

Members in attendance: A. Abid, J. Gay, J. Gorman, C. Iino, C. Jacob, E. Nunes, K. Zandi

Visitors (as identified onscreen): E. Blewett, N. Gorski, L. Lefko, D. Mooney, G. Vechitto

1. Call to Order  
**The meeting was called to order at 7:02 p.m.**
2. Public Comment  
**G. Vechitto suggested including term limits for elected officials and wished the commission good luck.**
3. Introductions  
**Members of the Charter Revision Commission introduced themselves.**
4. Review of the Charter Revision Commission Charge  
**N. Gorski reviewed the charge: The Charter Revision Commission is charged with drafting amendments to the Charter of the Town of Killingworth, according to the process laid forth by the Connecticut state statutes**
5. First Selectman opening remarks  
**N. Gorski reviewed her memo to the Charter Revision Commission. The Commission will need to manage their time effectively to produce a draft by April 2023 (including two public hearings). Use of a shared drive was discussed to manage content, however, all documents must be maintained on the town website. Eliminating public comment from regular meetings would optimize the amount of time the Commission has working together. The Commission would be able to receive public comment at public hearings and through its Gmail account. The Commission will need to elect a Chair, Vice Chair, and Clerk at their next meeting. Consideration to prioritize edits for a 2023 revision and a future revision was discussed. N. Gorski to see if a paid clerk is available to take meeting minutes. Commission members are to review the documents provided and charter for the next meeting.**
6. Meeting cadence  
**Generally, the Charter Revision Commission will meet the first and third Monday's of the month. K. Zandi offered to draft a schedule of meetings for approval at the next meeting.**
7. The meeting adjourned at 8:10 p.m.

Nancy Gorski 3/8/22