

TOWN OFFICE BUILDING  
TOWN OF KILLINGWORTH  
323 ROUTE 81  
KILLINGWORTH, CONNECTICUT 06419

**MINUTES**

Special Meeting  
February 28, 2023

Chairman Robert Rimmer called the February 28, 2023 Special Meeting of the Board of Finance, for the Town of Killingworth, to order at 7:07 PM; in the Selectmen's Meeting Room of the Town Office Building, 323 Route 81, Killingworth Connecticut.

Members Present: Chairman Robert Rimmer, Vice Chairman Annie Stirna (via telephone), Tara Amatrudo, Sarah O'Brien and Andrew O'Neill

Member absent: Clerk Marcel Couture

Also present: Secretary Sherry Lee Hynes

Rimmer appointed Amatrudo as Acting Clerk.

**Visitors:** none.

**Minutes.**

1. January 10, 2023 Special Meeting. O'Neill **MOVED** to accept and approve as presented the Minutes of the January 10, 2023 Regular Meeting. O'Brien seconded the motion. Discussion: none. Voting in favor: Rimmer, Amatrudo, O'Brien, O'Neill, and, Stirna. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.
2. February 10, 2023 Special Meeting. Amatrudo **MOVED** to accept and approve as presented the Minutes of the February 10, 2023 Special Meeting. O'Brien seconded the motion. Discussion: none. Voting in favor: Rimmer, Amatrudo, O'Brien, O'Neill, and, Stirna. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.
3. February 14, 2023 Regular Meeting. The meeting was not held due to the lack of a quorum.

**Reports.** Written reports were submitted prior to the meeting as there were simultaneous on-line Board of Selectmen and Charter Commission meetings at this time.

1. First Selectwoman Nancy Gorski.

- a. Selectmen's Proposed Budget. The Board plans on delivering the proposed 2023/2022 Town Budget to the Board of Finance on March 14, 2023, the Board of Selectmen's Regular Meeting.
  - b. Emergency Roof Repairs to Town Office Building. Lighthouse Building and Construction submitted an estimate for repairs. The Board of Selectmen determined that any contract for the repairs must go through the Town's bid process per the policy adopted by the Board, then to a Town Meeting. Stirna advised that there were leaks in the Selectmen's Meeting Room and a major leak in the Town Clerk's Office.
- 2. Director of Finance Report.** Rimmer summarized from the report that
- a. Financial Report for February. O'Neill had a few inquiries and will address them directly to Finance Director Regina Regolo. Other members may also do this.
  - b. Current Budget. It appears to be in line with this time last year.
  - c. Electronic Budgeting System. Not taken up at this time.

**Status: 2019/2020, 2020/2021 and 2021/2022 Annual Reports**

1. The 2019/20 and 2020/2021 Reports are at the printers. They should be ready soon.
2. The 2021/2022 Annual Report. BOF Members were given their assignments in preparation for the report.

**Considerations of Actions Re: Bond Rating.** This is completed and will be removed from the agenda.

**Report: Financial Accountability & Regulations Taskforce.** Rimmer advised that Couture is developing a proposed investment policy for some town funds.

**Meeting Procedures.** Rimmer led a discussion of what constitutes a meeting, especially for Commission working groups.

**Discussion Re: PFAS Status.** Several members attended a local informational meeting. There was a discussion of funding for anticipated PFAS related projects.

**Discussion Re: \$500,000.00 Baseball Field Grant.** Stirna advised that the Boards of Selectman and Park and Recreation are discussing the proposed plan and the grant. It appears that the grant applied for was for a baseball field. Park and Recreation says now that they need an all-purpose field in lieu of the baseball field. O'Brien will research the grant application and associated documents and forward her research to BOF members.

**Discussion Re: KVFC Special Meeting.** See the discussion above for PFAS.

**Determine Budget Workshop Dates**

BOF Minutes  
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1. BOF Meeting Calendar. The BOF Regular Meeting Calendar must be revised to reflect a new date for the BOF Budget Hearing. He will take care of this.
2. Budget Workshop. By consensus, the Board determined a special meeting will be held on Wednesday, March 15, 2023, at 7:00 P.M. Additional workshop dates will be determined.

**Bills.** Hynes, January 2023 Clerical Invoice. O'Neill **MOVED** to accept and approve for payment the January 2023 Invoice from Hynes in the amount of \$113.17 for her clerical hours. Amatrudo seconded the motion. Discussion: none. Voting in favor: Rimmer, Amatrudo, O'Brien, O'Neill, and, Stirna. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.

There being no further business or discussions, Rimmer adjourned the meeting at 8:06 P.M. to the March 14, 2023 Regular Meeting.

Respectfully submitted,  
*Sherry Lee Hynes*  
Sherry Lee Hynes, Secretary

E-mailed: Dawn Mooney, Town Clerk  
Board of Finance  
Board of Selectmen  
Regina Regolo, Director of Finance  
Elizabeth Disbrow, Administrative Assistant  
Michele Nuhn, Tax Collector  
Donna Dupuis, Town Treasurer