

**MINUTES  
REGULAR MEETING OF  
THE BOARD OF SELECTMEN  
Monday, July 14, 2025 at 7:00 p.m.  
Killingworth Town Hall/Remote Access Available**

**BOS Members in Attendance:** First Selectman Eric Couture, Selectmen Joel D'Angelo and Eric Nunes

**BOS Members Absent:** None

**Visitors:** Bill Joyce (Committee on Aging), Elizabeth Disbrow, Regina Regolo (Director of Finance/Via Remote), and Jamie Sciascia (Via Remote)

**Called to Order:** First Selectman Couture called this meeting to order at 7:00 p.m.

**Pledge of Allegiance:** The Pledge of Allegiance was recited.

**Public Comment:**

Bill Joyce, of the Committee on Aging, encouraged the approval of two new members as soon as possible, noting that valuable time and potential funding have already been lost. He stated that both the Republican and Democratic parties support moving forward, and if approved, the new members could be sworn in next Wednesday so the Committee can begin its work. Mr. Joyce added that two (possibly three) names have been submitted for approval tonight, and nothing can proceed until they are officially appointed.

**Approval of Minutes:**

Motion #1 - Selectman Nunes *Moved* and Selectman D'Angelo *Seconded* a motion to approve the Minutes from the Regular Meeting of the Board of the Selectmen that was held on Monday, June 23, 2025 as presented.

Selectman Nunes *Amended* and Selectman D'Angelo *Seconded* the motion to also include the Special Meeting Minutes (Public Hearing) of June 23rd so the motion now reads:

Selectman Nunes *Moved* and Selectman D'Angelo *Seconded* a motion to approve the Minutes from both the Special Meeting (Public Hearing) and the Regular Meeting of the Board of Selectmen that was held on Monday, June 23, 2025 as presented.

Motion unanimously passed [3-0-0].

**Refunds, Abatements, and Transfers**

First Selectman Couture stated that there are no Refunds this month. Couture explained that tax collection is currently underway, and calculating refunds at the same time is challenging noting

that activity. Couture also stated that transfers are included in the Board's meeting packet.

### **Department Reports:**

#### **Board of Education -**

Lisa Connelly presented the RSD17 Board of Education Meeting Summary for June 2025. Ms. Connelly reported on the following items: 1) Superintendent's Report; 2) HKHS Project Update; 3) Budget; 4) HKHS New Smart Device Policy; 5) BOE Summer Workshop.

RSD17 Board of Education information and past updates may be found at:  
<https://www.rsd17.org/district/board-of-education>.

#### **Appointments:**

Motion #2 - First Selectman Couture *Moved* and Selectman D'Angelo *Seconded* a motion to appoint Amy Roberts-Perry and Ellen L. Oppenheimer to the Committee on Aging.

Motion unanimously passed [3-0-0].

Committee on Aging member Bill Joyce left the meeting at approximately 7:12 p.m.

#### **Budget Report:**

First Selectman Couture reported that the new fiscal year began 13 days ago. He briefly updated the Board on the fire truck financing, noting that no immediate action is needed since delivery of the new truck is still far off.

Couture also noted that Director of Finance Regolo has done her due diligence with bond counsel in exploring financing options, and there is still time to determine the best funding approach. He reported that the truck is moving forward on the manufacturer's end, they have everything needed to begin building, but no further action is required from the town at this time, so it has moved down the priority list for now. Regolo also distributed a report on the prior fiscal year, which appears to be closed, although some bills are still coming in and will remain a moving target through the month.

Director of Finance Regolo reported that the fiscal year will not officially close until the end of July, as invoices are still arriving. Regolo noted that the Park & Recreation Commission, which meets tonight, has some outstanding expenses they are still waiting on. Regolo stated that the Board will receive a snapshot of the Fiscal Year 2024–25 before the next meeting.

#### **Old Business:**

##### **A. Open Bids: Sports Turf Maintenance RFPs**

First Selectman Couture stated two bids were received for the Park & Recreation fields. At the last discussion, there were questions about whether the two projects could be "married" together

for potential cost savings. Couture advised that the Parks & Rec Commission felt that combining the two would make the project for one contractor too big and likely negate any economy of scale, requiring a larger operation than currently used.

Couture reported that there was only one bid received for Eric Auer Park, from DrainScapes, LLC with separate amounts proposed for each fiscal year: 1) Fiscal Year 2025–26 in the amount of \$70,951.20 and 2) for the Fiscal Year 2026–27 in the amount of \$74,498.55. Couture noted that these figures include several add-ons, which complicate the total cost and depend on the actual work required during the year, making exact totals difficult to predict. The bids and details will be reviewed by the Parks & Recreation Commission to finalize and compare with prior contracts.

### **B. Ordinances and Town Policies**

First Selectman Couture updated the Board on several draft policies still under review, including Automated Ticketing, Speed Enforcement, Vehicle Weight Limits, and Fee Refunds Policy. Couture also noted that he did more research on Building Fees in other towns in the region, and it appears that Killingworth’s fees are about average. Couture advised that it may make sense to keep them steady for now to remain in line with the region. The Board had a brief discussion about Haddam’s model which is 100% refund before review, 75% after review, 25% after inspection, none after 6 months. The Board agreed refunds should decrease as work progresses but not unfairly penalize applicants if building becomes impossible. Couture will draft a Killingworth-specific version of the policy for review. Couture also noted that the Senior Tax Relief Program needs updating ahead of next year’s property revaluation, and the Assessor is preparing a proposal to align it with other towns. Couture will bring updated drafts of the ordinances and policies by August.

