

MINUTES: REGULAR MEETING OF THE BOARD OF SELECTMEN
Monday, September 12, 2022 at 7:00 p.m. Killingworth Town Office Building

In attendance: N. Gorski, L. Annino, Jr., J. Young, R. Regolo
Visitors: K. Zandi, E. Nunes, R. Pleines, E. Blewett, J. Vece, R. Pleines

1. The meeting was called to order at 7:00 p.m.

2. The Pledge of Allegiance was recited

3. Public comment: None

4. Approval of minutes

Gorski moved to approve the minutes of the Monday, August 8, 2022 regular meeting, amended as follows: *Page 2 Item 8: Budget report: replace “there was no discussion” with “There were no concerns raised by the selectmen”* **The motion, seconded by Annino, passed [3-0-0]**

Gorski moved to approve the minutes of the Monday, August 22, 2022 meeting, amended as follows:

Page 4: New Business Item A. Line 1: Replace “Gorski”, with “Gorski”

Second sentence: reword to reflect that Annino suggested that there might be an agreement for the development, and that Beechwood would not have the authority to change it.

Third sentence: Strike the entire sentence, beginning with “Annino recommends “

The motion, seconded by Annino, passed [2-0-1, Young abstained].

5. Refunds and abatements

Gorski moved to approve the following refunds and abatements, all for overpayment, and allow them to follow their normal course. The motion, seconded by Annino, passed [3-0-0]. There was very brief discussion clarifying a few items.

- James or Randy Puska 24 Sunset Farm Rd. \$66.66 Overpaid COC#10624M
- Robert F. Tobey Jr. 27 Saddlebrook Dr. \$44.73 Overpaid COC#10643M
- Mary J. Gorman 3 Fritz Rd. \$36.81 Overpaid COC#10596M
- Richard A. Bauer 17 Old South Cove Rd. \$2,139.46 prior owner overpaid: Error at closing. (letter from attorney on file)

- Jack C. Hurlburt 13 Homestake Ln \$36.25 Overpaid COC#10604M
- Townsend Builders Inc. 162 Green Hill Rd \$90.56 Overpaid (addition error)
- Dara Senechal 99 Parker Hill Rd. \$76.89 Overpaid (paid twice in error)
- Wayne Quattlebaum 1817 Top Flight Dr. \$41.99 Overpaid COC#10628M
- Lawrence Snyder 13 Lafata Ln. \$26.59 Overpaid COC#10649M
- Christine Cummings 154 Pond Meadow Rd. \$20.13 Overpaid COC#10647M
- Alexander Torres 36 Kenilworth Dr. \$59.68 Overpaid COC#10640M
- Alexander Torres 36 Kenilworth Dr. \$57.45 Overpaid COC#10639M

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- Louis Ferrara 14 Bethke Rd. \$117.33 Overpaid CIC#10644M
- Alyssa Decrosta 10 Warwickshire Dr. \$476.52 Overpaid (paid online twice in error)
- Acar Leasing PO Box 1990 \$298.66 Overpaid COC#10608M
- VCFS Auto Leasing 1800 Volvo Pl \$551.36 Overpaid COC#10646M
- Hyundai Lease Titling Trust/PO Box 4747 \$237.31 Overpaid COC#10594M
- Karen A. Albert 95 Buell Hill Rd. \$39.70 Overpaid COC#10625M
- Justin Torello 1 Mill St. \$60.65 Overpaid COC#106074
- Robert S. Nevins 524 Route 81 \$19.44 Overpaid COC#10654M

6. Appointments

Gorski moved to appoint Claudette Lagasse (D) to the Economic Recovery Committee for a term ending December 31, 2022. The motion, seconded by Annino, passed [3-0-0]

WITHDRAWN: Separate motions to appoint Catherine E. Murphy, Michael G. Reimers, and Richard R. Pleines to the Traffic Safety Committee were stricken/votes were withdrawn, by unanimous consent. Appointing members to this board was postponed, after referring to minority representation and to the board's official composition (e.g. inclusion of Public Works Director, KVFC etc). Gorski noted that many townspeople have volunteered to serve on this committee, which is unusual.

Gorski moved to appoint Richard P. Mason as Veterans' Services Representative for the Department of Veterans' Affairs. The term is open ended. The motion, seconded by Young, passed [3-0-0] Mason is a commander of the Old Lyme VFW post. Qualifications and required training for this position, recently vacated by M. Ricciuti, were briefly discussed.

7. Department Report

RSD17: Liaison K. Zandi gave the monthly report, including:

- the district is back to pre COVID operations
- several summer projects are completed
- East Haddam bridge repair, busing challenges
- Strategic planning initiative
- RSD17 website

Building and Sanitation monthly reports were distributed. Gorski said that Sean Hussey has begun as a part-time building inspector to provide daytime coverage. Open permits are being addressed. She commended Robin Z. on her running of the office.

8. Budget report

Regolo stated that the auditors are here this week. There was little to report on this year's budget, this early in year.

9. New Business

A. Sand Bid

Gorski moved to issue the Sand Bid. The motion, seconded by Annino, passed [3-0-0]

B. KHS Parmelee Lease

Gorski has been reviewing lease with town attorney, who has produced several drafts. Gorski has forwarded the latest draft to KHS president Wodatch for his review. The latest one suggests a 99-year lease, with a 50-year renewal, similar to the other leases. A final draft is expected for the next meeting. Young initiated a discussion about potential town liability that might arise from contents of the barn, and the possibility of allowing for revisiting the terms of the lease. Annino noted that the KHS will hold its own insurance. There was further discussion about addressing potential safety and security concerns, and about annual inspections of all municipal facilities.

