

In attendance: C. Iino, L. Annino Jr., E. Blewett, R. Regolo, K. Zandi (BOE), T. Gannon and S. Hawkins, (PFC), R. Bauer (KVFC), R. Darin (BOFC), P. Scofield, A. Stirna (BOF)

1. The meeting was called to order at 7:02 p.m.
2. Public comment: none
3. Department/Board of Education reports
Kathy Zandi reported on the following, and urged residents to consult rsd17.org for the full monthly update and other important information. She highlighted:
 - Superintendent search
 - Budget update
 - Staff support agreements
 - Strategic Plan subcommittee report
 - FY 2020 audit
 - Effects of Pandemic Study
 - May 18th video contained in superintendents minutes
4. Approval of minutes
Annino moved to approve the minutes of May 24, 2021 as written. The motion, seconded by Blewett, passed unanimously.
5. Refunds and abatements
Annino moved to approve the following refunds (first responder abatements). The motion, seconded by Blewett, passed unanimously.

1.	Donald B. or Marion S. McDougall	67 Alders Bridge Road	\$1,500.00FF Benefit
2.	Alfred F. Dudek Jr. or Linda M. Dudek	3 Lhommedieu Road	\$500.00 FF Benefit
3.	Richard A. Bauer	15 Laurel Ridge Trail	\$500.00 FF Benefit
4.	Damon or Georganna Munz	9 Rebecca Lane	\$500.00 FF Benefit
5.	James R. McDonald	14 Quarry Hill Rd.	\$500.00 FF Benefit
6.	Donald R. Venuti III or Greta Venuti	10 Stonehill Drive	\$500.00 FF Benefit
7.	William E. Shipman	32 Old Mine Road	\$500.00 FF Benefit
8.	Paul M. or Geraldine N. Schilling	646 Route 148	\$500.00 FF Benefit
9.	Carolyn Rambus or Shawn Cowper	76 River Road	\$500.00 AMB Benefit
10.	Jan P. or Daniel E. O'Sullivan	546 N Roast Meat Hill Rd.	\$500.00 AMB Benefit
11.	Ralph I. or Michelle B. Knockwood	122 Route 148	\$500.00 FF Benefit
12.	Graig S. or Sarah J. Judge	81 Route 80	\$500.00 FF Benefit
13.	Bethany M. or Paul J. Jacobs	17 Pheasant Run Rd	\$500.00 FF Benefit
14.	Todd A. or Lara J. Hajek	23 Patrick Drive	\$1,000.00AMB Benefit
15.	Michael S. or Marguerite X. Haaga	177 N Chestnut Hill Rd.	\$1,000.00AMB Benefit
16.	James H. Fretz or Mary Robbenhaar-Fretz	29 Pheasant Run Road	\$500.00 AMB Benefit
17.	Ethan Drain or Kelsie Anelli	117 Chittenden Road	\$500.00 FF Benefit
18.	Raymond L. or Tracy DesJardins	53 Route 80	\$500.00 FF Benefit
19.	Richard M. or Holly Q. Darin	227 Route 148	\$500.00 FF Benefit
20.	Robert Clark or Lynn Monahan Clark	232 Route 80	\$500.00 AMB Benefit
21.	Krysta M. or Michael Carri	53 Green Hill Road	\$500.00 FF Benefit
22.	Eric Bergman or Melissa Totino	35 Granite Hill Road	\$500.00 FF Benefit
23.	Andy or Lisa Marie Anderson	76 Beech Tree Ridge	\$500.00 AMB Benefit
24.	Todd W. or Kristy L. Nelson	22 Warwickshire Dr.	\$500.00 FF Benefit
25.	Charles J. Morgan Jr.	PO Box 616	\$500.00 FF Benefit
26.	Arnold N. Moore Jr. or Mary Harkin	398 Route 148	\$500.00 FF Benefit

6. Appointments

Iino moved to appoint Annie K. Stirna as Killingworth's liaison to the Lower Connecticut River Valley Regional Housing Plan Committee. The motion, seconded by Annino, passed unanimously.

7. Parmelee pavilion enclosure panels

Parmelee Farm Committee members Tim Gannon and Scott Hawkins presented a case for purchasing fabric sides for the pavilion to extend the event season and to enhance the Parmelee Farm experience for all. The funds are to come from the Parmelee Farm Activity Fund.

The board discussed procedures for adding this project to the Multi-Year Capital Improvement Plan and for allowing this ex-budget capital expense to proceed. Regolo also reminded the Parmelee members, and the BOS, that replacement/maintenance of any new inventory must be accounted for in the long-term capital plan.

The board agreed that a request for proposals could be issued while Board of Finance is approached. Any non-budgeted capital expense must be voted on at town meeting.

Annino moved to issue the RFP for Fabric Enclosure Panels for the Pavilion at Parmelee Farm. The motion, seconded by Blewett, passed unanimously.

