

Members in attendance: N. Gorski, L. Annino, Jr., J. Young

Visitors (as identified onscreen): Dawn Mooney, Michele Nuhn, Michele O'Toole, Regina Regolo

1. The meeting was called to order at 6:03 p.m.
2. The BOS discussed the process for reviewing the Employee Manual with a goal to have an updated draft to the labor attorney in April 2022. Potential conflicts of interest were raised and recusal will be offered as necessary.
3. The BOS reviewed and/or proposed updates to the following sections:
  - A. Foreword
  - B. Equal Opportunity Employer
  - C. Employment of Qualified Individual with Disabilities
  - D. Definitions
  - E. Terms of Employment through page 7
4. First Selectman Gorski to update the red-lined Employee Manual and distribute in advance of the next special meeting.
5. The meeting adjourned at 7:47 p.m.