Gorski moved to add a new item to agenda: Approval of revised American Rescue Plan (ARPA) Funds Application form. The motion, seconded by Annino, passed [3-0-0]

Minor revisions to the approved ARPA funding application form were reviewed.

Gorski moved to approve the revised Town of Killingworth American Rescue Plan (ARPA) funding application form. The motion, seconded by Young, passed [3-0-0]

Data from 3 previously-approved applications was transferred to the new forms. The forms indicate that the ERC and the BOS have “reviewed and recommended” the 3 requests. Gorski noted that that they do not say “approved”. There was discussion recalling earlier votes about the approval process.

C. Call to Town Meeting

Gorski move to approve the following call to town meeting pending Board of Finance approval [of Items 1, 2, 3, 5, 6, 7 and 8.] The motion, seconded by Annino, passed [3-0-0]. The Board of Finance will review those items on Tuesday the 14th.

Young asked to review the Fair Rent Commission draft ordinance, as it was approved in her absence. She noted the potential for appeals lawsuits, which could prove costly for the town.

LEGAL NOTICE
TOWN OF KILLINGWORTH

The Electors of the Town of Killingworth and all those qualified to vote in meetings of said Town are hereby notified and warned that a Special Town Meeting will be held in the All Purpose Room of the Killingworth Elementary School, 340 Route 81, Killingworth, CT on Wednesday, September 21, 2022 at 7:00 p.m. to consider and act upon the following items of business:

1. *To fund, from the underexpended lines, overexpenditures in FY 2021-22 in excess of \$20,000*

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for the following line items:

Town Counsel	\$35,777
Snow Removal	\$26,177

2. To authorize the overexpenditure of the following Capital Accounts as of June 30, 2022:

IT Upgrades	\$204
Sick/Vacation Payout at Retirement	\$1,092

These balances to be funded by the Capital Assigned Fund Balance.

3. To authorize the closeout of the following Capital Accounts as of June 30, 2022:

Revaluation	\$ 1,386
KVFC-Turnout Gear Replacement	\$ 3
KVFC- Bay Doors & Openers – Station 1	\$ 6,240
KVFC-Station 1 Roof Replacements	\$ 58,065
Paving Projects	\$ 93,360
Chip Sealing Projects	\$ 88,050

These balances revert to the Capital Assigned Fund Balance.

4. To enact a Fair Rent Commission Ordinance. The complete text of the proposed ordinance is on file in the office of the Town Clerk.

5. To authorize an appropriation from the General Fund Balance of \$40,000 to hire a consultant to review the workings of the Public Works Department.

6. To approve the use of ARPA funds in the amount of \$10,000 to the Middlesex County Chamber of Commerce/Killingworth Krier as a one-time assistance payment for operating expenses impacted during the pandemic.

7. To approve the use of ARPA funds in the amount of \$66,864.11 to the Killingworth Ambulance Association to cover the cost of a new stretcher and power loader for their new ambulance.

8. To approve the use of ARPA funds in the amount of \$10,000 to the Shoreline Soup Kitchen to support their purchase of a refrigeration truck.

Dated at Killingworth, Connecticut this 12th day of September, 2022.

Nancy M. Gorski
First Selectman

Louis C. Annino, Jr.
Selectman

Jamie Mowat Young
Selectman

D. Use of ARPA Funds for Town Hall Projects

Disbrow enlisted John Wills, who painted the town hall, to provide an estimate of the costs to paint the town barn. He had a carpenter look at the barn to estimate repair costs. Gorski proposed an RFP to get firm costs, and to work with the Economic Recovery Committee for potential ARPA funding. Similarly, she plans to execute RFPs for other projects, (hybrid meeting equipment, budgeting software) for which ARPA funds could be applied. Annino said that regardless of the method of funding, was in full support of maintaining important town assets. Gorski will continue to pursue gathering prices for upcoming potential projects.

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E. Town Office Building Committee

POSTPONED: Gorski moved to charge a Town Office Building Committee with the following

- i. Recommend a design for the construction of a new Town Hall addition to replace the existing modulars;
- ii. Project the cost of the new Town Hall addition;
- iii. Provide general oversight to the future construction of the Town Hall addition.

The motion was seconded for discussion by Annino. After some discussion of the history of the past town hall addition proceedings, and about the need for reassessing and identifying new needs of the town, this item was postponed until a future BOS meeting. The board discussed amending the motion and ultimately decided to work on it remotely and resubmit next meeting.

10. Old Business: none

11. Selectmen's comments

A. Annino applauded the efforts of the Land Use department (Robin) to stay on top of septic pumpouts and asks that the BOS, in its capacity as WPCA, oversee the process and identify what the board's responsibilities are/should be.

12. First Selectman's comments

- A. The Personnel Manual has been forwarded to the town labor attorney for review.
- B. All performance reviews have been completed. Updates to job descriptions are in progress.
- C. The Emergency Management Director conducted an emergency preparedness review this week with members of town hall, KVFC, KAA, and CERT.

13. Adjournment

The meeting adjourned at 8:18 p.m.

Submitted by Elizabeth Doyle Disbrow on 9 16 2022