8. Old Business

A. 2021 Budget: YTD budget reports were distributed and posted. Regolo discussed projected year-to-date revenue vs. budget. She is confident that we will end the fiscal year with a surplus. Blewett asked for confirmation that as of May 30, the town is \$600,000 under budget, and questioned individual line items, including phone system installation and tire disposal.

B. MYCIP

The MYCIP will be brought to town meeting for acceptance in the coming months. This step is required by March 2022 in order to receive LOCIP funding. Iino reemphasized that long-term maintenance and replacement of assets must be accounted for in the plan. Regolo seeks to get this plan back onto the same cycle as the budget.

Gannon reviewed Parmelee Farm assets, noting recent renovations done with longevity in mind.

Fire Commissioner Darin spoke briefly about the KVFC long-range capital plan and noted that the BOFC was able to find a \$6,000 roof repair solution that will extend the life of the roof for 5 years. This was welcome news, as Station 1 renovations are in very early stages. Next steps, including public information sessions describing the needs, were discussed. There was consensus that town support is needed before further schematic development. Iino asked the Fire Commission to prepare an outline for a session and the BOS will call a public hearing.

This led to a brief discussion about planning for a Town Meeting (New Business Item 9B). In addition to the approval of the MYCIP, Haddam Killingworth Recreation Authority appointments and the formal acceptance of Beaver Dam and Buell Hill Roads also need to go before the town. Regolo suggested capital closeouts could be included as well. Late July was proposed.

Iino reported that the Fire Commission and the KAA are continuing to make progress on the first responder service recognition plan.

Commissioner Darin, on behalf of the Board of Fire Commissioners, asked the board to acknowledge the contribution of KVFC Chief Richard Bauer, who is expecting to be ending his term as Chief on July 1. He praised Bauer's leadership during what he described as one of the most difficult times in the company's history. The BOS expressed unanimous appreciation and gratitude for his grace under pressure and commitment to the town.

9. New Business

A. Economic Recovery Committee

Iino moved to create an Economic Recovery Committee charged as follows. The motion, seconded by Annino, passed unanimously.

The committee is charged with analyzing Killingworth's economic, social, facilities, and health needs resulting from the pandemic and making recommendations to the Board of Selectmen on addressing those needs, including how to expend the funds that Killingworth will receive under the American Rescue Plan Act.

Discussion: The board agreed that a committee is needed to help consider how the town should use its \$1.8 million in ARP and County Equivalent funding. A 9-member board was proposed. Possible appointees were discussed. The board will return at the next meeting with a list of potential proposed appointees representing various town agencies and entities such as Killingworth Chamber of Commerce, Lions Club, Library, etc.

B. Town Meeting: see MYCIP above

10. First Selectwoman's comments

A. Iino reported on CCM estimates regarding expected funding from Education Costs Sharing (ECS), Payment in Lieu of Taxes (PILOT), and the Municipal Stabilization Grants.

B. Iino was pleased to report that a 50% matching grant from the State Local Bridge Program was approved for the reconstruction of the Emanuel Church Road bridge. This will most likely go out to bid in 2022, as DEEP and Army Corps of Engineer approval is still pending.

C. The replacement engine for the Public Works vehicle previously discussed is in the works.

D. Iino met with the Killingworth Chapter of the Middlesex Chamber of Commerce about the fate of the monthly Killingworth Krier, which is not currently self-sustaining. They are looking for contributions from outside sources, including the town.

E. PFAS: Iino updated the board about the most recent rounds of testing of resident wells. The town Health Director, DEEP, and the State Department of Public Health will be working individually with those properties with the higher levels of PFAS.

F. Next steps in the full reopening of the Town Hall were noted.

11. Selectmen's comments

A. Blewett asked for an update on sightline issue at Schnoor Road and Route 148. Town crew is assisting the state with clearing.

B. Blewett invited the BOS to visit the Helping Hand headquarters at the Center School. The Killingworth Women's Organization has repainted, installed shelving, and made plans for further enhancements including showcasing student artwork on the freshly painted walls..

C. Audited Fund Balance: Blewett reported that lino has requested that the balance be credited to the town in the first payment for FY22, rather than spread out over all the installments as in the past.

D. Blewett asked for clarification about tax payments made from the town to the town, upon the receipt of payment from the sale of the Beaver Dam Road lot. lino explained that this would make accounting simpler upon the release of the tax lien.

E. Annino asked about the scheduling of repairs to potholes on Lovers Lane. Spot paving of Lovers Lane and other roads will begin in two weeks.

F. Annino noted that while this time it failed to make an on-camera appearance for the BOS meeting, there was an untagged bear in his backyard.

12. Adjournment

A motion by Annino, seconded by Blewett, to adjourn at 8:52 p.m. passed unanimously.