

MINUTES
SPECIAL MEETING OF THE KILLINGWORTH
CHARTER REVISION COMMISSION

Sunday, March 5, 2023 10:00 a.m. via GoToMeeting

Members in Attendance: Arjumund Abid, Joan Gay, Cathy Iino, Casey Jacob, Kathy Zandi

Members Excused: Joanne Gorman, Eric Nunes

Visitors (as identified on screen): None.

The meeting was Called to Order at 10:00 a.m. by K. Zandi, Chair

Charter Verbiage Edits - Continued:

Cathy Iino spoke about going through all of the sources on the Table under Section 8 reviewing each specific term. She suggested eliminating the paid/unpaid/contractor information..

Discussion also took place regarding whether or not to keep “Term” in the Administrative Table. Chair Zandi raised the question where the Term would come from if it was not listed in the Charter. For example, if the BOS made an appointment, they would ultimately decide the term if it was not determined by Statute or Ordinance. Chair Zandi will add to the Memo going to the BOS a suggested action item of reviewing various terms (the term for Assessor was specifically discussed, since hiring an Assessor for just one year is difficult.)

Motion #4 from the March 2, 2023 special meeting was not acted on. It is now Motion #1 from today.

Motion #1 - Cathy Iino ***Moved*** and Kathy Zandi ***Seconded*** a motion to remove the column “Term” from the Table in Charter §8-2(d).

Voting to Approve: A. Abid, C. Jacob, C. Iino, and K. Zandi

Voting Against: J. Gay

Motion passed (4-1-0)

Motion #2 - Cathy Iino ***Moved*** and Casey Jacob ***Seconded*** a motion to remove the paid/unpaid/contractor designations from Charter §8-2 (d).

Voting to Approve: A. Abid, J. Gay, C. Jacob, C. Iino, and K. Zandi

Motion unanimously passed (5-0-0)

Cathy Iino suggested moving CHRAD from §8-2(d) to §5-14(a) and then not designate a Health Director. There is one representative appointed by the BOS for a 3-year appointment.

Motion #3 - Cathy Iino **Moved** and Joan Gay **Seconded** a motion to move CHRAD from §8-2(d) to §5-14(a) and indicate that there is 1 representative appointed by the Board of Selectmen for a 3-year appointment.

Discussion - The CRC discussed the impact the one year contract with CHRAD would have for a 3-year appointment for the Town's Representative to CHRAD..

Voting to Approve: A. Abid, J. Gay, C. Jacob, C. Iino, and K. Zandi

Motion unanimously passed (5-0-0)

Cathy Iino said Killingworth is a member of Materials Innovation and Recycling Authority (MIRA). The MIRA Contract goes for another few years. After discussion as to whether to include MIRA in §5-14(a), the CRC agreed to vote on adding MIRA to §5-14(a). Cathy Iino will research the other necessary information (appointing authority, etc.).

Motion #4 - Cathy Iino **Moved** and Kathy Zandi **Seconded** a motion to add the Materials Innovation and Recycling Authority to §5-14(a).

Voting to Approve: A. Abid, J. Gay, C. Jacob, C. Iino, and K. Zandi

Motion unanimously passed (5-0-0).

The CRC discussed §5-10: The Public Health Agency which currently states that members are appointed by the Director of Health. Under Killingworth's contract with CHRAD, the Director of Health is appointed by CHRAD. CRC members agreed that Public Health Agency members should be appointed by the BOS. Cathy Iino also spoke about how difficult it is to find a Killingworth resident who is a member of the school staff to serve. She suggested changing this requirement and also suggested alternate language for the purpose of The Public Health Agency. After discussion, The CRC decided to act only on the appointing authority for The Public Health Agency.

Motion #5 - Cathy Iino **Moved** and Casey Jacob **Seconded** a motion that members of the Public Health Agency be appointed by the Board of Selectmen.

Voting to Approve: A. Abid, J. Gay, C. Jacob, C. Iino, and K. Zandi

Motion unanimously passed (5-0-0).

The CRC discussed §9-1(d) and questioned why this information, which is available elsewhere in the Charter and in the Statutes, it is located under the Board of Finance. It was the consensus of the CRC to delete this section from the Charter. A motion was made shortly thereafter.

Motion #6 - Kathy Zandi *Moved* and Joan Gay *Seconded* a motion to delete §9-1(d) because it is redundant with Statute.

Voting to Approve: A. Abid, J. Gay, C. Jacob, C. Iino, and K. Zandi

Motion unanimously passed (5-0-0).

The CRC continued their review of verbiage edits in the Charter specifically in Charter Sections 9 and 10. Grammatical and punctuation changes were made.

Casey Jacob will post the changes made in Sharepoint and circulate a copy to the CRC via email. Chair Zandi will circulate a message to the CRC once Casey Jacob sends out her email, to review the revisions and be ready to discuss them during their last meeting on March 6th.

Adjournment:

Chair Zandi adjourned the meeting at approximately 11:30 a.m.

Submitted By: Jamie Sciascia, Clerk