion for town organizations: Killingworth's Committee on Aging filled our community room to capacity with their Healthy Brain and fraud awareness programs, and the local Veterans' group continues to meet here monthly.

*Respectfully submitted by Benjamin Sodergren, Library Director*

*On behalf of the Killingworth Library Association Board of Directors,  
Christopher Larson, Board President*

## Literacy Volunteers Valley Shore CT

Joanne Argersinger, Program Manager

Board Members: Nancy McCormick, Sharon Colvin, Clare Keefe, Martha Neale, Susan Graves, Paula Chabot, Gerri Lewis, Jacquie Dandio-Harris, John Pellico

Mailing Address: PO Box 1006 Westbrook CT 06498

Physical Address: 61 Godspeed Drive Lower Level Westbrook, CT 06498

|  |               |
|--|---------------|
| <b>Operating Income</b>                    |               |
| Income from participants' program fees     | 855           |
| Private agency award(s) and grants         | 63,010        |
| Fundraising                                | 4,278         |
| Income from special events (Annual Appeal) | 4,952         |
| Fees and grants from government agencies   | 5,700         |
| <b>Total Operating Income</b>              | <b>78,795</b> |

|                                  |               |
|----------------------------------|---------------|
| <b>Expenses</b>                  |               |
| Salaries                         | 33,731        |
| Rent or mortgage payment         | 0             |
| Insurance                        | 3,042         |
| Utilities                        | 0             |
| Phone and Internet               | 2,163         |
| Maintenance & Repairs            | 2,698         |
| Travel/Conference/Conventions    | 0             |
| Professional Fees                | 0             |
| Membership Dues                  | 99            |
| Awards and Grants                | 194           |
| Interest Expense                 | 80            |
| Depreciation                     | 0             |
| Office Expenses (supplies, etc.) | 7,737         |
| Public Relations                 | 1,405         |
| Postage                          | 859           |
| Teaching Materials               | 1,911         |
| <b>Total Expenses</b>            | <b>53,919</b> |

LVVS continues to play an important role to reach the 11% of our community population that lack the language skills necessary to compete in today's job market, assist their children to learn, or engage effectively in their community.

### Student Profile

- Served 250 students (1 more than last FY); of which, 204 currently receiving lessons from a tutor (7 more than last FY)

|            |   |
|------------|---|
| Origin:    | 33 countries, including the U.S (Ecuador 39%)     |
| Location:  | 71% reside in Clinton, Westbrook and Old Saybrook |
| Age:       | Average age is 41 years; 4% < 22 and 3% over 64   |
| Gender:    | 70% female  |
| Longevity: | 56% have been with LVVS for > 5 years             |

- Enrolled 35 new students (7 less than last FY); primarily recruited through family/friends and organizations.
- Addressed the literacy needs of largely Hispanic/Latinx students (72%), but also Asian (13%) and African American (4%). In addition to students from the US and Central and South America, new students this year include students from Afghanistan, Ethiopia, Haiti, Iran, Russia, Tibet, and Ukraine.
- Tracked 244 individual goals (outcomes) set by our students; 33 less than the previous fiscal year. Overall, 39% of this year's goals were met.

### Tutor Profile

- 312 registered tutors (3 more than last year); 160 currently with a student (3 more than last year); primarily recruited by TV/radio/newspaper.
- Trained 34 new tutors (12 more than last FY).
- 37% of our tutors have been with LVVS for over 10 years!

### Volunteer and Tutoring Hours

- Our volunteers and tutors have donated an amazing number of hours to the mission of this organization.
  - 10,973 hours of tutoring (includes independent study hours)
  - 4.5 hrs/mo per student - a little over 1 hour per week
  - 958 Student Independent hours
  - 487 hours of Non-Tutoring Administrative support

### Tutor and Student Challenges and Future Initiatives

Key initiative this past fiscal year: LVVS launched an electronic-based version of its student and tutor enrollment paper applications in June.

Currently, a tutor or student must obtain a paper copy of the application by coming in to the office or at a library, or by printing a PDF copy from our website and sending it to LVVS. These applications are now available electronically by scanning a QR code placed on our marketing brochures or by accessing a link on the LVVS web site under our Tutor or Student Portals. These submissions can now be electronically sent and uploaded into the LVVS system, thereby reducing the process for submission and data entry.

