

NOTICE OF VOTES: REGULAR MEETING OF THE BOARD OF SELECTMEN
Monday, July 26, 2021 7:00 p.m. via GoToMeeting

In attendance: C. Iino, E. Blewett, R. Regolo Absent: L. Annino, Jr.

Visitors: B. Krooner, Veronica, W. Linsley, L. Lefko, D. Mooney, B. Crowley, W. Petrovsky, Acer,
Tim Gannon, R. Rimmer, D. Venuti, M. Marciniak, N. Gorski, K. Kelly

The meeting was called to order at 7:00 P.M. The following votes were taken:

1. Blewett moved to approve the minutes of July 12, 2021 as presented. The motion, seconded by Iino, carried.
2. Blewett moved to allow the following refunds, 2 for firefighter benefits and 5 for overpayment, to go their natural course for refunding. The motion, seconded by Iino, carried.

• Denise Evarts	20 Heft Brook Lane	\$24.32 Overpaid COC#09979S
• Kurt Suprono	512 Route 148	\$84.78 Overpaid COC#10007M
• Clifford A. Goodale	6 Swan Lake Trail	\$7.93 Overpaid
• John F. Ouellette	57 Hemlock Drive	\$61.75 Overpaid COC#09999M
• John F. Ouellette	57 Hemlock Drive	\$22.09 Overpaid COC#09977M
• Richard J. / Rafelina P. Graham	12 Colonial Drive	\$500.00 FF Benefit
• Sean F. Lester	58 Fire Tower Road	\$500.00 FF Benefit

3. Iino moved to replace Scot Thomas (R), who has resigned, with Jeremy D. Burr (U) on the Park and Recreation Commission. The motion, seconded by Blewett, carried.

Iino moved to reappoint William Raymond Burley (U), Brian James Blair (U), and James Joseph Duffield (U) as Killingworth representatives to the Haddam-Killingworth Recreation Authority, for a term to commence upon confirmation at town meeting and to continue until June 30, 2022. The motion, seconded by Blewett, carried.

4. Iino moved to fund, from the underexpended lines, overexpenditures in FY 2020-21 in excess of \$20,000 for the following line items:

Selectmen – Office Expense - Other	\$20,704
Selectmen – Office Expense - COVID Related	\$41,002
Town Counsel	\$32,199
Compactor Operations	\$51,729
Tax Refunds	\$29,875

5. Iino moved to issue the following call to town meeting. The motion, seconded by Blewett, carried.

LEGAL NOTICE
TOWN OF KILLINGWORTH

The Electors of the Town of Killingworth and all those qualified to vote in meetings of said Town are hereby notified and warned that a Special Town Meeting will be held at the Parmelee Farm Pavilion 465 Route 81, Killingworth, CT on Monday, August 9, 2021 at 7:00 p.m. to consider and act upon the following items of business:

1. To authorize the Board of Selectmen to accept as a Town Road for public highway purposes the continued portions of the road, roadway and roadbed known as **Buell Hill Road**, as more particularly shown on the maps entitled "Improvement Location Survey-Record, Road As Built, Buell Hill Road, The Ridges at Deer Lake, Phases III & IV, Buell Hill Road & Beaver Dam Road, Killingworth, Connecticut, **Sheets C- 1, 2 and 3** of 6, SCALE 1"= 40', 04/13/20" prepared by Thomas A. Stevens & Associates, Inc., Madison, Connecticut. Copies of said maps and the corresponding legal descriptions are with the Killingworth Town Clerk.
2. To authorize the Board of Selectmen to accept as a Town Road for public highway purposes the continued portions of the road, roadway and roadbed known as **Beaver Dam Road**, as more particularly shown on the maps entitled "Improvement Location Survey-Record, Road As Built, Beaver Dam Road, The Ridges at Deer Lake, Phases III & IV, Buell Hill Road & Beaver Dam Road, Killingworth, Connecticut, **Sheets C- 4, 5 and 6** of 6, SCALE 1"= 40', 04/13/20" prepared by Thomas A. Stevens & Associates, Inc., Madison, Connecticut. Copies of said maps and the corresponding legal descriptions are with the Killingworth Town Clerk.

