

BOARD OF FINANCE
TOWN OFFICE BUILDING
TOWN OF KILLINGWORTH
323 ROUTE 81
KILLINGWORTH, CONNECTICUT 06419

MINUTES
Regular Meeting
September 9, 2025

Chair Annie Stirna called the September 9, 2025 Regular Meeting to order at 7:00 P.M. in the Board of Finance Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut. Members present: Chair Annie Stirna, Vice Chairman Marcel Couture, Clerk Tara Amatrudo (via [phone]), William Kosturko. Michael Kovacs and Sara O'Brien. Members absent: none. Also present: Secretary Sherry Lee Hynes and Resident John Byrne (arrived at 7:05 P.M.).

Visitors

None present at this time.

Reports

1. First Selectman Eric Couture was not present. There was no report.
2. Finance Director Regina Regolo was not present. Her September 2025 Finance Report was distributed prior to the meeting. Inquiries should be directed to her.

Visitor John Byrne arrived at 7:05 P.M.

M. Couture **MOVED** to allow Visitor John Byrne to speak. S. O'Brien seconded the motion. Discussion: none. The motion was **carried** by unanimous vote.

Visitor

John Byrne made an inquiry on how funds for the Parmalee Farm are being used, particularly funding from the Town and that which is generated by fund raising. A. Stirna suggested that representatives from the Parmalee Farm Committee be added to the October 2025 Meeting for a discussion.

M. Couture **MOVED** that the Parmalee Farm Committee be added to the Agenda for the October 14, 2025 Board of Finance Meeting for a discussion, including their Activity Fund and to ask for a representative who has been on the Committee for at least one year to attend. W. Kosturko seconded

the motion. Discussion: none. The motion **carried** by unanimous vote. A. Stirna will contact the Parmalee Farm Committee. She will also ask First Selectman Eric Couture to attend the meeting.

Approval of Meeting Minutes

M. Couture **MOVED** to accept and approve, as presented, the Minutes of the June 10, 2025 Regular Meeting. S. O'Brien seconded the motion. Discussion: none. Voting in favor: M. Couture, S. O'Brien, W. Kosturko and A. Stirna. Opposed: none. Abstentions: M. Kovacs and T. Amatrudo. The motion **carried**, 4-0-2.

The July 15, 2025 Regular Meeting was cancelled.

M. Couture **MOVED** to accept and approve, as presented, the Minutes of the August 12, 2025 Regular Meeting. S. O'Brien seconded the motion. Discussion: none. Voting in favor: M. Couture, S. Obrien, M. Kovacs and A. Stirna. Opposed: none. Abstention: W. Kosturko. The motion **carried**, 5-0-1.

RSD17 and Master Plan Discussion

A. Stirna advised the school referendum has been set for October 7, 2025. Information will be available after the September 16, 2025 Board of Education Meeting.

ARPA.

A. Stirna stated that unused funding for projects should be applied to road projects.

Discussion of Current Annual Report

M. Couture advised:

1. 2023-2024 Report. Reports from the Estuary and River Transit f/k/a 9-Town Transit are outstanding. They have been requested.
2. 2024-2025 Report. Ten out of twenty-four reports have been received.

Discussion of Debt Policies

M. Couture advised that his contact at the Connecticut Conference of Municipalities a/k/a CCM has left. He had to resubmit his information request. He anticipates having a draft policy for the October meeting and will distribute the draft when it becomes available.

Parameters for budget; presentation; 2-year estimates

W. Kosturko led discussions on

1. A review of the multi-year capital plan,
2. Implementation of some software products and training therefore, and
3. The redevelopment of departmental guidelines. T. Amatrudo suggested changes be made to the existing general format and parameters.

S. O'Brien **MOVED** to add to the October 14, 2025 Meeting Agenda, Library Report Discussion. M. Kovacs seconded the motion. Discussion: none. The motion **carried** by unanimous vote. A general discussion followed on library positions.

S. O'Brien **MOVED** to request the Chairman of the Library Board of Directors to come to the October 14, 2025 Board of Finance Meeting. M. Kovacs seconded the motion. Discussion: none. The motion **carried** by unanimous vote.

S. O'Brien will draft guidelines for budgets and distribute them for review for the October 14, 2025 Regular Meeting.

Budgeting for grant writer

A. Stirna is in discussion with First Selectman Couture. She is looking into the possibility of State funding for local roads that must be used in order to access state properties.

MYCIP

See the discussion under Parameters...

Bills

W. Kosturko **MOVED** to accept and approve for payment the invoices of Sherry Lee Hynes for her July 2025 Clerical Hours in the amount of \$80.55 and her July/August invoice in the amount of \$13.55. M. Kovacs seconded the motion. Discussion: none. The motion **carried** by unanimous vote.

Other business

None.

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There being no further business, A. Stirna **adjourned** the meeting at 8:00 P.M.

Respectfully submitted,
Sherry Lee Hynes
Sherry Lee Hynes, Secretary

E-mailed: Dawn Mooney, Town Clerk
Board of Finance
Board of Selectmen
Regina Regolo, Director of Finance
Elizabeth Disbrow, Administrative Assistant
Abigail Albrecht, Town Treasurer