

MINUTES: SPECIAL MEETING OF THE CHARTER REVISION COMMISSION
Monday, April 4, 2022 7:00 p.m. via GoToMeeting

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Members in attendance: A. Abid, J. Gay, J. Gorman, C. Jacob, E. Nunes, K. Zandi

Visitors (as identified onscreen): N. Gorski

1. Call to Order

The meeting was called to order at 7:01 p.m.

2. Public Comment

None

3. Election of Officers

Chair

C. Jacob moved to nominate K. Zandi as Chair, seconded by J. Gay.

Gay moved to close nominations, seconded by Gorman.

Voting in favor: J. Gay, J. Gorman, C. Jacob, E. Nunes, K. Zandi. Motion carried.

Voting in favor: J. Gay, J. Gorman, C. Jacob, E. Nunes, K. Zandi. Motion carried.

Vice Chair

C. Jacob moved to nominate E. Nunes as Vice Chair, seconded by J. Gorman.

Gorman moved to close nominations, seconded by J. Gay.

Voting in favor: J. Gay, J. Gorman, C. Jacob, E. Nunes, K. Zandi. Motion carried.

Voting in favor: J. Gay, J. Gorman, C. Jacob, E. Nunes, K. Zandi. Motion carried.

Abid joined at 7:20

Clerk

N. Gorski spoke of the challenges hiring a clerk for the commission. K. Zandi recommended N. Gorski reach out to the BOE Clerk. J. Gay recommended N. Gorski place an ad in the Krier.

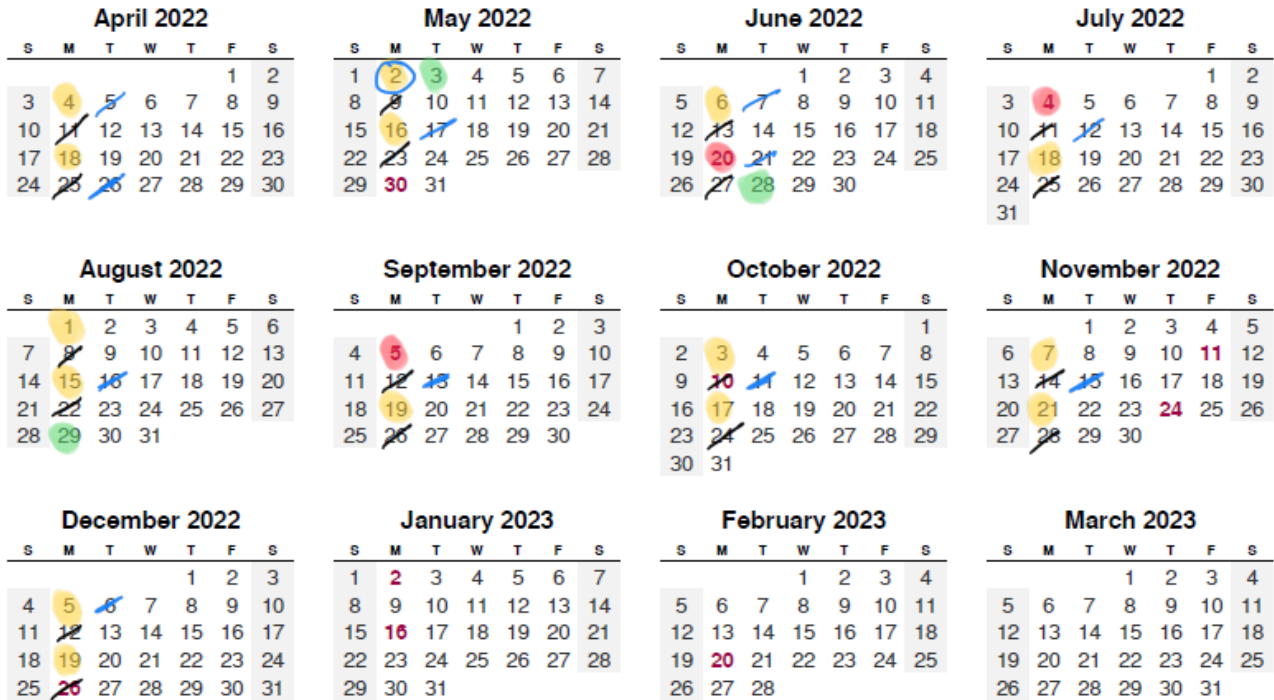
E. Nunes moved to nominate C. Jacob as Clerk, seconded by J. Gorman.