### **New Business:**

#### **A. KES PFAS Remediation Change Order**

First Selectman Couture reported on a change order for the KES PFAS remediation project. The original contract was \$85,000, with an additional \$77,500 change order, bringing the total to \$162,500. The change order covers about a year of additional work, such as waterline installation supervision, monitoring, and reporting, that was not included in the original scope, likely due to a planning oversight. The Board discussed why tasks like installation supervision weren’t anticipated initially, the Town chose not to bid these services separately to maintain continuity with the engineering firm already familiar with the project. Couture noted that the cost will come from the Town’s general fund, which can absorb it due to savings and a favorable school budget. Some expenses, like warranty monitoring, are temporary, but ongoing costs (e.g., filter changes, routine testing) will be ongoing. The Board acknowledged concerns about the long-term financial impact but reaffirmed that ensuring clean drinking water for children is a top priority.

Motion #3 - Selectman D'Angelo *Moved* and Selectman Nunes *Seconded* a motion to approve the KES PFAS Remediation Change Order as presented.

Motion unanimously passed [3-0-0].

**B. Chatfield Hollow Culvert**

First Selectman Couture reported on the damaged culvert on Abner Lane Road, confirming it is the same culvert previously discussed near Chatfield Hollow State Park. The Board reviewed a Resolution that does not yet approve the full project but authorizes preliminary actions to advance the process. Due to the culvert's location, the repair involves coordination between the town and State agencies, including DEEP and the Army Corps of Engineers. Couture advised that the initial work such as a site walk, draft plans, and early agency discussions have been completed. Couture further noted that the Resolution permits him to secure temporary easements, continue coordination with relevant agencies, and prepare necessary documentation so the project can move forward quickly once funding and final approval are secured.

Motion #4 - Selectman Nunes *Moved* and Selectman D'Angelo *Seconded* a motion to approve the Certified Municipal Resolution as presented.

Motion unanimously passed [3-0-0].

**CERTIFIED MUNICIPAL RESOLUTION**

I, Dawn Rees Mooney, do hereby certify that I am the Clerk of the Town of Killingworth, a municipal corporation organized and existing under the laws of the State of Connecticut and having its principal place of business at 323 Route 81, Killingworth, Connecticut, 06419, and that I am the keeper of the Town records and seal. That the following is a true and correct copy of a resolution duly adopted and ratified by the Board of Selectmen on July 14, 2025 in accordance with the constituent charter of the Town of Killingworth and that the same has not in any way been modified, repealed or rescinded, but is in full force and effect.

RESOLVED, that Eric D. Couture, First Selectman of the Town of Killingworth, is hereby authorized to execute on behalf of the Town of Killingworth a Temporary Easement agreement by and between the State of Connecticut, Department of Energy and Environmental Protection, to enable the Town of Killingworth to replace a culvert at and adjacent land owned by DEEP being known as Chatfield Hollow State Park, and is authorized to execute and enter into all documents necessary to consummate the agreement above contemplated.

BE IT FURTHER KNOWN, that Eric D. Couture's term of office began on November 21, 2023 and will continue until November 18, 2025. As the First Selectman, Eric D. Couture serves as the Chief Executive Officer for the Town of Killingworth and is duly authorized to enter into agreements and contracts on behalf of the Town of Killingworth.

Dated at Killingworth, Connecticut this 15<sup>th</sup> day of July, 2025.

SIGNED

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Dawn Rees Mooney, Town Clerk  
Town of Killingworth

**Public Comment:** None.

**Selectmen's Comments:**

**Eric Nunes -**

- Nunes thanked Board of Education Member Lisa Connelly for giving an update on the School;
- Nunes praised the higher voter turnout for the third school budget referendum and expressed that he hopes more people will keep participating in future elections.

**Joel D'Angelo -**

- D'Angelo commented on the school budget referendum, noting it was encouraging to see the upward trend in voter turnout. He acknowledged there is still work to do to engage even more voters, but said the increase, especially during the summer, is a positive sign;
- D'Angelo noted that another hot week is ahead and urged everyone to take care of themselves, reminding residents that the Cooling Center at the Library will be open tomorrow. He also encouraged people to check on their pets, neighbors, and family.

**First Selectman's Comments:**

**Eric Couture -**

- Couture noted that a heat warning is in effect for the rest of the week and urged everyone to stay cool. Couture added that the Library is open as a cooling center, and those outside of Killingworth can call 2-1-1 to find the nearest one. Couture said he will continue to monitor conditions and provide updates if needed;
- Couture commented about how he sent an email out on Friday regarding the paving project that would start today, but noted that the paving didn't happen. Couture reported that the paving machine broke, which delayed the start by a couple of days and the intent is still to begin this week, though with the weather and equipment issues, it's hard to predict exactly when. Couture appreciates everyone's patience in the meantime.

**Adjournment:** First Selectman Couture adjourned the meeting at approximately 7:58 p.m.

Respectfully Submitted,

Jamie Sciascia  
Clerk