

BOARD OF FINANCE
TOWN OFFICE BUILDING
TOWN OF KILLINGWORTH
323 ROUTE 81
KILLINGWORTH, CONNECTICUT 06419

Minutes

Virtual Regular Monthly Meeting
February 9, 2021

Chairman Gwenne Celmer called the February 9, 2021 Virtual Monthly Meeting of the Board of Finance (BOF), of the Town of Killingworth, to order at 7:12 P.M. Members present: Chairman Gwenne Celmer, Vice Chairman Robert Rimmer, Clerk Marcel Couture, Andrew O'Neill (arrived at 7:20 P.M.) and Annie Stirna. Also present were First Selectwoman Catherine Iino, Selectwoman and Regional School District #17 (RSD#17) Board of Education Treasurer Eileen Blewitt, Financial Director Regina Regolo, RSD#17 Board of Education Chairman Suzanne Sack, RSD#17 Superintendent Holly Hageman, Board of Finance (BOF) Member-Elect Doug Lefko and BOF Secretary Sherry Lee Hynes.

Chairman Celmer announced that Cheryl Fine resigned from the BOF. The Republican Town Committee has submitted their endorsement of Doug Lefko as her replacement. By Town Charter, the BOF appoints a replacement to fill a vacant seat. A special meeting was called for January 11, 2021, at 5:45 P.M., for the appointment of Lefko to the BOF.

Discussion with RSD#17 Board of Education. Before starting her discussion, Board of Education (BOE) Chairman Suzanne Sak praised Superintendent Dr. Holly Hageman's efforts which have kept the students in their schools. This will have a huge impact on the students. She also thanked Treasurer Eileen Blewett for her efforts as to the school budget. Superintendent Hageman spoke about the economics of the running of a school system. As far as economics, the focus is to get the communities [the school system serves] to see the budget as a whole, budgets and a long-term plan.

[O'Neill arrived at 7:20 P.M. during the discussion with RSD #17 Board of Education members and school staff.]

She then addressed general inquiries from BOF members, with input from School Superintendent Dr. Hageman and Treasurer Blewitt. They stressed that the needs of all students come first.

First Selectwoman Catherine Iino advised that Killingworth may be the recipient of an additional Federal Covid-19 relief package and it may be possible some of the relief may be able to be passed to the Board of Education. There are restrictions on the use of a relief package.

Financial Director Regina Regolo distributed the January 2021 Financial Report prior to the meeting. She addressed inquiries of Board members.

Continued Discussion of or Appointment of Auditor. Following an update by Financial Director Regolo, O'Neill **MOVED** to appoint Seward & Monde as the Town Auditor. Couture seconded the motion. Discussion: none. Voting in favor: Celmer, Rimmer, Couture, O'Neill and Stirna. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.

Minutes. January 12, Regular Monthly Meeting. Couture **MOVED** to accept and approve as presented the Minutes of the January 12, 2021 Virtual Regular Monthly Meeting. O'Neill seconded the motion. Discussion: none. Voting in favor: Celmer, Rimmer, Couture, O'Neill and Stirna. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.

Bills. Couture **MOVED** to accept and approve for payment the Invoice of Hynes for her January Clerical Hours in the amount of \$79.33. O'Neill seconded the motion. Discussion: none. Voting in favor: Celmer, Rimmer, Couture, O'Neill and Stirna. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.

Old/New Business. Tax Collector's Report: January 2021. The Tax Collector's January 2021 Report was distributed prior to the meeting. There were no inquiries.

Budget FY21/22

1. Report: February 8, 2121 Meeting with Board of Selectmen for Priorities for the Town. The BOF met with the Selectmen. There was no further discussion.
2. Per Town Charter:
 - a. By the Second Monday in March (March 8, 2021) – Board of Finance Determines Probable Total Income for Town & Estimated State & Federal Funds.

Financial Director Regolo will look into estimates for the March 9, 2021 BOF Regular Monthly Meeting. First Selectwoman lino mentioned there may be some funding available from the State and/or FEMA for bridge repairs performed due to flooding.

The Town may be eligible for additional Covid-19 Relief. Financial Director Regolo advised some Covid-19 Relief funds have been received for the Town Health Director Covid-19 expenses. Application may be made for other related expenses. A discussion followed on the restrictions on the use of Covid-19 funding.
 - b. By the Third Monday in March (March 15, 2021) – Board of Selectmen Submits the Preliminary Town Budget. No discussion.

Additions to March 9, 2021 Regular Monthly Meeting Agenda

1. Tentative: Budget FY21/22: Determine Probable Total Income for Town & Estimated State & Federal Funds.

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2. Set Special Meetings for Budget Workshops

Chairman Celmer again welcomed member-elect Doug Lefko to the Board. There being no further business, Chairman Celmer **ADJOURNED** the meeting at 8:51 P.M. to the March 9, 2021 Virtual Regular Monthly Meeting.

Respectfully submitted,
Sherry Lee Hynes
Sherry Lee Hynes, Secretary

E-mailed: Dawn Mooney, Town Clerk
Board of Finance
Board of Selectmen
Regina Regolo, Director of Finance
Elizabeth Disbrow, Administrative Assistant
Michele Nuhn, Tax Collector
Donna Dupuis, Town Treasurer

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Dawn Reed Mooney
TOWN CLERK