

**MINUTES**  
**MEETING OF THE KILLINGWORTH**  
**CHARTER REVISION COMMISSION**

**Monday, March 6, 2023 7:00 p.m. via GoToMeeting**

**Members in Attendance:** Joanne Gorman, Eric Nunes, Arjumund Abid, Joan Gay, Cathy Iino, Casey Jacob, Kathy Zandi, Chair

**Members Excused/Absent:** None

**Visitors (as identified on screen):** Richard Pleines, Eileen Unger and Jamie Sciascia

The meeting was Called to Order at 7:00 p.m. by K. Zandi, Chair

**Approval of Minutes:**

Motion #1 - Casey Jacob *Moved* and Joan Gay *Seconded* a motion to approve the Minutes of February 11, 2023 and February 20, 2023 as presented.

Casey Jacob *Amended* her motion to vote on the Minutes separately, first: February 11, 2023 and second: February 20, 2023 as presented.

Voting to Approve the February 11, 2023 Special Minutes: A. Abid, C. Jacob, J. Gay, E. Nunes, C. Iino, and K. Zandi

Voting to Abstain: J. Gorman

Motion passed (6-0-1)

Voting to Approve the February 20, 2023 Special Minutes: C. Jacob, J. Gay, E. Nunes, C. Iino, and K. Zandi

Voting to Abstain: J. Gorman & A. Abid

Motion passed (5-0-2)

**Approval of Clerk Invoice:**

Motion #2 - Joan Gay *Moved* and Joanne Gorman *Seconded* a motion to approve the Clerk Invoice in the amount of \$200.00 as presented.

Voting to Approve: A. Abid, C. Jacob, C. Iino, and J. Gay, E. Nunes, J. Gorman, K. Zandi

Motion unanimously passed (7-0-0).

**Charter Verbiage Edits - Continued:**

After the last meeting, a clean copy of the proposed edits was prepared and sent to the CRC members for review. The CRC shared their suggestions starting at the beginning of the Charter, Article I:

Motion #3 - Cathy Iino **Moved** and Casey Jacob **Seconded** a motion that Charter § 3-8(c) should now read: "...the call for the proposed meeting shall state the proposed ordinance in full, in a format prepared by town counsel..."

Joan Gay had concerns with eliminating "or" in §3-8c and stated that there are two options in the Charter and if we took "or" out it would change the intent of the language. She also stated that this is a substantive change and a motion would be needed.

After discussion, the motion was **Withdrawn** by Cathy Iino.

Chair Zandi brought forward some public comments regarding the confusion of the verbiage excluding the Justice of the Peace from holding two elective positions. Selectman Young had made some comments during a Public Hearing regarding making the language less confusing. Chair Zandi suggested that once the BOS received the Charter with the CRC's recommendations, they will read them and suggest their changes.

Under Charter §4-12 paragraph 2 and §4-14(b) Casey Jacob will add bullets to make the Charter more consistent.

Chari Zandi noted that the Historic Review Committee, Fair Rent Commission and The Parmelee Farm Committee were all added to Article V but didn't list them in §5-1(b). She recommended eliminating §5-1(b) because it is redundant.

Motion #4 - Kathy Zandi **Moved** and Cathy Iino **Seconded** a motion to delete §5-1(b) under Appointments.

Voting to Approve: A. Abid, C. Jacob, C. Iino, and J. Gay, E. Nunes, J. Gorman & K. Zandi

Motion unanimously passed (7-0-0).

Motion #5 - Cathy Iino **Moved** and Joanne Gorman **Seconded** a motion that Section 5-10 now read: "...to advise the Board of Selectmen on public health needs and services..."

*After discussion, Chair Zandi will add to the Memo addressed to the BOS as an action item advising that the CRC recognizes that the charge of the Public Health Agency is not current and should be revised.*

Motion was *Withdrawn* by Cathy Iino.

Discussion took place about the Parmelee Farm Committee. The Committee was never approved at Town Meeting and thus is not a permanent committee. Since the Charter is only listing permanent committees. Chair Zandi will ask the BOS to take action to make The Parmelee Farm Committee permanent and thus allow it to remain in the Charter.

Cathy Iino was under the assumption that the Town sends a representative to MIRA. She has learned that is not correct. Therefore, Cathy Iino recommended rescinding her Motion #4 from March 5th, removing MIRA from the table in §5-14(a).

Motion #6 - Cathy Iino *Moved* and Casey Jacob *Seconded* a motion to rescind Motion #4 from the March 5, 2023 CRC special meeting and thus to remove MIRA from Table 5-14(a).

Voting to Approve: A. Abid, C. Jacob, C. Iino, and J. Gay, E. Nunes, J. Gorman, K. Zandi

Motion unanimously passed (7-0-0).

Cathy Iino suggested adding to the BOS Memo another action item since §6-3(g) and §6-3(h) contradict §3-9.

The CRC considered whether §6-5 and §7-6 contradict each other, but took no action.

The CRC reviewed the BOS Memo.

Chair Zandi will speak with Town Clerk, Dawn Mooney, on how she would like to receive the Charter material (hardcopy, SharePoint or email).

Casey Jacob thanked Chair Zandi for all her hard work in being the Chair of the Committee.

**Adjournment:**

Chair Zandi adjourned the meeting at approximately 9:50 p.m.

**Submitted By:** Jamie Sciascia, Clerk