3. To authorize the closeout of the following Capital Accounts as of June 30, 2021:

KVFC – Access Control Systems	\$ 108
HW Dept – Large Payloader	\$ 145
County Rd Bridge Phase 2	\$ 28,633
Lwr Roast Meat Hill Rd Drainage	\$ 6,000
Chip Seal – Burr Hill Rd	\$ 9,605
Pave/Reclaim Quarry Hill	\$ 664
Sectional Overlay – Emanuel Church Rd	\$ 700
Sectional Overlay – Center Roast Meat Hill Rd	\$ 14,255
Culvert – Bethke Rd	\$ 163,586
Reclaim/Pave	\$ 24,620
Chip Seal	\$ 29,887

These balances revert to the Capital Assigned Fund Balance.

4. To approve a Multi-Year Capital Improvement Plan for FY 22 0 FY 31.
5. To confirm the Selectmen’s appointment of William Raymond Burley, Brian James Blair, and James Joseph Duffield as Killingworth representatives to the Haddam-Killingworth Recreation Authority, for a term to commence upon confirmation and to continue until June 30, 2022.

Dated at Killingworth, Connecticut this 26th day of July, 2021

Catherine Iino, First Selectwoman Louis C. Annino, Jr., Selectman Eileen Blewett, Selectwoman

6. lino moved to reissue the updated RFP for Enclosure Panels for Parmelee Farm Pavilion. The motion, seconded by Blewett, carried.
7. lino moved to remove John E. Rexroad (R) as the Planning and Zoning Commission-endorsed member of the Inland Wetlands and Watercourses Commission. The motion, seconded by Blewett, carried.
8. lino moved to accept the Historic Documents Preservation Grant. The motion, seconded by Blewett, carried.
9. Blewett moved adjournment at 7:52 p.m. The motion, seconded by lino, carried.

Respectfully submitted by Elizabeth Doyle Disbrow on July 28, 2021. Video available.

MINUTES: REGULAR MEETING OF THE BOARD OF SELECTMEN

Monday, July 26, 2021 7:00 p.m. via GoToMeeting

In attendance: C. Iino, E. Blewett, R. Regolo Absent: L. Annino, Jr.

Visitors: B. Krooner, Veronica, W. Linsley, L. Lefko, D. Mooney, B. Crowley, W. Petrovsky, Acer, Tim Gannon, R. Rimmer, D. Venuti, M. Marciniak, N. Gorski, K. Kelly

1. The meeting was called to order at 7:00 P.M.
2. Public comment: L. Lefko inquired about an incident and was referred to the resident trooper.
3. Department/Board of Education reports
Selectman Blewett reported that interviews are under way, and that RSD17 hopes to have a new superintendent in place by the fall.
4. Approval of minutes
Blewett moved to approve the minutes of July 12, 2021 as presented. Iino seconded the motion.

Discussion: Iino read into the record a letter from Derek Phelps noting incorrect statements about him made at the July 12th meeting. The full letter is included in these minutes as Attachment A.

Iino corrected her statement from the previous meeting, confirming that Phelps completed his term on the Board of Finance, and offered her apologies for the misstatement. Blewett apologized for the misinformation and added that she did not have strong objections to the appointment of Phelps, as suggested by Phelps, but rather had other opinions.

The motion carried.

5. Refunds and Abatements
Blewett moved to allow the following refunds, two for firefighter benefits and five for overpayment, to go their natural course. The motion, seconded by Iino, carried.
 - Denise Evarts 20 Heft Brook Lane \$24.32 Overpaid COC#09979S
 - Kurt Suprono 512 Route 148 \$84.78 Overpaid COC#10007M
 - Clifford A. Goodale 6 Swan Lake Trail \$7.93 Overpaid
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 - Richard J. / Rafelina P. Graham 12 Colonial Drive \$500.00 FF Benefit
 - Sean F. Lester 58 Fire Tower Road \$500.00 FF Benefit
6. Appointments
Iino moved to replace Scot Thomas (R), who has resigned, with Jeremy D. Burr (U) on the Park and Recreation Commission. Mr. Burr was recommended by the Killingworth Republican Town Committee.**The motion, seconded by Blewett, carried.**

Iino moved to reappoint William Raymond Burley (U), Brian James Blair (U), and James Joseph Duffield (U) as Killingworth representatives to the Haddam-Killingworth Recreation Authority,

(Cont'd.)

for a term to commence upon confirmation at town meeting and to continue until June 30, 2022. The motion, seconded by Blewett, carried.

