

**MEETING OF THE KILLINGWORTH  
CHARTER REVISION COMMISSION**

**Monday, August 15, 2022 7:00 p.m. via GoToMeeting**

**Members in Attendance:** Casey Jacob, Joanne Gorman, Arjumund Abid (Arrived at 7:07 p.m.), Eric Nunes, Cathy Iino and Kathleen Zandi, Chair

**Members Absent:** Joan Gay

**Visitors (as identified on screen):** First Selectwoman, Nancy Gorski and Clerk, Jamie Sciascia

The meeting was Called to Order at 7:05 p.m. by K. Zandi, Chair

**Clarification of Email for Public Comment, and Summary of Public Comment (Joanne):**

Joanne Gorman clarified the CRC's email address: [Charterrevision@townofkillingworth.com](mailto:Charterrevision@townofkillingworth.com). All submission of public comments for the CRC's review should be directed to that email address. Nancy Gorski will send out a reminder in Constant Contact regarding same.

There was no Public Comment since the last meeting.

Chair Zandi, received an email from Town Clerk, Dawn Mooney, regarding her feedback around whether the Town Clerk's position should be elected, or appointed. Ms. Mooney asked that the CRC read the letter she sent in into the record, versus giving a summary. After a brief discussion, the CRC agreed if the Commission decides not to take this topic of discussion up, Dawn's letter will not be read into the record because it would be a moot point. If the issue is taken up later, her letter will be read into the record then.

**Approval of Minutes:**

Casey Jacob reviewed her requested changes to the June 9th Minutes with the CRC. A motion was made to approve the June 9th Minutes with the following amendments.

Motion #1 - Joanne Gorman *Moved* and Cathy Iino *Seconded* a motion to *approve the Minutes of June 9, 2022, amended as follows:*

1. *Page 1 - Under the Header; Removal of the Wording "Public Hearing".*
2. *Page 1 - Under the Summary of Written Public Comment - "J. Gay" was replaced with "J. Gorman" in the Title of the Paragraph and twice listed in the paragraph.*
3. *Page 1 - The Summary of Public Comment from Public Hearing (K. Zandi) was divided into two paragraphs beginning after the 8th sentence ending in the word "opinion." Addition of a new header titled "Discussion of Public Hearing Public Comment" was added before the second paragraph.*
4. *Page 2 - In Motion # 4 - Section 1-2, addition of "(d)". The section should now read Section 1-2(d).*

5. *Page 2 - In Motion # 5 - deletion of the word “statutes” and replacing it with “the list of definitions in Section 1-2 listed”.*
6. *Page 3 - In Motion # 7 - After the word gendered, deletion of the word “pronouns” and replacing it with the word “references”.*
7. *Page 3 - In Motion # 8 - After the word Political, addition of the word “Party”.*
8. *Page 3 - In Motion #11 - After the word clarify, deletion of “the first meeting after election is when Selectmen should take office” and adding the following language “Section 6-2(a) such that the first sentence begins “At the first meeting after all have been sworn in, the Board of Selectmen, in accordance, with this Charter...”.*
9. *Under Page 5, Working Team Assignments - After the name Steve, addition of his last name and his degree “Mednick, J.D.”.*

Voting to Approve: C. Jacob, A. Abid, J. Gorman, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (6-0-0)

Motion #2 - Eric Nunes *Moved* and Joanne Gorman *Seconded* a motion to approve the Minutes of June 28, 2022 as presented.

Voting to Approve: A. Abid, J. Gorman, C. lino, E. Nunes, K. Zandi

Voting to Abstain: C. Jacob

Motion passed (5-0-1)

Motion #3 - Joanne Gorman *Moved* and Casey Jacob *Seconded* a motion to approve the Minutes of August 1, 2022, amended as follows:

*1. Page 2 - Under Updates from Working Group #1: - In the second paragraph, the last sentence, after the word “for”, the addition of the words “more than”. The sentence should now read “Further, no person shall run for more than one elected position in the Government of Killingworth in the same election cycle.”*

Voting to Approve: C. Jacob, A. Abid, J. Gorman, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (6-0-0)

### **Output from Working Groups:**

Working Group #2 - J. Gay, E. Nunes and A. Arjumund

Eric Nunes presented Working Group #2’s recommendation for Article 5-1, Appointed Boards and Commissions, advising that some language was outdated. The Working Group recommended amendment; specifically, in Article 5-1b to change “Public Hearing Nursing Agency” to “Public Health Agency” which includes having no more than a 7 Member Agency. Deletion of Article 5-11, Water Pollution Control Authority and deletion of Article 5-12, Building Board of Appeals was recommended by the Working Group because they both no longer exist.

The CRC discussed the Pros and Cons of renumbering the Articles in Section 5 since Articles

5-11 and 5-12 are now deleted. The CRC agreed to postpone this decision since it will apply to other areas of the Charter as well.

The Working Group recommended under Article 5-14(a) to change the Connecticut River Estuary Regional Planning Agency to RiverCOG - Lower Connecticut River Valley Council of Governments. Cathy Iino shared information that this recommendation would not be accurate. Casey Jacob made a suggestion that the Charter not attempt to list all Regional Committees but rather, identify how Killingworth appointees would be named.

Working Group #2 will continue its research and review of Article 5-14 and Chair Zandi will look into how other towns appoint members to such Committees.

Motion #4 - Casey Jacob *Moved* and Joanne Gorman *Seconded* a motion to rename the Public Hearing Nursing Agency as the “Public Health Agency”.

Voting to Approve: C. Jacob, A. Abid, J. Gorman, C. Iino, E. Nunes, K. Zandi

Motion passed unanimously (6-0-0)

Motion #5 - Casey Jacob *Moved* and Joanne Gorman *Seconded* a motion to delete Section 5-11, The Water Pollution Control Authority and also delete Section 5-12, Building Board of Appeals, because they no longer exist.

Voting to Approve: C. Jacob, A. Abid, J. Gorman, C. Iino, E. Nunes, K. Zandi

Motion passed unanimously (6-0-0)

Working Group #2 reviewed Article, 5-2, Eligibility for Appointment, specifically considering if Voters should be eligible for appointment on Committees. The Working Group discussed the Pro of including Voters which would ultimately be to increase the pool of participants, offering a significant contribution to Committees. After review of the surrounding towns and finding most allow only Electors to be appointed, the Working Group decided to recommend against allowing Voters to be appointed to Committees. Instead, the Working Group recommended allowing Voters to be appointed to advisory positions on Committees. Other CRC members voiced a desire to continue consideration of allowing appointment of Voters to Committees. Cathy Iino will call Steve Mednick to weigh in on this topic.

Chair Zandi, spoke about how Working Group #1 had previously recommended making no change to the number of Selectmen but recommended extending the terms of the First Selectman and the Selectmen to four years. Chair Zandi, investigated what other towns have done and what the Chairs of our Town Political Parties would recommend. She suggested the CRC consider the possibility of extending the term of the First Selectman only to 4 years, keeping the 2 year term for Selectmen.

Chair Zandi, expressed her gratitude to both Working Groups for all their hard work.

**Adjournment:** Chair Zandi, adjourned the meeting at approximately 9:10 p.m.

**Submitted By:** Jamie Sciascia, Clerk