Voting in favor: A. Abid, J. Gay, J. Gorman, C. Jacob, E. Nunes, K. Zandi. Motion carried.

4. Meeting Schedule

K. Zandi reviewed the following meeting schedule with members.

April 2022–March 2023 (United States)



<ul style="list-style-type: none"> Apr 17, 2022 • Easter Sunday Apr 18, 2022 • Easter Monday Apr 18, 2022 • Tax Day May 5, 2022 • Cinco de Mayo May 8, 2022 • Mother's Day May 30, 2022 • Memorial Day Jun 14, 2022 • Flag Day 	<ul style="list-style-type: none"> Jun 19, 2022 • Father's Day Jun 19, 2022 • Juneteenth Jun 20, 2022 • Juneteenth' day off Jul 4, 2022 • Independence Day Sep 5, 2022 • Labor Day Oct 10, 2022 • Columbus Day Oct 31, 2022 • Halloween 	<ul style="list-style-type: none"> Nov 8, 2022 • Election Day Nov 11, 2022 • Veterans Day Nov 24, 2022 • Thanksgiving Day Nov 25, 2022 • Black Friday Dec 24, 2022 • Christmas Eve Dec 25, 2022 • Christmas Day Dec 26, 2022 • Christmas Day' day off 	<ul style="list-style-type: none"> Dec 31, 2022 • New Year's Eve Jan 1, 2023 • New Year's Day Jan 2, 2023 • New Year's Day' day off Jan 16, 2023 • Martin Luther King Jr. Day Feb 14, 2023 • Valentine's Day Feb 20, 2023 • Presidents' Day Mar 17, 2023 • St. Patrick's Day
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● charter
 ● holiday
 ● proposed charter
 / B05 / B0E

C. Jacob moved to accept the dates highlighted in yellow and green through the end of 2022, seconded by J. Gay.

Voting in favor : A. Abid, J. Gay, J. Gorman, C. Jacob, E. Nunes, K. Zandi. Motion carried.

- Review of the 2009 Killingworth Charter
 There was general discussion regarding next steps to update the Charter. C. Jacob commented previous Commission work might be able to be reviewed early on and voted upon again. K. Zandi commented a review of the Charter will help to decide which sections of the Charter to take up in this revision. J. Gay commented on the importance to start with a full review of the Charter given the new members on the Commission. K. Zandi suggested categorizing sections in the Charter which need updating, big ticket items, and those somewhere in between. C. Jacob suggested sections may be out of our purview due to the previous Commission's legal opinions. K. Zandi can categorize sections in real time during upcoming meetings. There was discussion of the use of a shared folder to store the work of the commission. N. Gorski to find out if a shared folder is allowable under FOIA. C. Jacob raised for discussion public comment and the use of chat during Commission meetings.

C. Jacob moved public comment be provided in writing to a Commission email address, seconded by J. Gorman. Public hearings conducted by the Commission will also solicit public comment.
 Voting in favor : A. Abid, J. Gay, J. Gorman, C. Jacob, E. Nunes, K. Zandi. Motion carried.

E. Nunes to prepare an informational story about the work of the Commission to be distributed through Constant Contact, Facebook, and the town's website.

C. Jacob moved chat be turned off during remote meetings. The motion was lost for lack of a second. There was discussion whether GoTo technology supports turning off chat or there is an alternative for Commission members to chat but not for public. N. Gorski to find out. There was also discussion whether turning off chat violates FOIA. If a clerk can be hired, the Commission would consider going to in-person meetings. An alternative may be to record at least the audio. A discussion of in-person meeting places took place. The next meeting will be remote.

C. Jacob moved to nominate J. Gorman to summarize received email comments by the Sunday before a Commission meeting, seconded by K. Zandi.

Voting in favor: A. Abid, J. Gay, J. Gorman, C. Jacob, E. Nunes, K. Zandi. Motion carried.

A discussion of the timeline to have a draft Charter ready for inclusion on the November 2023 ballot took place. Two public hearings are required. K. Zandi to put together timeline details for the next meeting.

6. The meeting adjourned at 8:32 p.m.

Nancy Gorski 4/5/22