7. Old Business

A. 2021 Budget

lino moved to fund, from the underexpended lines, overexpenditures in FY 2020-21 in excess of \$20,000 for the following line items. These items will go to Board of Finance and then ultimately to town meeting for approval.

Selectmen – Office Expense - Other	\$20,704
Selectmen – Office Expense - COVID Related	\$41,002
Town Counsel	\$32,199
Compactor Operations	\$51,729
Tax Refunds	\$29,875

The motion was seconded by Blewett.

Discussion:

- Back taxes for the property on Beaver Dam were paid by the town out of the proceeds of the sale of that property; the expense was recorded on the “office expense” line, and appears as an overexpenditure.
- Town Counsel was over budget due to late FY 2020 billing.
- Compactor operation overages were due to unexpected outsourcing. These charges were partially offset by workmen’s compensation payments.

Blewett noted that three of the items had opposing revenues attached to them and so these overexpenditures appear larger than they should. Regolo will check with auditor about other accounting options for the Office Expense entry, and emphasized that narratives are often necessary to explain reports. **The motion carried.**

B. Call to Town Meeting

lino moved to issue the following call to town meeting. The motion was seconded by Blewett.

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3. *by Thomas A. Stevens & Associates, Inc., Madison, Connecticut. Copies of said maps and the corresponding legal descriptions are with the Killingworth Town Clerk.*
4. *To authorize the closeout of the following Capital Accounts as of June 30, 2021:*
- | | |
|--|-------------------|
| <i>KVFC – Access Control Systems</i> | <i>\$ 108</i> |
| <i>HW Dept – Large Payloader</i> | <i>\$ 145</i> |
| <i>County Rd Bridge Phase 2</i> | <i>\$ 28,633</i> |
| <i>Lwr Roast Meat Hill Rd Drainage</i> | <i>\$ 6,000</i> |
| <i>Chip Seal – Burr Hill Rd</i> | <i>\$ 9,605</i> |
| <i>Pave/Reclaim Quarry Hill</i> | <i>\$ 664</i> |
| <i>Sectional Overlay – Emanuel Church Rd</i> | <i>\$ 700</i> |
| <i>Sectional Overlay – Center Roast Meat Hill Rd</i> | <i>\$ 14,255</i> |
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| <i>Chip Seal</i> | <i>\$ 29,887</i> |

These balances revert to the Capital Assigned Fund Balance.

5. *To approve a Multi-Year Capital Improvement Plan for FY 22 - FY 31.*
6. *To confirm the Selectmen’s appointment of William Raymond Burley, Brian James Blair, and James Joseph Duffield as Killingworth representatives to the Haddam-Killingworth Recreation Authority, for a term to commence upon confirmation and to continue until June 30, 2022.*

Dated at Killingworth, Connecticut this 26th day of July, 2021
Catherine Iino, First Selectwoman Louis C. Annino, Jr., Selectman Eileen Blewett, Selectwoman

Discussion:

Re item 3 Iino pointed out that there are no overexpenditures of capital lines this year, that this is a plan, not a commitment to spend, and that an approved plan is necessary for LOCIP funding.

Re Item 4: Recent MYCIP adjustments were briefly discussed:

- Side panels for the Parmelee Farm pavilion
- Full-sized ballfield at Auer Park was put back in the plan. The ballfield was part of the town’s long-range Park & Recreation plan for many years but was removed when funding was scarce. A state grant is now available for this project. Blewett asked for, and received, confirmation that the \$500,000 grant is not a matching grant, and that these plans have been part of the town plans for many years. Iino noted that the town will ultimately have to vote to approve the plan and accept the funds.
- One large dump truck received a new engine on an emergency basis this year, which allowed postponing its replacement.
- KVFC and BOFC proposed temporary repairs to extend the life of the Fire Station 1 roof, allowing full replacement to be postponed.
- BOF deferred a number of chip-sealing projects until next year.

C. Issue RFP for Enclosure Panels for Parmelee Farm Pavilion

The previous RFP was cancelled due to lack of attendance at a mandatory pre-bid meeting. The documents have been updated with new dates and an optional informational meeting.

Iino moved to reissue the updated RFP for Enclosure Panels for Parmelee Farm Pavilion. The motion was seconded by Blewett.

