

BOARD OF FINANCE
TOWN OFFICE BUILDING
TOWN OF KILLINGWORTH
323 ROUTE 81
KILLINGWORTH, CONNECTICUT 06419

MINUTES

Virtual Regular Monthly Meeting
June 8, 2021

Chairman Gwenne Celmer called the June 8, 2021 Virtual Regular Monthly Meeting of the Board of Finance of the Town of Killingworth to order at 7:00 P.M.

Members present: Chairman Gwenne Celmer, Vice Chairman Robert Rimmer,
Dough Lefko, Andrew O'Neill and Annie Stirna
Member absent: Clerk Marcel Couture
Also present: See below

Michele Nuhn, Tax Collector:

1. 2917 Grand List Suspense List

Tax Collector Nuhn gave a breakdown of the 2017 Suspense List, totaling \$25,567.11. She noted that the accounts will be removed from the tax roles but are still collectable.

O'Neill **MOVED** to approve the Suspense List for the 2017 Grand List in the total amount of \$25,567.11 as presented. Rimmer seconded the motion. Discussion: none. Voting in favor: Celmer, Rimmer, Lefko, O'Neill and Stirna. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.

Celmer thanked Tax Collector Nuhn for a job well done.

2. May Report. The Report was distributed prior to the meeting. There were no inquiries.

First Selectwoman Catherine Iino

1. Emmanuel Church Road Bridge Project. A State grant was awarded for 50% of the cost for the bridge.
2. American Rescue Plan. The first installment is anticipated shortly. There will be restrictions on its use. A spending committee will be setup. It is desired that a representative from the Board of Finance be on the committee.
3. Future Meetings. There are three options: in-person meetings, virtual meetings and hybrid meetings. Social distancing will be required. The preference of the Board of Finance is to have in-person meetings.

Selectman Eileen Blewett advised that meetings can be held at the Killingworth Middle School; however, when school is not in session, there will be a cost associated with any meeting that is held there.

Finance Director Regina Regolo

1. May 2021 Financial Report. There were no questions at this time.
2. FY20/21 Possible Surplus. Financial Director Regolo discussed the potential use of any surplus with the Board. She noted that the tax collector is processing retro-active tax rebates for first responders at this time.
3. Use of American Relief Funds. Financial Director Regolo, with input from First Selectwoman Iino, discussed the possibility of the use of any of these funds to offset lost income. This will be researched further.
4. Auditors' Letter. The annual auditor selection letter was sent to Celmer for signature.

Minutes:

1. May 11, 2021 Virtual Regular Monthly Meeting
O'Neill **MOVED** to accept and approve as presented the Minutes of the May 11, 2021 Virtual Regular Monthly Meeting. Stirna seconded the motion. Discussion: none. Voting in favor: Celmer, Rimmer, Lefko, O'Neill and Stirna. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.
2. June 2, 2021 Virtual Special Meeting
Lefko **MOVED** to accept and approve as presented the Minutes of the June 2, 2021 Virtual Special Meeting. O'Neill seconded the motion. Discussion: none. Voting in favor: Celmer, Rimmer, Lefko, O'Neill and Stirna. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.

Bills

Hynes, Clerical Hours – May 2021 - \$75.15. O'Neill **MOVED** to accept and approve for payment the May 2021 Invoice of Hynes for her clerical hours in the amount of \$75.15. Lefko seconded the motion. Discussion: none. Voting in favor: Celmer, Rimmer, Lefko, O'Neill and Stirna. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.

Return to Operating Budget FY20/21. Rimmer inquired about the status of the Highway Department Snow Budget. Financial Director Regolo asked that this be tabled to later in agenda.

Old/New Business

1. Continued Discussion: RSD#17 FY20/21 Operating Budget. Finance Director Regolo is waiting for information from the Finance Department for RSD#17.

BOF Minutes
Virtual Monthly Meeting
June 8, 2021

2. RSD#17 FY 21/20 Budget. Finance Director Regolo expects the payment schedule for the Town shortly.
3. RSD#17 FY20/21 Operating Budget. Selectman Blewett is researching medical insurance.

Return to May 2021 Financial Report – Highway Snow Budget. Finance Director Regolo advised that there are some funds remaining; however, not all invoices are in and traditionally surplus money is used to purchase salt for the coming winter season.

Additions to Agenda: July 13, 2021 Virtual Regular Monthly Meeting. Chairman Celmer noted that traditionally, the Board takes off one of the summer months. Since

Board members expressed no preference, Celmer chose to cancel the August Meeting. Special Meetings will be called if necessary.

There being no further business, Celmer **ADJOURNED** the meeting at 7:23 P.M. to the July 13, 2021 Regular Meeting which will be held virtually.

Respectfully submitted,

Sherry Lee Hynes

Sherry Lee Hynes, Secretary

E-mailed: Dawn Mooney, Town Clerk
Board of Finance
Board of Selectmen
Regina Regolo, Director of Finance
Elizabeth Disbrow, Administrative Assistant
Michele Nuhn, Tax Collector
Donna Dupuis, Town Treasurer