

In attendance: C. Iino, L., Annino, Jr., E. Blewett

Visitors: R. Regolo, A. Stirna, N. Gorski, R. Darin, E. Unger Pleines, R. Pleines

1. The meeting was called to order at 7:01 p.m.

Iino moved to add an item to the agenda: New Business Item B. State of Emergency Declaration. The motion, seconded by Blewett, passed unanimously.

2. Public comment: none

3. Approval of minutes

A motion by Annino, seconded by Blewett, to approve the minutes of the August 9, 2021 Regular Meeting of the Board of Selectman as presented passed unanimously.

4. Refunds and abatements

Annino moved to approve the following refunds, and allow them to follow their proper course for reimbursement:

• Marcella Sassi	234 N Parker Hill Rd.	\$10.53	Overpayment COC#10094M
• Suzanne Wills	44 Hemlock Dr.	\$33.00	Overpayment COC#10066M
• Gary W. or Marjorie A. Tietjen	51 Burr Hill Rd.	\$26.16	Overpayment COC#10087M
• Marc C. or Pamela C. Gersz	106 Pond Meadow Rd.	\$64.53	Overpayment COC#10099M
• Kevin T. Hansted	33 Chittenden Rd.	\$10.61	Overpayment COC#10109M
• Robert L. Trupin	1509 Country Walk Dr.	\$37.25	Overpayment COC#10106M
• Heather J. Greenaway	446 Route 81	\$53.44	Overpayment COC#10107M
• Robert M. Abrams	28 Beaver Dam Rd.	\$98.73	Overpayment COC#10093M
• Hope Goering	PO Box 827	\$90.85	Overpayment COC#10111M
• Warren K. Johnson	214 Green Hill Rd.	\$61.57	Overpayment COC#10131M

The motion, seconded by Blewett passed unanimously.

5. Appointments

The board has yet to receive recommendations from the major parties regarding the vacancy on the IWWC. With or without them, appointments will be made at the next meeting.

6. Old Business

A. Charter Revision Commission

Options for rectifying the issue with the composition of the commission were discussed. No consensus was reached, and no action was taken.

B. Employee Manual revisions

The employee manual, last revised in October of 2015, was reviewed. Potential updates were discussed in the following sections:

- Definition of "supervisor"
- Wage/paycheck
- Hours of employment
- Job evaluation
- Clarification of discharge and other disciplinary protocols

- Consideration of criminal offenses, on the job and off
- Grievance procedure
- Mileage reimbursement
- Probationary period
- Life insurance
- Defined Benefit plan
- Sick leave, and sick leave payout
- List of paid holidays

lino will return to the board with legal opinions and language options.

7. New Business

A. Bid Opening – Fabric Enclosure Panels for Parmelee Farm Pavilion

There were no bids received by the 7:00 p.m. deadline. BOS will refer to bidding regulations about next steps.

B. Emergency Declaration

lino moved that the Board of Selectmen ratify the Declaration of Emergency declared on 8-21-21, in response to Hurricane Henri. The motion, seconded by Annino, passed unanimously.

lino moved that the Board of Selectman set a termination date for the state of emergency to coincide with the termination of the state declaration. The motion, seconded by Annino, passed unanimously.

8. First Selectwoman's comments

A. lino reported about her decision to open the regional shelter, making it available to shoreline evacuees as well as town residents. There were ultimately no shelter seekers, but lino, for the record, cited contributions to the effort by Killingworth individuals and groups:

- Don McDougall and Tage Carlson, Emergency Management for rapid mobilization and oversight
- CERT team for their staffing of the shelter until the Red Cross arrived
- KVFC for being on standby for all contingencies
- Public Works for delivering cots and supplies

lino and the two selectmen offered gratitude to all.

9. Selectmen's comments

A. Blewett asked for a meeting with a representative from the Killingworth Library to discuss resident letters received. KLA Chair Lucinda Hogarty will attend the next meeting.

B. Annino shared an experience from Storm Henri, where Eversource reserved all available large portable generators, leaving its customers including large local universities without options. lino suggested he contact State Senator Needleman with this concern.

10. Adjournment: Blewett moved adjournment at 8:56 p.m. The motion, seconded by Annino, passed unanimously.

Respectfully submitted on 8/25/21 by E. Disbrow. Video recording and transcript available.