Discussion: Blewett sought to clarify her comments from the previous meeting: in seeking to provide more information to the public about Parmelee projects, she did not mean that she did not support the project. Iino noted that Selectman Annino is always the strongest advocate for

public input on town plans, and was looking for ways to increase transparency and provide opportunity for public input. **The motion carried.**

8. New Business

A. Inland Wetlands and Watercourses Commission roster

lino moved to remove John E. Rexroad (R) as the Planning and Zoning Commission-endorsed member of the Inland Wetlands and Watercourses Commission. Blewett seconded the motion.

Discussion: lino noted that this is no reflection upon Mr. Rexroad. He has moved away from town and neglected to file a letter of resignation. Since he missed at least 3 consecutive meetings, the Board of Selectmen is permitted to remove him from office. lino will recommend that both town committees consider Nikolas Francheschi-Hoffman, a young local engineer who is willing to serve.

The motion carried.

B. Pay-as-you-throw concept

lino had asked the Conservation Commissions to reconsider this alternative as a way of addressing anticipated major increases in municipal waste removal costs. Tipping fees are already up 25% over two years ago, and they are expected to continue to skyrocket. While we currently do not pay tipping fees on recycling, this is expected to change. lino discussed remediation options, including encouraging composting, and presented the Conservation Commission's memo with opinions and comments on the concept.

Blewett stressed the importance of educating the public on recycling, and of strict enforcement of trash separation and checking stickers. lino agreed and emphasized that a switch to PAYT would require a town ordinance, voted on by the town. This memo is just a first step.

C. Historic Documents Preservation Grant

lino moved to accept the Historic Documents Preservation Grant. The motion, seconded by Blewett, carried. Town Clerk Dawn Mooney was applauded for repeatedly securing this grant.

9. Selectwoman's comments

A. lino updated the board on DEEP and DPH efforts to address PFAS. Killingworth will have to address the wells on the town campus. See also item 10.

B. The meeting of the Board of Selectmen scheduled for August 9 will follow the town meeting.

C. lino acknowledged that Blewett was correct about the statutory requirement that no more than one third of a Charter Revision Committee's members member can be town officials. At present, 5 of the 7 members hold public office.

10. Selectmen's comments

A. Blewett asked about pending deadlines for insurance claims re PFAS. lino noted that the CIRMA policy doesn't expire until September, and that a supplemental claim has been filed.

B. Blewett asked about the recent meeting about PFAS at the Fire station. lino explained that attendees were pleased to be able to ask questions individually. DEEP and DPH were very

(cont'd.)

responsive. Iino added that the houses with levels of PFAS above the action level have had purification systems installed.

C. Blewett asked Regolo for an informal accounting of COVID grant money vs. expenditures.

D. Blewett asked about next steps regarding the renovations to town hall, the proposed KVFC station, and the public works consultant. Iino added updating the town website to this list of upcoming projects.

E. Blewett inquired about the library's proposed plans for a new meeting room. There was brief discussion about possible shared spaces. Iino applauded the library's commitment to creating a long-term strategic plan.

9. Blewett moved adjournment at 7:52 p.m. The motion, seconded by Iino, carried.

Respectfully submitted by Elizabeth Doyle Disbrow on July 30, 2021. Video available.

Attachments: A. Letter from Derek Phelps, B. Conservation Commission memo

RECEIVED
SELECTMEN'S OFFICE

JUL 26 2021

TOWN OF
KILLINGWORTH

16 Fox Run Lane
Killingworth, CT 06419-1245
(860) 982-6512
sderekphelps@gmail.com

July 23, 2021

First Selectwoman Cathy Iino
Selectman Lou Annino
Selectwoman Eileen Blewett
Town of Killingworth
323 Route 81
Killingworth, CT 06419

Re: Deliberations concerning appointments to the Economic Recovery Committee and incorrect statements made regarding the record of Derek Phelps

I write to you to bring an important issue to your attention relating to incorrect statements made at your July 12, 2021, meeting and request your support for corrective action. The issue relates to certain false general claims and specific statements made with respect to my record of service to the Town of Killingworth during deliberations relating to Item 7C, Appointments to the Economic Recovery Committee, and their apparent impact on the actions taken by the Board of Selectmen at that meeting.

