

BOARD OF FINANCE
TOWN OFFICE BUILDING
TOWN OF KILLINGWORTH
323 ROUTE 81
KILLINGWORTH, CONNECTICUT 06419

MINUTES
REGULAR MEETING
November 11, 2025

1. Call to Order

Chair Annie Stirna called the November 11, 2025 Regular Meeting of the Board of Finance of the Town of Killingworth to order at 7:01 P.M. in the Front Meeting Room of the Killingworth Town Office Building. Members present: Chair Annie Stirna, Vice Chair Marcel Couture, Clerk Tara Amatrudo, Sara O'Brien, Michael Kovacs, and, William Kosturko. Also present: Director of Finance Regina Regolo, BOF Secretary Sherry Lee Hynes, Peg from the Parmalee Committee, and a resident.

2. Visitors

- a. Peg of the Parmalee Committee did not wish to speak. A. Stirna advised that the Parmalee Committee will be on the December 2025 Regular Meeting agenda to review their current budget.
- b. Resident. The resident did not wish to speak at this time.

3. Sue Jones from Hoyt, Filippetti, & Malaghan, LLC will present the 24/25 audit report

Jason Cody, with input from Sue Jones and R. Regolo, presented the draft 24/25 Audit to the Board. The Firm issued a "clean opinion" meaning there are no material deficiencies in the Audit. J. Cody and S. Jones gave an overview of the Audit, highlighting the main elements of the Audit.

It was noted that the Federal Single Audit may not be submitted until the Government issues their Rules. The Rules have not been issued due to the Government Shutdown. The Audit will be due within 90 days from the issuance of the Rules.

The State Single Audit will be submitted in a timely fashion.

4. Reports

- a. First Selectman. First Selectman Eric Couture was not present. He did not submit a report.

- b. Finance Director. The Reports for September and October 2025 were distributed prior to the Meeting. There were no inquiries.
 - c. Tax Collector. The September and October 2025 Reports were distributed prior to the meeting. There were no inquiries.
5. Approval of Meeting Minutes
- a. September 9, 2025 Regular Meeting – Tabled to the December Meeting.
 - b. September 24, 2025 Special Meeting – Tabled to the December Meeting.
 - c. October 14, 2025 Regular Meeting – cancelled.
6. RSD17 and Master Plan Discussion, ADM Enrollment
- a. A. Stirna advised that the enrollment has a slight decrease.
7. ARPA Funds
- a. R. Regolo reported that the Fire Department project has not yet begun.
 - b. A. Stirna advised that the Overs and Unders proposed to balance the FY24/25 Budgets were considered and approved at the Town Meeting held on November 10, 2025.
8. Discussion of current annual report
- a. FY22/23 Report. The Board, by consensus, moved the Report to publishing.
 - b. FY 23/24 Report. M. Couture is waiting for some outstanding reports. He will follow up with the departments and/or organizations.
9. Additions to agenda
- a. Adoption of the 2026 Meeting Calendar
 - b. Election of Officers
10. Bills
- a. Sherry. Tabled to the December meeting at her request.
11. Adjournment
- Prior to the adjournment of the meeting, the Board, led by A. Stirna, thanked out-going members T. Amatrudo and S. O'Brien for their valued input for the past four years and wished them well in their future endeavors.

There being no further business, A. Stirna **adjourned** the meeting at 7:40 P.M.

Respectfully submitted,
Sherry Lee Hynes
Sherry Lee Hynes, Secretary

BOF Minutes
Regular Meeting
November 11, 2025

E-mailed: Dawn Mooney, Town Clerk
Board of Finance
Board of Selectmen
Regina Regolo, Director of Finance
Elizabeth Disbrow, Admin Asst
Abigail Albrecht, Tax Collector
Donna Dupuis, Town Treasurer