LVVS continues to be recognized for its English language tutoring services and its ability to help individuals gain the life and English language skills necessary to be productive and safe. LVVS wants to thank all our tutors and volunteers for these program results and the community for its support.

Respectfully *submitted by Joanne Argersinger, Program Manager*

## Lower Connecticut River Valley Council of Governments (RiverCOG)

**Chairman:** Anthony Salvatore, Town Manager, Cromwell

**Vice Chairman:** David Cox, Town Manager, East Hampton

**Treasurer:** Carl Fortuna, First Selectman, Old Saybrook

**Secretary:** Robert McGarry, First Selectman, Haddam

**Members:** Cindy Lignar, First Selectman, Chester; Michelle Benivegna, Town Manager, Clinton; Carol Doak-Jones, First Selectman, Deep River; Brendan Rea, First Selectman, Durham; Irene Haines, First Selectman, East Haddam; Norm Needleman, First Selectman, Essex; Eric Couture, First Selectman, Killingworth; David Lahm, First Selectman, Lyme; Robert Yamartino, First Selectman, Middlefield; Gene Nocera, Mayor, Middletown; Martha Shoemaker, First Selectman, Old Lyme; Michael Pelton, First Selectman, Portland; John Hall, First Selectman, Westbrook.

**Executive Director:** Sam Gold, AICP

sgold@rivercog.org

145 Dennison Road, Essex, CT 06426

860-581-8554

### FINANCIAL HIGHLIGHTS

TOWN OF KILLINGWORTH 2024/25 Budget Allocation:

RiverCOG requested from Killingworth for Fiscal Year 2024-2025:

- \$10,623 for RiverCOG Dues
- \$3,175 for Household Hazardous Waste Dues
- \$100 for Aquatic Invasive Species Special Assessment
- \$4,750 for the Natural Hazard Mitigation Plan update
- (\$500 for the Capital Region COG purchasing council is a pass-through expense)

### EXPENDITURES

See RiverCog Website : [3b20a9\\_16dd3624bd8449d8879e0911bfca341d.pdf](#)

### KEY ACTIVITIES AND ACCOMPLISHMENTS

- Regional Housing Committee finalized a regional housing needs assessment methodology, created a data dashboard for use by towns, obtained a grant from the Dept. of Housing to create housing educational materials for municipalities
- Regional Economic Development Committee worked on implementing goals from its first Comprehensive Economic Development Strategy, including apply for federal Economic Development District designation

- Legislative engagement, tracking, and analyzation on behalf of RiverCOG municipalities
- Regional Planning Committee responded to 47 referrals for our municipalities and bordering towns
- Worked with Capitol Region COG to create a Comprehensive Climate Action Plan for the regions
- Acted as fiduciary for DEMHS Region 2
- Continued to offer Household Hazardous Waste and Paper Shredding program
- Continued to host state's only Regional Agricultural Council, efforts to gain access to more farmland for
  - local farmers remained in place
- Serve as Region's Metropolitan Planning Organization, were involved in many transportation projects throughout region
- Created a Safe Streets and Roads for All action plan, which is currently in draft form
- Assisted towns with document digitization
- Continued work with State GIS Office and GIO on standards for GIS coding and annual reporting
- Continued working with USDOT and CTDOT on LOTCIP, TAP, TRIP, Community Connectivity, and other types of projects throughout the region, such as:
  - Central CT Loop Trail Study
  - Corridor, Bike/ped, and Safety Plan implementation
  - Middletown Route 9 Improvements
  - Municipal traffic counts
  - ADA and Title VI compliance measures
- Worked with the Lower Connecticut River Land Trust to update the region's natural resource based strategic conservation plan
- Continued working with US Army Corps on their Connecticut River Hydrilla Project

*Respectfully submitted by Sally Rothenhaus, Financial Administrator & Vicki Harris, Office Manager*