During those deliberations there was initially some broad discussion about the criteria that should be applied to considering persons for appointment to the committee. (e.g., How many appointees should come from the First Selectmen, versus the minority selectman; is it better to put a premium on experience versus those who might bring a fresh perspective.) No one would argue that these are not fair, worthwhile, and appropriate discussions when considering an entire slate of appointees to a new committee.

But then there was an unusual, if not troubling focus on one person: me. Selectman Blewett expressed surprise to see my name brought forward by First Selectman Iino and made clear that she had specific concerns and strong objections to my proposed appointment. While I will always respect honest arguments around any issue as that is often essential to good government, I trust you can appreciate my desire to address some demonstrably false claims that were made about me specifically. I cite the below exchange:

Selectwoman Eileen Blewett: *"It's no secret that there are a number of committees in town that he has not fulfilled his requirement on to the end. I mean, that's the truth. He has not fulfilled his obligation or his responsibilities to some committees."*

First Selectwoman Iino: *"I'm not sure what you're referring to – do you want to elaborate?"*

Selectwoman Eileen Blewett: *"He was on the Board of Finance, correct? Did he fulfill his term?"*

First Selectwoman Iino: *“He resigned before the end of his term, that’s true.”*

Selectwoman Eileen Blewett: *“That’s a pretty big commitment.”*

The statement that I resigned from the Board of Finance before the end of my term is simply false; I served to the very last day of my term which was November 19, 2019. What’s more, far from seeking to prematurely end my service to the Board of Finance, at the urging of other members on the Board I also sought reelection but on election day did not receive enough votes to be elected to another term.

You should know that I have not been elected or appointed to any other board, commission, or agency of Killingworth municipal government. Therefore, it is frankly absurd to insinuate that I have developed a pattern of prematurely vacating any positions that would properly be of interest to the Killingworth Board of Selectmen.

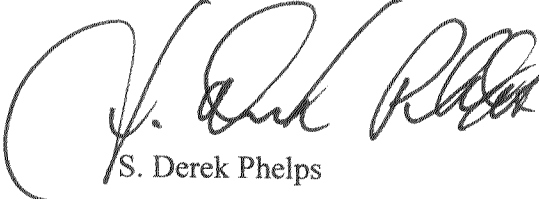
It is true that several months ago I resigned from the Killingworth Republican Town Committee after having served as a member for nine years, but I would hope that membership in, or any resignation from, a partisan political committee would not color the thinking of the Board of Selectman as they consider an appointment to a municipal board or committee.

Let’s also recognize that this matter was on the agenda of the Board of Selectmen at its meeting two weeks earlier. My name was among nine persons presented at that meeting. The Board tabled the matter in order to further consider the merits of the persons who were proposed to be appointed. In the interim two weeks I was contacted and asked to provide additional information about my background, which I did. With all that in mind, I cannot help but be both disappointed and dismayed that not one person at the June 12, 2021, meeting was prepared to correctly say that I did serve to the end of my term on the Board of Finance (a term that ended only two years ago), especially since it was clear that that false impression contributed to the decision to remove my name from the slate of persons who were appointed by the Board of Selectmen.

I expect that the Board of Selectmen and the town as a whole will be well-served by the slate of people who were selected and in the end that’s what’s most important; because we all want what’s best for Killingworth. But the Board of Selectmen’s discussion and assessment of my service to this town at a public meeting, with false statements and unflattering innuendo, was at the very least carelessly maligning of me and, I hope we can agree, not worthy of the respect that the Board of Selectmen should have for those who serve our town as volunteers.

I ask that this letter be entered into the public record as an addendum to the minutes of the July 12, 2021, Board of Selectmen’s meeting. Thank you for your consideration.

Sincerely,



S. Derek Phelps

Killingworth Conservation Commission
Town Office Building
323 Route 81, Killingworth Connecticut, 06419-1298

To: C. Iino, Killingworth First Selectman

Re: Killingworth Conservation Commission "Pay-as You-Throw" concept review

Date: July 22,2021

The Killingworth Conservation Commission (KCC) includes as a part of its focus issues regarding recycling. The Killingworth Transfer Station accepts general household garbage and trash, bulky waste, metals, one-stream collection of plastic, glass, and metal containers (excluding any paint containers), paper and cardboard, and discarded building materials. Each of these are collected in separate recycling containers.

