

**MINUTES: SPECIAL MEETING OF THE KILLINGWORTH
CHARTER REVISION COMMISSION
(PUBLIC HEARING)**

Thursday, June 9, 2022 7:00 p.m. via GoToMeeting

Members in Attendance: Joan Gay (Arrived at 7: 15 p.m.), Eric Nunes, Casey Jacob, Cathy lino and Kathleen Zandi, Chair

Members Absent: Arjumund Abid and Joanne Gorman

Visitors (as identified on screen): Killingworth First Selectwoman, Nancy Gorski, and Jamie Sciascia

The meeting was Called to Order at 7:06 p.m. by K. Zandi, Chair

Approval of Minutes from the May 3, 2022 Special Meeting and May 26, 2022 Public Hearing:

Motion #1 - Casey Jacob moved and Cathy lino seconded a motion to approve the Minutes of the May 3, 2022 special meeting as presented.

Voting to Approve: C. Jacob, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (4-0-0)

The Special Minutes of May 26, 2022 was not required to be written and/or approved since it was a Public Hearing and not a regular meeting; therefore, no motion was necessary.

Summary of Written Public Comment (J. Gay):

K. Zandi mentioned that the Commission has decided to take Public Comment either via email or via attending a Public Hearing. J. Gay's role is to summarize all Public Comments received. This agenda item was not further discussed due to J. Gay not being in attendance at that time.

Summary of Public Comment from Public Hearing (K. Zandi):

K. Zandi summarized the Public Comment from the May 26th Public Hearing. Tim Gannon, a resident of Killingworth, spoke on two topics: 1) Process of Committee Appointees, he requested that we consider having recommendations for the appointed Committees coming directly from the Committee and then reviewed by the Board of Selectmen. 2) He also suggested having a Board of Selectmen of five for more knowledge about how the Town works and also giving more diversity of opinions. Kathy Amio, a resident from Killingowrth, spoke about having a five Board of Selectmen because there would be more availability for meetings, more people with experience, and more diversity of opinion. C. Jacobs suggested the Commission add onto the Charter Topic Spreadsheet to look at how people are being appointed to Committees and if there are any exceptions to the standard process. She also suggested including a nomination process and exceptions, if any. C. lino suggested making it a Membership process or an Appointment Process, and more of a general topic.

Prioritization of Charter Topics (All)

The Commission discussed the Prioritization of Charter Topics. C. Jacobs made a suggestion to tackle the Updates portion first, since it would be easier for the Commission to make a recommendation on, and also look at what the major concerns are. E. Nunes suggested looking at the Public Hearing comments first since it shows the Community we are taking Public Comment seriously.

The Commission agreed to start with the Updates section first and see which ones they can make motions on and the others assign to a working group to do homework on. The sections that were discussed are as follows: Section 3.1, The Town Meeting; Section 6-1, Board of Selectmen; Section 1-2a, The Charter; Section 1-2, The Charter; Section 4-11, Elections and Elective Officers; Section 6-2b, Board of Selectmen; Section 1-2d, The Charter; Section 1-2c,f, The Charter; Section 4-3, Elections and Elective Officers; Section 4-4a, Elections and Elective Officers; Section 4-4, Elections and Elective Officers; Section 4-4b, Elections and Elective Officers; Section 4-4c, Elections and Elective Officers; Section 4-8, Elections and Elective Officers; Section 4-12, Elections and Elective Officers; Section 4-16, Election and Elective Officers; Section 4-17, Elections and Elective Officers; Section 5.4b, Appointive Boards and Commissions; Section 5-4c, Appointive Boards and Commissions; Section 5-4d, Appointive Boards and Commissions; Section 5-13, Appointive Boards and Commissions; Section 6-2a, Board of Selectmen; Section 7-3o, First Selectmen; Section 7-7, First Selectmen.

The below motions/votes were brought forth by the Commission:

Motion #2 - Cathy lino moved and Casey Jacob seconded a motion to defer consideration of Town meeting, as a form of Government, as a topic to a future Charter Revision Commission due to lack of time.

Voting to Approve: J. Gay, C. Jacob, C. lino, E. Nunes, K. Zandi
Motion passed unanimously (5-0-0)

Motion #3 - Cathy lino moved and Casey Jacob seconded a motion to defer consideration of the Board of Selectmen, as a form of Government, as a topic to a future Charter Revision Commission due to lack of time.

Voting to Approve: J. Gay, C. Jacob, C. lino, E. Nunes, K. Zandi
Motion passed unanimously (5-0-0)

Motion #4 - Cathy lino moved and Casey Jacob seconded a motion to remove the second sentence under Section 1-2 because it is not a definition and information is available elsewhere in the Charter.

Voting to Approve: J. Gay, C. Jacob, C. lino, E. Nunes, K. Zandi
Motion passed unanimously (5-0-0)

Motion #5 - Cathy lino moved and Eric Nunes seconded a motion to keep statutes alphabetically, and include statute references where possible, and done consistently throughout the document.

Voting to Approve: J. Gay, C. Jacob, C. lino, E. Nunes, K. Zandi
Motion passed unanimously (5-0-0)

Motion #6 - Cathy lino moved and Joan Gay seconded a motion to remove references to Judge of Probate.

Voting to Approve: J. Gay, C. Jacob, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (5-0-0)

Motion #7 - Joan Gay moved and Casey Jacob seconded a motion to remove gendered pronouns throughout the document, except where it refers to Selectmen.

Voting to Approve: J. Gay, C. Jacob, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (5-0-0)

Motion #8 - Cathy lino moved and Joan Gay seconded a motion to be consistent through the document on Town Political Committees.

Voting to Approve: J. Gay, C. Jacob, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (5-0-0)

Motion #9 - Joan Gay moved and Cathy lino seconded a motion that no Zoning Board Member can be on the Zoning Board of Appeals.

Voting to Approve: J. Gay, C. Jacob, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (5-0-0)

Motion #10 - Cathy lino moved and Joan Gay seconded a motion to capitalize Board throughout the entire document.

Voting to Approve: J. Gay, C. Jacob, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (5-0-0)

Motion #11 - Casey Jacob moved and Joan Gay seconded a motion to clarify the first meeting after election is when Selectmen should take office.

Voting to Approve: J. Gay, C. Jacob, C. lino, E. Nunes, K. Zandi

Motion passed unanimously (5-0-0)

Working Team Assignments (All):

The Commission discussed Working Team Assignments. J. Gorman, who was absent from tonight's meeting, made a suggestion to organize working groups of twos. After further discussion, the Commission decided to have groups of three members, on two teams, with a balance between new Commission Members and old Commission Members. The two working groups will do homework, background and research on a specific topic and bring it back to the Charter Revision Commission for further discussion as a whole. Further discussion took place on what the two topics of discussion would be: 1) Board of Selectmen and 2) Appointed Boards. Working Group #1 - J. Gorman, C. Jacob and C. lino focusing on the Board of Selectmen as the topic. Working Group #2 - E. Nunes, J. Gay and A. Abid focusing on Appointed Boards and Commissions as the topic.

C. Jacob wil provide K. Zandi with a list of the five surrounding towns that have a 5 Member Board of Selectmen. N. Gorski to provide K. Zandi with a list of comparable towns from CCM and C. lino will provide K. Zandi with a list of comparable charters once received from Steve.

The next Charter Revision Commission meeting will be held on June 28, 2022 at 7:00 p.m. via remote. K. Zandi advised J. Sciascia of the list of topics for discussion for the Agenda.

The meeting adjourned at 8:50 p.m.

Submitted By: Jamie Sciascia, Clerk