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**Minutes of the special meeting of the  
ECONOMIC RECOVERY COMMITTEE**

Tuesday, June 28, 2022, at 7:00 p.m. via GoToMeeting

In attendance: J. Mancini, S. O'Brien, D. Lefko, D. Bauer, K. Emerson, D. Colonia, and G. Celmer; *guests*, Eileen Blewett and Laura Lefko, Kelly Leach

Mancini called the meeting to order at 7:06 p.m., confirmed all persons in attendance, and confirmed there was a quorum of the committee.

**Public Comment**

Laura Lefko expressed concern that no big projects have been presented to the committee for consideration. She indicated that there are concerns in town about the barn on the town campus and the fact that it is in need of repair. She recommended that the committee utilize some of the funds to support renovations to the barn, which could potentially be used by the fire department.

**Review and approval of Special Meeting Minutes from May 24, 2022.** D. Lefko moved to approve the meeting minutes from the May 24, 2022 special meeting. Seconded by K. Emerson.

Discussion: None.

Motion passed:

Yes: J. Mancini, S. O'Brien, D. Lefko, K. Emerson, D. Bauer

Abstained: D. Colonia and G. Celmer

**Financial Report & Accounting of Funds.** Gina Regolo provided an email update to the committee on June 28, 2022 in advance of the committee meeting. This report was reviewed by the committee and has been appended to the meeting minutes.

Mancini expressed concern about Gina's report referencing the BOS meeting minutes from the May 9, 2022 and May 23, 2022 meetings, wherein it has been noted that Gina is developing a reporting method/process which may ultimately limit how ARPA funds may be allocated. The committee is and has been operating under the limits of the ARPA final rule and based upon Gina's reports, the reporting requirements and procedures selected by Gina and/or the town for documenting ARPA fund expenditures may not allow for all funding opportunities as made available under the ARPA final rule.

Celmer agreed that that is a legitimate concern and stressed that we all need to be on the same page so that we are working under the same understanding of how these monies can be spent. Mancini indicated that we need to ensure we can continue to allocate funds to groups/organizations/projects that fall outside of Killingworth government functions before we can continue with discussions regarding distribution.

O'Brien recommended that Mancini write to the BOS and request clarification and to be added to the agenda of the next BOS meeting. The committee agreed.

**Discussion of projects for use of funds.**

The committee discussed the proposal made by Laura Lefko to utilize the funds for renovations of the barn. Bauer expressed concern as to who would officially be putting this project forward to identify the cost and manage a plan to complete the project. Celmer inquired about how the barn renovation would

benefit the community. Mancini suggested that we bring this proposal to the attention of the BOS to see if there is any interest by them to manage a project to renovate the barn and for what purpose that barn would serve.

**Adjournment.** Lefko moved to adjourn. Seconded by Bauer. Motion passed unanimously. Meeting adjourned.

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2022 JUN 30 A 11: 15

*Dawn Peck Moore*  
TOWN CLERK

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## Financial Update

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Regina Regolo <rregolo@townofkillingworth.com>

Tue, Jun 28, 2022 at 2:12 PM

To: Dan Colonia <DColonia@comcast.net>, Doug Lefko <llefko@msn.com>, Gwenne Celmer <Gwenne@gclemer.com>, James Joseph Duffield <jduffield83@comcast.net>, "jfmct@att.net" <jfmct@att.net>, Kerry Lynn Emerson <ct.emerson@comcast.net>, Lucinda Hogarty <lhogarty@gmail.com>, Richard Bauer <kvfc8118@comcast.net>, Sara Jane O'Brien <sara.obrien57@gmail.com>

Cc: First Selectman <firstselectman@townofkillingworth.com>, Regina Regolo <rregolo@townofkillingworth.com>

Here's the latest information regarding the ARPA funds from my perspective.

I recently attended a webinar presented by Treasury Department and was stuck by a statement that they made right at the very beginning. They described the process of deciding how to use these funds and account for the use of these fund in accordance with their rules as similar to "building the airplane while it's flying." With the very best intentions, we're all doing the same thing.

The board of selectmen with input from me is working on a policy & procedure document. In the interest transparency and inclusivity, the board plans to follow our existing process for approving expenditures and managing funds. At this point, it is in draft form only. You're welcome to hear the dialogue and see the draft as they are part of their meeting minutes.

There is no official word yet on when we can expect the 2<sup>nd</sup> tranche (\$941,714.76). OPM tells me that the state has thirty days from the date that they receive it from the federal government to distribute it to the municipalities. The state hasn't received it yet.

The total interest earned through June 2022 is \$790.23. We disbursed \$25,000 to the KVFC following town meeting approval on May 16, 2022. We incurred a bank expense of \$374.47 for secure check stock. The remaining balance as of today is \$917,130.52.

As we move into next fiscal year, we expect the 2<sup>nd</sup> tranche of \$941,715, we encumber \$561,796 for the newly approved capital projects and possibly an additional \$86,864 for the Middlesex County Chamber of Commerce, the Shoreline Food Pantry, and the Killingworth Ambulance Association if approved at a town meeting. That will leave \$1,210,185 of the funds as unencumbered available for other projects.

So the rough "pre-audit" accounting as of today....

\$917,131 projected balance as of 6/30/2022

+\$941,715 2<sup>nd</sup> tranche anticipate receiving sometime in FY 22/23

\$1,858,846 combined total

-\$561,796 encumber for the approved capital projects in FY 22/23

-\$86,864 encumber if approved in FY 22/23 (Chamber of Commerce, Food Pantry, KAA)

\$1,210,185 leaving unencumbered

We are making good progress while we continue to build the plane.

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**The Town of Killingworth, Connecticut**