# Regional School District No. 17

*Submitted on behalf of the Board of Education*

## **BOARD OF EDUCATION MEMBERSHIP**

|                   |              |                     |
|-------------------|--------------|---------------------|
| Prem Aithal       | Haddam       | 11/14/22 - 08/01/24 |
| Joseph Centofanti | Haddam       | 09/26/24-12/01/25   |
| Lisa Connelly     | Killingworth | 12/01/21 - 12/01/25 |
| Jennifer Favalora | Haddam       | 12/01/19 - 12/01/27 |
| Shawna Goldfarb   | Haddam       | 12/01/19- 12/01/27  |
| Hamish MacPhail   | Haddam       | 12/01/21 - 12/22/24 |
| Sonja Charpentier | Haddam       | 01/22/25-12/01/29   |
| Heather Pach      | Haddam       | 12/01/23 - 12/01/27 |
| Nelson Rivera     | Killingworth | 12/01/19 - 12/01/27 |
| Corey Roberts     | Haddam       | 12/01/21- 12/01/25  |
| Suzanne Sack      | Killingworth | 12/01/15 - 12/01/27 |
| Jennifer Voegtli  | Killingworth | 12/01/23 - 12/01/27 |
| Kathleen Zandi    | Killingworth | 12/01/17 - 12/01/25 |

## **RSD17**

### Mission Statement

The Mission of Regional School district 17 is to engage students in an educational community that challenges them with high standards and bulbs their capacity for success and their aspiration to improve themselves and their society.

## **STATISTICAL INFORMATION**

### **BUDGET INFORMATION**

The 2024-2025 budget appropriation was \$49,818,029. This budget reflected a net increase of \$2,162,321 or 4.5% over the previous year's budget.

Killingworth Assessments:

| 10/1/2024 Enrollment | 10/1/2024 Percent | 2024-2025 Adopted Gross Budget | 2022-2023 Audited Fund Balance | 2024-2025 Net Budget Assessment |
|----------------------|-------------------|--------------------------------|--------------------------------|---------------------------------|
| 703                  | 39.67%            | \$19,254,306                   | \$408,675                      | \$18,845,630                    |

The 2023-2024 budget distribution was as follows:

|                               |              |
|-------------------------------|--------------|
| • Salaries                    | \$24,136,403 |
| • Benefits                    | \$ 8,927,844 |
| • Educational Programs        | \$ 1,184,809 |
| • Administration              | \$ 1,385,615 |
| • Transportation              | \$ 4,527,729 |
| • Facilities                  | \$ 5,416,386 |
| • Tuition/Special Ed services | \$ 3,146,580 |
| • Debt Service                | \$ 434,001   |
| • Technology                  | \$ 658,662   |

**History of gross\* budget increases:**

| <u>2019-20</u> | <u>2020-21</u> | <u>2021-22</u> | <u>2022-23</u> | <u>2023-24</u> | <u>2024-25</u> |
|----------------|----------------|----------------|----------------|----------------|----------------|
| 0.39%          | (1.09%)        | 2.06%          | 5.34%          | 5.83%          | 4.5%           |

*\*Gross includes all operation costs*

**History of net\* budget increases:**

| <u>2019-20</u> | <u>2020-21</u> | <u>2021-22</u> | <u>2022-23</u> | <u>2023-24</u> | <u>2024-25</u> |
|----------------|----------------|----------------|----------------|----------------|----------------|
| (0.20%)        | (1.53%)        | 1.74%          | 5.71%          | 5.83%          | 4.6%           |

*\*Net budget increase reflects gross budget minus outside revenue (grants etc.).*

|                         | <u>2019-20</u> | <u>2020-21</u> | <u>2021-22</u> | <u>2022-23</u> | <u>23-24</u> | <u>24-25</u> |
|-------------------------|----------------|----------------|----------------|----------------|--------------|--------------|
| <b>TOTAL ENROLLMENT</b> | 1961           | 1852           | 1793           | 1819           | 1772         | 1719         |
| Haddam                  | 1204           | 1123           | 1097           | 1118           | 1069         | 1017         |
| Killingworth            | 757            | 729            | 696            | 701            | 703          | 702          |

**HIGHLIGHTS AND ACHIEVEMENTS**

- BES was named as a School of Distinction by the CT State Department of Education (CSDE) for a 2nd year based on achievement in the top 10% of all schools statewide.
- KES achieved a perfect School Performance Index (SPI) for the 2nd consecutive year.
- HKMS and HKHS received a high-dosage tutoring grant for approximately 40 students to receive math tutoring.

- HK High School was ranked 8th in the State (94th Percentile) on the Next Generation Science Standards Assessment.
- 
- A committee of teachers and administrators created an Instructional Vision draft.
- The District successfully rolled out a new ELA curriculum in grades K-6.
- Human Resources transitioned employee evaluations to an online platform.
- A PEGETIA grant was received in the amount of \$91,000 to enhance the TV studio and streaming capabilities.
- HKHS was ranked 10th in CT for evidence-based reading and writing (ERW) on the Scholastic Aptitude Test (SAT) (92nd Percentile).
- The Boys' baseball team won the 2023 CIAC Connecticut Class S Championship.

