Killingworth Park and Recreation Commission Minutes
Regular Meeting July 12, 2021

The Killingworth Park and Recreation Commission held its regularly scheduled meeting on Monday, July 12, 2021 via Gotomeeting.com and in-person at Sheldon Park.

Present: Jim Duffield (Chair), Brian Blair, Bill Burley, Donna Clark, Cheryl DeFilippo (Recording Secretary)

Absent: Chris Smalley, Glenn Johnson

1. **Call to Order**: Chairman Jim Duffield called the meeting to order at 7:34pm
2. **Approval of Minutes**: A motion was made by Donna Clark to approve the Minutes of the special meeting held on June 28th; Bill Burley seconded the motion. No discussion followed and the motion was unanimously approved.
3. **Visitors**: None.
4. **Communications, Bills and Applications**:

Application for Sheldon Pavilion: Elizabeth Gagliardi requested use of the Pavilion on Wednesday, July 21st, from 6:00pm to dusk for celebrating the 6 HK Seniors (Track & Field) Athletes that went to the Nationals. She is estimating a group of up to 100 people. A motion was made by Brian Blair to approve the application and Bill Burley seconded the motion. No discussion followed and the motion was unanimously approved.

The following bills were received:
Eversource: (not received as of 7/12/21)
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Olson sanitation: (not received as of 7/12/21)
Pete Cumpstone Gate-keeping: June bill (KRP Auer) $300
Anthony Carri Gate-keeping: June bill (Sheldon Park) $300
Sweitzer: June bill (Sheldon Park) $84.39; (Rocco) $34.76; (KRP Auer) $64.51; (Bethke) $19.88
Drainscapes, LLC: June mowing contract (KRP Auer) $2,052.50
Langer mowing: June bill (Sheldon, Rocco, Bethke) $1,250.00

A motion was made by Brian Blair to approve payment of the bills which was seconded by Donna Clark. No further discussion followed, and the motion was unanimously approved.

Jim mentioned that Eric Auer was supposed to start up the well at Sheldon Park and invoice the Commission for $100, but a bill has not yet been received.

5. **Treasurer's Report**: The Commission used $50,454.59, or approximately 90% of it 2020-21 $60,000 budget, but not all the June bills have been received and submitted for payment. There is currently $9,545.41 remaining until the outstanding bills are received and paid.

The new fiscal year began on July 1. The approved budget for 2021-22 is $69,000. When Jim submitted the budget for approval, he included a position for someone to help with maintenance of the

fields. This position was approved, resulting in the higher budget. There will not be any carryover of unused funds into the new fiscal year.

6. **Old Business**:
Field Maintenance:
Sheldon Park: The broken concrete benches need to be removed, as well as some lights. A dead tree also needs to be removed, and center straps ordered for the tennis courts. The fields also need to be cleaned up. Jim will look for some volunteers to help with clean up.

Rocco: The in-field lawns and baselines need to be addressed, as things are overgrown. Jim requested the old batting cage posts be removed. It was suggested to plan a "fall cleanup day."

Bethke: Nothing to report

KRP Auer: One of the crosspieces for the fence needs to be replaced. Ethan was going to apply grub control and bill the Commission. Jim will follow up with Ethan on the status of the grub control and also discuss seeding some of the bare spots. The budget is currently overdrawn on field maintenance.

Donna indicated the sign on Parker Hill Rd directing people to KRP Auer Park was misleading and people were turning onto Park Hill Extension. This has been resolved with new signage and a correct directional arrow indicating the route to KRP Auer Park.

7. **New Business**: - None.
A discussion was led by Bill Burley that the Eagle Scouts were looking for projects and the possibility of working on the kiosk at KRP Auer was suggested. The bridge project has not yet been completed. Jim will follow up with the Eagle Scout Master.

Donna mentioned that the hiking trails need to be maintained and that they are hardly visible. Perhaps this can be an Eagle Scout project as well. Jim has the trail markers that need to be put into place.

8. **Adjournment**: Bill Burley made a motion to adjourn the meeting at 8:11 pm. No further discussion followed, and the motion was unanimously approved.

The next meeting of the Commission is Monday, August 9, 2021.

Respectfully submitted,
Cheryl DeFilippo, Recording Secretary