The issue of sustainability, and the impact on the environment of various discarded materials has become more and more of a national concern.

Cathy Iino, Killingworth First Selectman, attended the KCC April meeting to present information on the Killingworth Transfer Station, and to ask the KCC members to consider and discuss the concept of "Pay-as -You- Throw "use of the Transfer station which would require Town residents to pay for disposal of their general household garbage and trash (but not for the other item categories listed above). Iino is looking for KCC feedback on this idea.

Iino reported that the town has recently joined the Connecticut Sustainability program. One aspect of the sustainability effort requires more town focus on removing organic materials from the town waste stream. One way to manage that could be through a "Pay-As-You -Throw" program.

The state is raising the idea of "Pay-as-You-Throw" as a way of diverting more recyclables from the waste stream. The state is offering some financial assistance to towns that start a "Pay-as you Throw" program.

Iino is looking for good community support and KCC support to help the town understand the Sustainability program and its implications for good recycling and conservation. A "Pay-As-You-Throw" town program may have some benefit for that focus.

Following are ideas from the KCC members regarding the potential benefits as well as concerns about the "Pay-as You-Throw" idea.

Potential Benefits

Incentives for recycling: A tiered system of trash being more expensive to dispose of than recyclables would incentivize more people to sort and recycle.

Opportunity to evolve the current system: If Killingworth implements a pay-as-you-throw system, it might open the door for the town to make other waste product recycling improvements a priority for Killingworth as well.

Examples: If the town needs to send out messaging about the pay-as-you-throw program, they can include educational materials about recycling.

Such a program could encourage town residents to pay more attention to sorting out organic garbage from other household trash. That type of sorting can lead to more awareness of composting uses for organic materials.

Given that most KW residents have large yards, many adjacent to wooded areas, home composting is a great option for reducing food waste going to the transfer station. The town could be more proactive about education on this topic to encourage more people to start composting.

Re Bulky waste, one comment was "I see a clear advantage in implementing fees for items that are bulky and very expensive for the town to dispose of. If the town shared more information with residents about what the tipping fees are for different categories of waste, you might get more buy-in for charging people to dispose of these items. It would be helpful to know what percentage of people are primarily disposing of standard household garbage and recyclables versus bulky items. It may be that a small number of people are regularly disposing of bulky items, with the entire town subsidizing it through taxes. Any system put in place has to be seen as fair. "

Another comment re bulky waste "Bulky waste could be done the same way as neighboring towns such as a specific charge for each item being thrown out (which would depend on what it cost to the town to dispose of it).

General Concerns

Killingworth residents really love the transfer station. It is heavily utilized, and any changes/introduction of fees may be difficult for existing staff to implement no matter how it is communicated/structured.

- Effectiveness: Monitoring of dump stickers is already not perfect – if we were to add another layer to what the transfer station employees need to monitor, I imagine a lot of people would be able to get away with cheating the system in one way or another
 - Would people just throw trash in the recycle containers?
 - Would people be able to just bypass whatever system is put in place (e.g., using certain bags)

General Concerns, continued:

- **Labor:** Do we have labor available to check everything that's thrown out at the transfer station
- in Northampton MA.
 - At first they had stickers – \$1.00 for a large garbage bag (30 gal)
- -- Then they finally moved to a system in which you'd buy special bags at the store (grey, biodegradable) ----- which came out to be about the same cost as the stickers.
- Another idea would be to have windshield stickers that show the Pay-As-You-Throw" Fee had been paid for the year.
- -- Either way you would have to have someone check each bag going into the hopper.
- -- You could have people buy a yearly dump sticker – here again someone will have to check the windscreen sticker.

People are going to wonder about any introduction of fees and that could lead to push-back on that.

Some people might start dumping on their own property or on town roads.

The justification for such charges would have to be spelled out in fine detail.

Will need to provide the town people with clear communication of the rationale and financial reasons about such a change.

Summary:

Overall, the KCC Commissioners had mixed views on feasibility of the "Pay-as You-Throw" idea.

Respectfully submitted by the Killingworth Conservation Commission

Stephanie Warren, Chairperson

KCC Members: Marilyn Campbell

Willa Disbrow

Maureen Farrell-Charney

Jim Fullmer

Nancy Gorski

Alec Martin