*Respectfully submitted by Dr. Patricia Sullivan-Kowalski, Superintendent of Schools*

## Youth and Family Services of Haddam-Killingworth

### HKYFS staff:

Jennifer Favalora, Director of Operations (part-time)  
 Alli Behnke, Director of Mental Health and Prevention (part-time), partially grant funded)  
 Kyana Anderson, Prevention Coordinator & Youth Program Coordinator (full-time, grant-funded)  
 Faith Sprigg, Positive Youth Development Coordinator (part-time, grant funded)  
 Kerry Holmes, Bookkeeper (part-time)  
 Patty Coletti, Mentoring Program Coordinator (part-time)  
 Michelle O'Connor-Sidlow, Event Coordinator (part-time)

### HKYFS Board of Directors:

Jane Baird, Chair  
 Heather Pach, Vice Chair, ,  
 Kerry Emerson, Treasurer,  
 Lauren Perley, Secretary  
 Marc Adelberg  
 Kelly Webster  
 Kim Kelly  
 Scott Erskine

### FINANCIAL HIGHLIGHTS

**Town of Killingworth Operating Budget Allocation:** \$96,300

#### Other Revenues

|   |           |
|---|-----------|
| Town of Haddam  | \$108,150 |
| PCC Grant (Alcohol)   | \$131,763 |
| LPC Grant (Vaping)  | \$5,896   |
| CYSA Grant (Youth Development)  | \$29,807  |
| JRB Grant (Youth Diversion)   | \$3,450   |
| Fundraising & Donations.  | \$48,828  |
| Other Grants & Revenue<br>(including \$38,703 deferred revenue from FY24) | \$102,944 |

**TOTAL INCOME:** \$527,138

**Operating Expenditures\*** \$548,745  
 pending final expenses for FY 7/1/24-6/30/25

**Capital Expenditures** \$0

**Deferred Revenues** (5 yr grant carryover and Designated Funds moved to next FY) \$59,806

*\*Note: 990 is not yet filed for this fiscal reporting period- Numbers subject to change*

## KEY ACTIVITIES AND ACCOMPLISHMENTS

Youth and Family Services of Haddam-Killingworth entered its 31st year of service to families residing in Haddam and Killingworth. Our efforts are dedicated to youth prevention programming and positive youth development, with a strong emphasis on building positive relationships with adults and community connections as developmental assets for youth. Recognizing the importance of early intervention and consistent support, HKYFS prioritized initiatives that foster the well-being of the youth we serve. Through these efforts, we aim to empower young people to navigate challenges, make healthy choices, and grow into engaged, resilient members of the community.

HKYFS experienced another remarkable year of growth, impact, and community connection in 2024/25. Building on the momentum from last year, we were able to expand our programming, strengthen our partnerships, and secure critical funding that allowed us to continue meeting the evolving needs of the youth and families we serve.

A significant factor in our success this year was the strength of our team. Each staff member leaned into their area of expertise to deliver programs and services that truly meet the needs of our community. Our team created innovative programs, expanded outreach, and increased engagement across all age groups.

To address the increasing demand for mental health services, we added a second contract clinician, ensuring more access to care for those in need. This addition has been critical in reducing our wait list and providing timely, compassionate support for our community's youth. Another major advancement was the addition of targeted programming funded through the Opioid Settlement, which enabled us to address evidence-based prevention efforts.

Funding diversity was another major achievement this year. We were able to secure grant funding from new sources, including Middlesex Rotary, United Way, Middlesex County Community Foundation, and the Governor's Prevention Partnership. We were also fortunate to be the lucky recipients of the HKTV Telethon in December and a brand-new concert fundraiser in May. These community-driven events not only raised critical funds but also showcased the incredible support and generosity of our towns. Together, these efforts provide stability for our existing programs and the capacity to innovate with new initiatives.

None of this growth would have been possible without the dedication of our staff, the leadership of our Board of Directors, and the unwavering support of our community partners and volunteers. As we look to the future, HKYFS remains committed to fostering resilience, building connections, and creating opportunities for every young person in our community to thrive.

**Respectfully Submitted,**

Jennifer Favalora, Director of Operations