

**BOARD OF FINANCE**  
TOWN OFFICE BUILDING  
TOWN OF KILLINGWORTH  
323 ROUTE 81  
KILLINGWORTH, CONNECTICUT 06419

**MINUTES**  
Special Meeting  
March 15, 2023

Chairman Robert Rimmer called the March 15, 2023 Special Meeting of the Board of Finance to order at 7:00 P.M. in the Selectmen's Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut.

Members present: Chairman Robert Rimmer, Vice Chairman Annie Stirna, Clerk Marcel Couture, Tara Amatrudo (arrived at 7:08 P.M.), Sara O'Brien, and, Andrew O'Neill

Members absent: None

Also Present: Secretary Sherry Lee Hynes, members of the Town Hall Staff and members of the public

There was a brief discussion on multiple meetings in a week. Following the discussion, Chairman Rimmer outlined the order of the budget workshop. The need for rules for public participation was discussed. No action was taken.

O'Brien asked if there was a line item in the Selectmen's Proposed Budget for the allowance of some payouts to firemen in the capital budget. It was in the 22/23 Budget. It was suggested that the question be referred to Finance Director Regina Regolo.

Vice Chairman Stirna will be tracking actions taken during the budget workshops. There was a general discussion as to how the proposed budget, as is, will affect the mill rate.

**Budget Workshop.**

This is the first review of the proposed budget. The following line items were reviewed and notes are as follows:

**General Government**

Selectmen's Salaries. No proposed increases.

Selectmen's Stipend. Discussion only.

Amatrudo arrived at 7:08 P.M.

Town Hall Other. Reviewed. No comments.  
Town Hall Receptionist. Salary is contractual.  
Capital Regional Purchasing Council. More information is needed.  
Commission on Aging. More information is needed.  
Covid. No comment.  
Probate Court. No comment.  
Board of Elections. No comment  
Board of Elections Expenses. More information needed.  
Board of Finance. Contractual increase in budget preparation.  
Annual Capital Transfers. This will be revisited after the capital plan is reviewed.  
Contingency Fund. After discussion it was determined that this will be revisited.  
Assessor  
    Salaries. More information is needed.  
    Expenses. No comment.  
Board of Assessment Appeals. No comment.  
Tax Collector. The Tax Collector may be invited to a future workshop to discuss her budget request.  
Building Official. Clarification is needed as to the status of the staffing.  
Building/Sanitation Maintenance. It was noted that there is also an entry in the capital plan. More information is needed.  
Telephone. More information is needed.  
Town Office Building Custodian. There is an increase due to a new service provider and other municipal buildings are now included in the custodial duties.  
Duplicating Expense. More information is needed.  
Postage & Meter Rental. A suggestion was made to use e-mail whenever possible. More information is needed.  
Electricity. A building(s) has a large increase. Others are relatively the same.  
CIRMA Dues and VFIS. No comments.  
Fringe Benefits. No comments.  
IT. Appears the capital and operating budgets may have some overlap. More information is needed.

## **Public Safety**

Fire Department.  
    Electricity. More information is needed.  
    Software Management. More information is needed.  
Emergency Management. A big increase was noted.  
Trooper Over Time. More information is needed.  
Traffic Safety Committee. The Committee was recently established.

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Paramedic Service. There appears to be a decrease in the assessment.  
Valley Shore. There appears to be a decrease in the assessment.

**Special Meeting Schedule.** The schedule was established at the Board of Finance March 14, 2023 Regular Meeting.

**Next Meeting.** The next special meeting for the budget review will be virtual on March 23, 2023, at 7:00 P.M. The budget review will start with the Highway Department.

There being no further business, Chairman Rimmer **adjourned** the meeting at 9:00 P.M.

Respectfully submitted,  
*Sherry Lee Hynes*  
Sherry Lee Hynes, Secretary

E-mailed: Dawn Mooney, Town Clerk  
Board of Finance  
Board of Selectmen  
Regina Regolo, Director of Finance  
Elizabeth Disbrow, Administrative Assistant  
Michele Nuhn, Tax Collector  
Donna Dupuis, Town Treasurer